

## ADVERTISEMENT FOR BIDS

The *Croton-Harmon Union Free School District* will receive individual sealed proposals at the District Office, 10 Gerstein Street, Croton-on-Hudson, NY 10520, for the project identified below. All proposals that have been received in accordance with the terms hereof will be opened and read aloud at the time and place of the Bid Opening.

### PVC ROOFTOP CHILLER REPLACEMENT

executed as part of

### DISTRICT-WIDE ROOFING

### CROTON-HARMON UNION FREE SCHOOL DISTRICT

10 Gerstein Street

Croton-on-Hudson, NY 10520

SED No. 66-02-02-03-0-002-029

Pierre Van Cortlandt Middle School

**Documents Available to Bidders:**

**September 6, 2023, 2:00 PM**

**Pre-Bid Site Meeting:**

**September 14, 2023, 3:30 PM**

**Bid Opening:**

**September 26, 2023, 11:00 AM**

**Contracts Available:**

**Mechanical Construction**

Complete sets of Bidding Documents, which include Drawings, Specifications and Addenda, may be obtained from REVplans, 28 Church Street, Unit 7, Warwick, NY, 10990, 877-272-0216. Complete digital sets of Bidding Documents may be obtained online as a download at the following website: [revplans.biddyhq.com](https://revplans.biddyhq.com). Follow instructions to create an account or login if already registered. Select the "Projects" tab at the top of the screen and use the search function if needed to view this project. All bidders are urged to register to ensure receipt of all necessary information, including Bid Addenda.

Complete hard copy sets of Bidding Documents may be obtained from REVplans upon depositing the sum of \$100 per set. Deposit checks or money orders shall be made payable to *Croton-Harmon Union Free School District*. Plan deposits are refundable to all bidders submitting bids in accordance with NYS law and the terms in the Instructions to Bidders section of the Specifications. Any plan holder requiring document shipping shall make such arrangements with REVplans and be responsible for paying all packaging and shipping costs.

Please note REVplans ([revplans.biddyhq.com](https://revplans.biddyhq.com)) is the designated location and means for distributing all bid package information. Obtaining Bidding Documents through REVplans enables a prospective bidder to be identified as a registered plan holder. All Bid Addenda issued after initial document download will be transmitted to registered plan holders via email and will be available at [revplans.biddyhq.com](https://revplans.biddyhq.com). Plan holders who have paid for hard copies of the Bidding Documents may coordinate directly with REVplans if hard copies of Bid Addenda are needed. There is no charge for registered plan holders to obtain hard copies of the Bid Addenda.

Each bid proposal must be accompanied by a certified check payable to *Croton-Harmon Union Free School District* or by a Bid Bond for a sum equal to five percent (5%) of the bid, as set forth in the Instructions to Bidders. All bid security, except those of the three low bidders for each prime contract will be returned within four days after proposals are submitted. The bid security

provided by the three low bidders for each prime contract will be returned after execution of the Contract(s).

There will be a pre-bid site meeting on **September 14, 2023, at 3:30 PM**, commencing at the main entrance of the **Pierre Van Cortlandt Middle School**, 3 Glen Place, Croton-on-Hudson, NY 10520. **Bidders are urged to attend the pre-bid site meeting. Knowledge of the field conditions is crucial to understanding the Work.**

Attention is called to the Owner's sales tax exemption, the requirements as to conditions of employment to be observed, and the minimum wage rates to be paid under the contract. In addition, the Bidding Documents for this project contain detailed requirements for the qualification of Bidders. These include insurance requirements, financial statements, bank references, lists of lawsuits, arbitrations, or other proceedings in which the Bidder has been named as a party, and a description of other projects of similar size and scope completed by Bidder.

All Requests for Information must be sent in writing to the Architect via email ([bdunn@kqdarchitects.com](mailto:bdunn@kqdarchitects.com)) no later than 5 days prior to bid opening.

The Owner may require the successful bidder to provide separate Performance and Labor & Materials Payment Bonds in the amount of the contract price and in the form specified in the Bid Documents.

To the fullest extent allowed by law, the Owner reserves the right to reject bids that contain omissions, exceptions, or modifications, or in their sole discretion to waive such irregularities, or to reject any or all bids or to accept any bid which is in the best interest of the Owner.

**Proposals shall be submitted in a sealed, opaque envelope distinctly marked on the outside as follows:**

**Croton-Harmon UFSD**  
***Project Name***  
***Bid Opening Date and Time***  
***Contract Number & Construction Type***  
***Name of Bidder***  
**Marked "SEALED BID"**

The Owner will not open or consider any proposal delivered after the bid opening date and time. Bidders are solely responsible for the arrival of each bid proposal at the place of bid opening by the appointed time, regardless of the means of delivery.

**END OF ADVERTISEMENT**