

NOTICE TO BIDDERS

MAMARONECK UNION FREE SCHOOL DISTRICT
2019 Bond Referendum
Capital Improvements at Mamaroneck Avenue School
(NYSED #66-07-01-03-0-004-030)
Bid # 19/20-MUFSD-009

PUBLIC NOTICE is hereby given that sealed bids shall be received by the Board of Education, Mamaroneck Union Free School District, 1000 West Boston Post Road, Mamaroneck, New York 10543 for the following contracts:

Contract #2a - General Construction
(includes site/civil & abatement)
Contract #2b - Mechanical
Contract #2c - Plumbing
Contract #2d – Electrical

A detailed description of the work is included in the bid specifications.

Sealed bid proposals shall be received by **2:00p.m. prevailing time on Thursday, January 14, 2021**, by mail or in person at the Boston Post Road main entrance, at the Mamaroneck Union Free School District Office, 1000 West Boston Post Road, NY 10543. All bids must be received by 2:00p.m. prevailing time. **Staff will be available to accept hand delivered bids between the hours of 8:00 a.m. and 2:00 p.m. on Thursday, January 14, 2021. Due to the current COVID-19 pandemic, the District buildings are restricted and non-essential individuals will not be permitted inside. Bids will be publicly opened and read aloud at 2:30p.m. via livestream on Google Meet at the following URL Address: meet.google.com/xem-agpx-azh using computer audio or call in audio via phone: 1 859-780-2608 PIN #: 519 071 446#.**

All envelopes containing bids shall bear on the face of the sealed envelope the words “January 14, 2021, Bid for Capital Improvements at Mamaroneck Avenue School, AND the Contract number being bid on.” No Bids shall be accepted after 2:00p.m. prevailing time on January 14, 2021. Please be reminded that USPS, UPS and FedEx delivery schedules may be limited. Please allow enough time for your proposal to arrive on or before the due date and time.

The plans and specifications may be examined/obtained at REV Ventures, Inc., 330 Route 17A, Suite 3, Goshen, NY 10924, or at their website www.usinglesspaper.com or by phone (845) 651-3845 between 9:00 a.m. and 5:00 p.m. Monday through Friday beginning on **Monday, December 7, 2020** A bid deposit of \$100 payable to Mamaroneck Union Free School District by check or money order is required to obtain printed documents. The deposit is refundable if the bid documents are returned in good condition within 30 days of contract award. Complete digital sets of Bidding Documents, drawings and specifications may also be viewed online with a free user account or downloaded for a non-refundable fee of Forty-Nine (\$49.00) dollars at www.usinglesspaper.com under public projects.

Please note that all bidders must obtain bid packages from REV Ventures, Inc. or at their website www.usinglesspaper.com in order to submit a bid for this project. REV Ventures, Inc. or their website www.usinglesspaper.com is the **ONLY** authorized distributor of the bid package and all bidders must be on their bidders list.

All bid addenda will be transmitted to registered plan holders via email and will be available at www.usinglesspaper.com. Plan holders who have paid a deposit for hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use, and coordinate directly with Rev. Ventures Inc. for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda.

Any questions regarding the bid process shall be directed to Lauren Leone, Purchasing Agent, in writing by fax to 914-220-3091 or by email to LLeone@mamkschools.org. All technical questions regarding the bid should be directed to LAN (Attention Ms. Danielle Farrell) in writing by fax to 845-615-0351 or by email to danielle.farrell@lanassociates.com with a copy to the District's Purchasing Agent.

A pre-bid conference, including site visit, will be held on **Tuesday, December 15, 2020 at the Mamaroneck Avenue School, 850 Mamaroneck Ave., Mamaroneck, NY 10543 at 3:00 p.m.** All bidders are strongly encouraged to attend this pre-bid conference. Please be advised that masks are mandatory and temperature scan will be done upon entry to the building. Any bidder who cannot attend the pre-bid conference should schedule a site visit on an appointment only basis by contacting Mr. Stephen Brugge, Director of Facilities, at 914-220-3081. No questions will be answered at the site visit. **Knowledge of the site is crucial to obtain a proper understanding of the Work.** All bidders must be fully familiar with the site.

Each bid must be accompanied by a certified check payable to Mamaroneck Union Free School District or by a Bid Bond in an amount equal to ten percent (10%) of the bid as set forth in the Bid Specifications.

Each Bidder shall prepare their bid proposal, along with a bid security, in accordance with the terms and subject to the conditions set forth in the Bid Specifications. Attention of bidders is particularly called to the minimum wage rates to be paid under the contracts. Wages to workers, laborers and mechanics employed to work on this project shall be paid in accordance with Section 220 of the Labor Law and in accordance with the Prevailing Rate Schedules found in the Project Manual. Submission of certified payroll is required as a condition of this contract. Additional information can be obtained at <http://www.labor.state.ny.us/workerprotection/publicwork/PWContents.shtm>.

The Contractor must comply with all applicable laws, rules and regulations governing the Project, including the "Equal Opportunity for Employment" requirements as promulgated by the Federal and State governments.

Each bid must be accompanied by bid security in the form of a certified check made payable to the Mamaroneck Union Free School District or by a Bid Bond in an amount equal to ten percent (10%) of the bid. Bidders may not withdraw their respective bids for a period of forty-five (45) days after the bid opening date, unless otherwise authorized by law. To the fullest extent allowed by law, the District further reserves the right to reject bids that contain conditions, omissions, exceptions or modifications, or in its sole discretion to waive any irregularities in the bids, or to reject any or all bids or to accept any bid which in the opinion of the District is in its best interest.

BOARD OF EDUCATION
MAMARONECK UNION FREE
SCHOOL DISTRICT
1000 West Boston Post Road
Mamaroneck, New York 10543
By: Lauren Leone
Purchasing Agent