

**CITY OF YONKERS / YONKERS PUBLIC SCHOOLS (“CITY” OR “DISTRICT”)  
INFORMATION FOR BIDDERS COVER SHEET**

1. **Bid No.:** IFB-6594
2. **Description:** Auditorium Upgrades and Exterior Bleacher Replacement at Lincoln High School
3. **Place of Performance:** 375 Kneeland Avenue, Yonkers, NY 10704
4. **Date, Time, and Place Bids are Due:**
- |               |   |
|---------------|---|
| <b>Date:</b>  | APRIL 2, 2021   |
| <b>Time:</b>  | 2:00 PM PREVAILING TIME   |
| <b>Place:</b> | YONKERS BUREAU OF PURCHASING<br>ONE LARKIN CENTER, 3RD FLOOR<br>YONKERS, N.Y. 10701 |

Located in the Yonkers Riverfront Library Building across from the Metro North train station. Bidders are reminded that bids received after 2:00 are late and will not be accepted - allow sufficient time to find parking and get through security.

Due to the COVID-19 Pandemic and in line with the directives issued by the Mayor of Yonkers regarding public safety, there is limited access to One Larkin Center. The building is open from 8:30 AM to 4:00 PM for receiving packages via courier services and in person. If delivering bids in person, individuals must wear face coverings and see the Public Safety Officer in the library atrium who will clock in the bid and then contact Purchasing to pick up the bid. Sealed Bids will continue to be opened and read at the specified date and time, however, there will not be a public opening of bids. Those interested in listening to the bid opening and the reading of bids can dial Conference Call number 1-701-802-5221 and enter Access Code 1354203 when prompted on the due date of the bid opening. The bid opening will start promptly at 2:00 pm. It is recommended that vendors are dialed in by 1:55 pm to hear the bid results. No questions will be answered while the bid opening is in progress.

5. **Pre-Bid / Site Inspection:**
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|------------------|--|--------------|---------|
| <b>Date:</b>     | March 15, 2021   | <b>Time:</b> | 2:00 PM |
| <b>Location:</b> | Lincoln High School<br>375 Kneeland Avenue, Yonkers, NY 10704                          |              |         |
|                  | Meet first at bleacher work station (CIP 10888) then proceed to auditorium (CIP 10873) |              |         |
6. **Purchasing Contact**
- |                |  |
|----------------|--|
| <b>Name:</b>   | Kim Sansevere  |
| <b>Phone:</b>  | 914-377-6036   |
| <b>E-mail:</b> | <a href="mailto:kimberly.sansevere@yonkersny.gov">kimberly.sansevere@yonkersny.gov</a> |

All questions regarding the contents of this bid must be submitted in writing to the Purchasing Contact listed above. Questions should be submitted by email. Answers to all inquiries will be given to all prospective vendors in the form of a formal addendum to the solicitation and shall be annexed to and become part of the ensuing contract.