

**NOTICE TO BIDDERS**

MAMARONECK UNION FREE SCHOOL DISTRICT

**RE-BID:**

**NEW KITCHEN DESIGN AT**

Mamaroneck Avenue School  
850 Mamaroneck Avenue  
Mamaroneck, NY 10543  
(NYSSED #66-07-01-03-0-004-033)

BID # 23/24-MUFSD-017

PUBLIC NOTICE is hereby given that sealed bids shall be received by the Board of Education, Mamaroneck Union Free School District, 1000 West Boston Post Road, Mamaroneck, New York 10543 for the following contract:

Contract #85 – Mechanical, Electrical and Plumbing Contract

A detailed description of the work is included in the bid specifications.

Sealed bid proposals shall be received by **2:00 p.m. prevailing time on Tuesday, August 22, 2023**, by mail or in person at the Boston Post Road main entrance, at the Mamaroneck Union Free School District Office, 1000 West Boston Post Road, NY 10543. All bids must be received by **2:00 p.m.** prevailing time at which time they shall be publicly opened and read aloud. **Staff will be available to accept hand delivered bids between the hours of 8:00 a.m. and 2:00 p.m. on Tuesday, August 22, 2023.**

**All envelopes containing bids shall bear on the face of the sealed envelope the words “<date> MEP Re-Bid for New Kitchen Design at Mamaroneck Avenue School.” No Bids shall be accepted after 2:00 p.m. prevailing time on Tuesday, August 22, 2023. Please be reminded that USPS, UPS and FedEx delivery schedules may be limited. Please allow enough time for your proposal to arrive on or before the due date and time.**

Complete digital sets of Bidding Documents, drawings and specifications, may be obtained online as a download at the following website: [LAN.BIDDYHQ.COM](http://LAN.BIDDYHQ.COM) under 'public projects'.

Complete sets of Bidding Documents, Drawings and Specifications, may be obtained from REVplans, 28 Church Street, Unit 7, Warwick, NY 10990, Tel: 1-877-272-0216, upon depositing the sum of \$100 (One Hundred Dollars) for each combined set of documents beginning on **Wednesday, August 2, 2023**. Checks or money orders shall be made payable to Mamaroneck Union Free School District. Plan deposit is refundable in accordance with the terms in the Instructions to Bidders to all submitting bids. Any bidder requiring documents to be shipped shall make arrangements with the printer and pay for all packaging and shipping costs.

Please note REVplans ([revplans.biddyhq.com](http://revplans.biddyhq.com) and [lan.biddyhq.com](http://lan.biddyhq.com)) are the designated location and means for distributing and obtaining all bid package information. Only those Contract Documents obtained in this manner will enable a prospective bidder to be identified as an official plan holder of record. The Provider takes no responsibility for the completeness of Contract Documents obtained from other sources. Contract Documents obtained from other sources may not be accurate or may not contain addenda that may have been issued.

All bid addenda will be transmitted to registered plan holders via email and will be available at [revplans.biddyhq.com](http://revplans.biddyhq.com) and [lan.biddyhq.com](http://lan.biddyhq.com). Plan holders who have paid for hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use and coordinate directly with the printer for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda.

Any questions regarding the bid process shall be directed to Lauren Leone, Purchasing Agent, in writing by fax to 914-220-3091 or by email to [LLeone@mamkschools.org](mailto:LLeone@mamkschools.org). All technical questions regarding the bid should be directed to LAN (Attention Ms. Danielle Farrell and Taylor Thomas) in writing by fax to 845-615-0351 or by email to [danielle.farrell@lanassociates.com](mailto:danielle.farrell@lanassociates.com) and [taylor.thomas@lanassociates.com](mailto:taylor.thomas@lanassociates.com) with a copy to the District's Purchasing Agent.

A pre-bid conference, including site visit, will be held on **Tuesday, August 15, 2023 at the Mamaroneck Avenue School, 850 Mamaroneck Avenue, Mamaroneck, NY 10543 at 1:00 p.m.** All bidders are strongly encouraged to attend this pre-bid conference. Any bidder who cannot attend the pre-bid conference should schedule a site visit on an appointment only basis by contacting Mr. Stephen Brugge, Director of Facilities, at 914-220-3081. No questions will be answered at the site visit. **Knowledge of the site is crucial to obtain a proper understanding of the Work.** All bidders must be fully familiar with the site.

Each bid must be accompanied by a certified check payable to Mamaroneck Union Free School District or by a Bid Bond in an amount equal to ten percent (10%) of the bid as set forth in the Bid Specifications.

Each Bidder shall prepare their bid proposal, along with a bid security, in accordance with the terms and subject to the conditions set forth in the Bid Specifications. Attention of bidders is particularly called to the minimum wage rates to be paid under the contracts. Wages to workers, laborers and mechanics employed to work on this project shall be paid in accordance with Section 220 of the Labor Law and in accordance with the Prevailing Rate Schedules found in the Project Manual. Submission of certified payroll is required as a condition of this contract. Additional information can be obtained at <http://www.labor.state.ny.us/workerprotection/publicwork/PWContents.shtm>.

The Contractor must comply with all applicable laws, rules and regulations governing the Project, including the "Equal Opportunity for Employment" requirements as promulgated by the Federal and State governments.

Each bid must be accompanied by bid security in the form of a certified check made payable to the Mamaroneck Union Free School District or by a Bid Bond in an amount equal to ten percent (10%) of the bid. Bidders may not withdraw their respective bids for a period of forty-five (45) days after the bid opening date, unless otherwise authorized by law. To the fullest extent allowed by law, the District further reserves the right to reject bids that contain conditions, omissions, exceptions or modifications, or in its sole discretion to waive any irregularities in the bids, or to reject any or all bids or to accept any bid which in the opinion of the District is in its best interest.

BOARD OF EDUCATION  
MAMARONECK UNION FREE  
SCHOOL DISTRICT  
1000 West Boston Post Road  
Mamaroneck, New York 10543  
By: Lauren Leone  
Purchasing Agent