

North Rockland School District

65 Chapel Street
Garnerville, NY 10923

REFERENCE FORM

All work described shall be performed by an established contractor, which must document its ability to perform the contract in a timely, competent, and acceptable manner. Before the award is made, this contracting firm must submit proof to the Owner's satisfaction that it:

1. Has performed projects of a similar type at a minimum of 3 schools in the past three years.
2. Has been trained by the manufacturer for specific equipment in the proper installation of their equipment.
3. Is not a private residence.
4. Is fully equipped with spare parts and service vehicles to render proper service.
5. Has the ability to fully complete the entire project by the completion date specified elsewhere in the contract specifications.
6. Is able to respond to an emergency in 24 hours or less.

All bidders will be required to complete this form providing three references of past performance. References should involve projects and/or service situations of similar size and scope to bid this. References must have had dealings with the Bidder within the last thirty-six (36) months. The District reserves the right to contact any or all of the references supplied for an evaluation of past performance in order to establish the responsibility of the Bidder before the actual award of the bid and/or contract. Completion of the reference form is required.

BIDDER'S NAME: _____

DATE FILED: _____

OFFICER'S NAME: _____

REFERENCE'S NAME:

ADDRESS:

TELEPHONE:

REFERENCE'S NAME:

ADDRESS:

TELEPHONE:

REFERENCE'S NAME:

ADDRESS:

TELEPHONE:

REFERENCE'S NAME:

ADDRESS:

TELEPHONE:

REFERENCE'S NAME:

ADDRESS:

TELEPHONE:

REFERENCE'S NAME:

ADDRESS:

TELEPHONE:
