

DOCUMENT 00 60 00 - PROJECT FORMS

PART 1 - GENERAL

1.1 FORM OF AGREEMENT AND GENERAL CONDITIONS

- A. The following form of Owner/Contractor Agreement and form of the General Conditions shall be used for Project:
 - 1. AIA Document A101, "Standard Form of Agreement between Owner and Contractor, Stipulated Sum."
 - a. The General Conditions for Project are specified in Document 00 72 00.
 - b. Supplementary Conditions are specified in Document 00 73 00.

1.2 ADMINISTRATIVE FORMS

- A. Copies of AIA standard forms may be obtained from the American Institute of Architects; <http://www.aia.org/contractdocs/purchase/index.htm>; docspurchases@aia.org; (800) 942-7732.
- B. Pre-Construction Forms:
 - 1. Form of Performance Bond and Labor and Material Bond: AIA Document A312, "Performance Bond and Payment Bond."
 - 2. Form of Certificate of Insurance: AIA Document G715, "Supplemental Attachment for ACORD Certificate of Insurance 25-S."
- C. Information and Modification Forms: Attached at the end of this Section.
 - 1. Submittal Transmittal.
 - 2. Data Transfer Agreement.
 - 3. Requests for Interpretation (RFI).
 - 4. Substitution Request.
 - 5. Bulletin.
 - 6. Change Order Form.
 - 7. Punch List.
 - 8. Certificate of Substantial Completion.
- D. Payment Forms:
 - 1. Schedule of Values Form: AIA Document G703, "Continuation Sheet."

2. Payment Application: AIA Document G702/703, "Application and Certificate for Payment and Continuation Sheet."
3. Form of Contractor's Affidavit: AIA Document G706, "Contractor's Affidavit of Payment of Debts and Claims."
4. Form of Affidavit of Release of Liens: AIA Document G706A, "Contractor's Affidavit of Payment of Release of Liens."

END OF DOCUMENT 00 60 00