

MICHAEL SHILALE ARCHITECTS, LLP

Send all RFI's in writing to Michael Shilale Architects, LLP at the above address/fax number. **Only this form will be accepted, and no questions will be entertained via telephone. By submitting this Request for Information, the Contractor is stating that they have performed a thorough review of the drawings and specifications and the information requested is not contained in the construction documents.**

Project:		RFI No.
MSA File No.:		
NYSED No.:		
Contractor:		
Contract for:	Hazardous Materials Abatement ☐ Demolition ☐ Site Construction ☐ General Construction ☐ Plumbing ☐ Mechanical ☐ Electrical ☐ Other ☐	

Specification Reference:	Drawing Reference:
--------------------------	--------------------

Description, complete with backup information as needed to fully convey the issue:	☐ Sketch/Information Attached
---	--

Contractor's Proposed Solution:	☐ Sketch/Information Attached
---	---

Impact on Cost:	Impact on Schedule:
-----------------	---------------------

Trades/Specialty Contractors Affected:

Trades/Specialty Contractors Coordinated With:

Submitted By:	Requested Date of Response:
---------------	-----------------------------

Architect/Engineer's Response: By: _____ Date: _____	☐ ID No. _____ ☐ Attached ☐ Sketch/Information Attached
--	---