

PAVARINI NORTH EAST

COVID-19 IMPACT MANAGEMENT CHECKLIST

The health and safety of our employees, clients, and partners remains our number-one priority. The circumstances surrounding the coronavirus (COVID-19) are ever-changing resulting in new approaches and policies.

New protocols, policies and preventative measures are being implemented on our jobsites and throughout our company culture.

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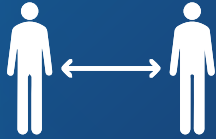
COVID-19

BEST PRACTICES



WASH YOUR HANDS

Handwashing sinks and sanitizing stations with 60%+ alcohol will be made available on all jobsites. Jobsite management will encourage use for all workers/visitors.



KEEP YOUR DISTANCE

Keep a minimum distance of 6 feet apart from one another. Germs can spread as far as 6 feet through droplets in the air when people cough or sneeze.



AVOID TOUCHING YOUR FACE

Touching the mucous membranes on your face with your dirty hands allows germs that cause respiratory infections to enter the body.



WEAR A FACE COVER

Face covers must be worn on all job sites throughout the day. All visitors are also to abide by this.



DISINFECT THE WORKSPACE

At a minimum, tools, machinery and common areas will be disinfected during the day. Certain sites may have daily or weekly cleaning professionals on-site.



STRATEGIC SCHEDULING

Planning for when specific personnel or trades will be on-site to minimize contact with multiple parties. Video conferencing will be available for virtual site visits.

COVID-19 JOBSITE PROTOCOLS

OVERVIEW OF DAILY PROCEDURES AND DISINFECTION CLEANING PROTOCOLS



A daily “check in” questionnaire will be required for all workers. The project team will have access to records to ensure everyone is checking in daily. (Scan QR code for access)

When employees arrive at the jobsite, all shall wash hands and then place one inner layer of clean disposable gloves under regular work gloves and protective face covering of choice.

Follow project site temperature scanning requirements and procedures.

Routine disinfection shall be performed on all frequently touched surfaces, which includes but is not limited to, workstations, countertops, handles, door-knobs, gang boxes, shared tools, and equipment.

Use appropriate, authorized disinfecting agents and follow directions on the bottle. Ensure all exposed workers are trained on the hazards of the chemical (see SDS) in accordance with OSHA’s Hazard Communication standard.

Project trailers offices, shanties, work areas (before & after task), shall be disinfected daily.

On-floor Restrooms/Portable bathrooms are serviced multiple times a week.

All common break areas, lunch and break rooms shall be disinfected multiple times throughout the workday.

Do not congregate in groups in lunch or break areas. and stagger start and break times.

Do not share PPE. Disinfect reusable supplies/ equipment before each use. Ensure soiled or used PPE is disposed of properly.

Sanitize and disinfect tools before each use. Disinfect interior, frequently touched surfaces inside fleet vehicles using aerosol or spray sanitizers.

HEPA Air Scrubbing Machines equipped with high-efficiency particulate air (HEPA) filters shall be used at each job site in accordance with PNE existing protocol.

Primary and secondary filters will be changed regularly. HEPA filters will not be changed.

Personnel changing filters shall wear latex inner gloves, N95 respirator, and eye protection.

CLICK HERE
FOR OUR FULL PROTOCOL DOCUMENT

COVID-19 COMMUNICATION

STATE REQUIREMENTS

- Monitor all directives and advisories
- Plan to implement procedures



LOCAL MUNICIPALITIES

- Building department availability and inspections
- Constraints for providing Utilities to new construction



CLIENT & PROPERTY MANAGEMENT

- Provide consistent updates to project schedule and logistics
- Limit site access - Virtual meetings



CONTRACTORS AND VENDORS

- Safety and training records
- Communication reports
- Daily update on personnel wellbeing

COVID-19 CONTRACT OVERVIEW

Special COVID-19 Notice: We have entered into contract with your organization during an unprecedented and challenging period. Some items to consider:

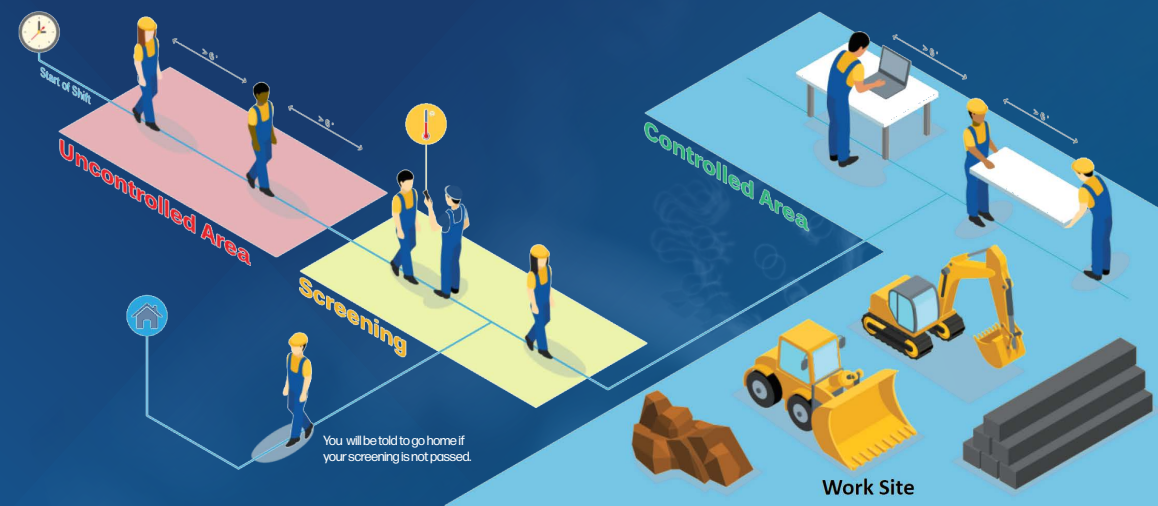
OWNERS

1. Pavarini will not be held responsible for COVID-19 related schedule extensions resulting from material supply chain delays and/or loss of labor productivity
2. PNE will not be held responsible for COVID-19 related cleaning during or following/post-construction.
3. **PNE will include as part of our contract the following (standard) services:** Personnel work site COVID-19 protocol review; Personnel health questions; COVID-19 related signage and hand-out notices; Use of face coverings, booties and gloves (where applicable); Staggered start times and reduced manpower to create distancing; Anti bacterial dispensing stations; Designated socially distant lunch and break areas; Cleaning of commonly touched job site surfaces; Virtual client meetings and progress photos.
4. **PNE recommends the following (non-standard) services at an additional cost:**
Continuous core bathroom and elevator cab/button disinfectant cleaning; Specially designed separate entrances and exits and or barricades; Portable toilets set on building property; Use of Portable hand wash stations; Return HEPA air filters changed weekly and at project completion; Job site disinfectant fogging; Internal cleaning of ductwork; Building specific requirements (review for potential cost implications); and Client specific requirements (review for potential cost implications).

SUBCONTRACTORS

1. **PNE will require adherence from its subcontractors and their personnel regarding the following:**
All established COVID-19 related job site protocol guidelines; Personnel health screenings including temperature checks and questionnaires; Obedience of posted COVID-19 related signage and hand-out notices; Continuous use of subcontractor supplied face coverings, booties (where applicable) & gloves (where applicable); Obedience of directed staggered start times and reduced manpower to create distancing; Sole use of designated socially distant lunch and break areas; and Adherence to project specific requirements: Compliance to non-work and work hour CDC and OSHA issued COVID-19 established guidelines

*****Noncompliance to any of the above items will result in an immediate termination of the subcontractor from the project*****



COVID-19

PROJECT CONSTRUCTION & SUPPLY CHAIN IMPACTS

MATERIALS SUPPLY CHAIN AVAILABILITY MITIGATION STRATEGY

1. Pavarini will continue to monitor product availability and notify the client on any impact of products that become unavailable.

- Create and maintain a project Tracker list
- Company wide Typical Product list that includes: typical carpentry, plumbing, electrical and HVAC Materials
- Sub Contractor buying power / procurement
 - Does Sub size impact their ability to get and order filled
 - Does sub size effect their financial strength and credit limits to place/complete orders

2. Pavarini to offer Alternates: Mitigation Step

- Work with design team during Pre-Con to discuss possible alternate materials

- Work with subs and suppliers to identify and offer alternatives during bid process and throughout project as issues arise.

3. Owner / General Contractor Mitigation Steps

- Pre purchased by Owner and or GC
- Early Sub release when possible

4. Project Delivery : Mitigation Steps (Following CDC Guidelines)

- Materials: packaging cleaned prior to delivering into/onto the site
- Cleaning of all gang boxes & tools prior to job site delivery

LABOR AVAILABILITY / SCHEDULE MITIGATION STRATEGY PRE CONSTRUCTION SURVEY

1. Survey Subs during bidding process for:

- Current Company Size: Has your company been affected in size or the ability to hire

- Manpower availability: Was anyone in your company sick at any time or are they sick now / Has an illness in the company effected your ability to function again, if so in what capacity / Will back log affect the ability to man new projects
- Financial strength: Current Bank Statements/ Payroll sheets if necessary /Available credit & with which institutions

2. Construction Schedule Mitigation Steps

- Quickly notify all of manufacturing impacts
- Quickly notify all id there are cost impacts due to any COVID issues.
- Quickly schedule Client/Design Team meeting to discuss the above issues.
- Create a potential recovery schedule

COVID-19

IMPACT ON PROJECT & UTILITY APPROVALS

PROJECT IMPACTS

Every step in the permitting process has become a unique challenge as all municipal buildings are closed to the public, and almost all municipal employees are on rotation or working remotely. This results in a longer turn around time on all permits.

The systems for filing, and inspections has also been severely effected by Covid-19 which impacts the construction schedule. Although most municipalities have stabilized their systems, including video inspections, there are some that refuse to accommodate even Residential Inspections as of this day.

UTILITY IMPACTS

Regardless of the utility, there has been a loss of time due to COVID-19.

PAVARINI COVID-19 RESOURCES

Clickable links below:



COVID-19 Company Wide Updates



Center for Disease Control & Prevention

OSHA

Occupational Safety & Health Administration

CONNECTICUT

Safe Workplace for Essential Workers

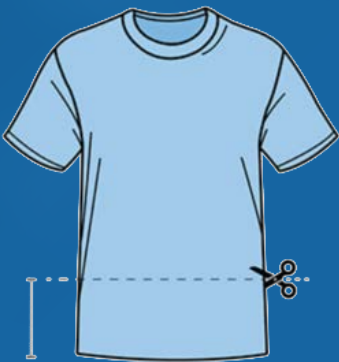
NEW YORK

What You Need to Know

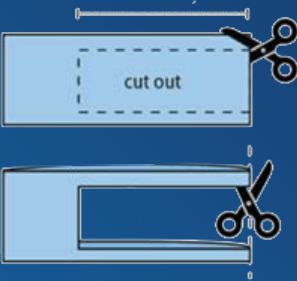
NEW JERSEY

COVID-19 Information Hub

HOW TO: Make a face covering out of a t-shirt - no sew method!

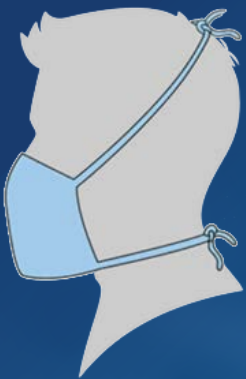


STEP 1:
Choose your shirt and cut off
7-8 inches off the bottom.



STEP 2:
From one side, cut out a
rectangle of approximately
6-7 inches.

Cut the ends of the cut side to
create strings.



STEP 3:
Tie the strings behind your
head and around your neck.



PAVARINI NORTH EAST

**STAY SAFE,
THANK YOU.**