



Town of Mamaroneck
Engineering Department, Town Center
740 West Boston Post Road, Mamaroneck, NY 10543-3353

TEL: 914/381-7835
FAX: 914/381-8473

Robert P. Wasp, P.E., C.D.T.
Town Engineer

rwasp@townofmamaroneckNY.org

MEMORANDUM

DATE: July 1, 2021

TO: **ALL PROSPECTIVE BIDDERS**

FROM: Robert Wasp, P.E., Town Engineer

SUBJECT: **Addendum #1 – TA-21-08**
Upgrade of HVAC Systems for Town Center

GENERAL:

The following information is being provided in response to several requests for information (RFI) submitted regarding the subject bid documents through June 30th, 2021. These items shall be addressed by the bidding contractor during preparation of their bid submittal:

1. *Can you provide the existing Honeywell BMS system is currently at the building?*

All existing thermostats are connected to Honeywell Niagara Tridium BMS. Existing JACE controller is located within the IT Department office on the third floor of the Town Center building.

The bid documents have been revised to maintain existing programmable thermostat and DDC controllers. Bids shall be submitted considering scope of work for disconnection and protection of existing thermostats and controllers during construction. Bidders shall be responsible to reconnect and reestablish communication between thermostat, DDC controllers, and existing JACE unit. Bidders shall be responsible to establish all new controls for the new AC Units and other via the existing AC unit controller. Provide all field wiring, devices, programming as required. All points and sequences on M-501 to be accomplished via the existing Honeywell DDC JACE Controller and Thermostat.

2. *Can the bid date be extended due to the 4th of July holiday?*

The Town wishes to expedite review of submitted bids for potential award authorization by the Town Board at its July meeting. The bid submittal deadline has been extended until 11:00 AM on Thursday June 17th as necessary to preserve schedule.

3. *Can a walk through date be scheduled at the project location?*

Bidders are invited to visit the Town Center building at 11:00 AM on Thursday, July 8th for voluntary walk-through of the project.

Please feel free to contact me with any questions.