

BID ADDENDUM NUMBER | 02

Date | 11/17/2021

PROJECT | Yorktown Central School District

District Wide Improvements 2020 Phase II

PROJECT NUMBER | 1910404.00

OFFICE ADDRESS | KSQ DESIGN

215 W 40th Street, 15th Floor New York, NY 10018 914.682.3700

#### NOTICE TO CONTRACTORS

This Addendum issued prior to receipt of Bid shall and does hereby become a part of the Construction Documents for the above project.

All principal Contractors shall be responsible for seeing that their Subcontractors are properly apprised of the Contents of this Addendum.

All information contained in this Addendum shall supersede and shall take precedence over any conflicting information in the original Bidding Documents dated 10/25/2021 and all pervious addenda.

All Contractors shall acknowledge receipt of this Addendum in the space provided in the Proposal Form. Failure to do so may subject Bidder to disqualification.

### A. CHANGES TO SPECIFICATIONS

07 71 00 ROOF SPECIALTIES

- a. Revise paragraph 2.8-A. as follow:
  - A. Roof Walkway: Provide roof walkway pads as shown in plans:
- 23 05 93 TESTING, ADJUSTING AND BALANCING
  - a. Replace entire section with attached.

#### **B. CHANGES TO DRAWINGS**

Drawing MS-A402:

Revise roof plan note on RTU-5 as follow: "NEW STEEL SUPPORTS BY MC. SEE STRUCT. DWGS"

Drawing CES-A402:

- a. Revise General Notes as follow:
  - 1. ALL ROOF PENETRATIONS, CURBS, FLASHING AND PATCHING ARE TO BE BY MC.
  - 2. ALL STEEL DUNNAGE & STRUCTURAL MODIFICATIONS ARE TO BE BY MC.
  - 3. MC TO COORDINATE MECH. EQUIPMENT LOCATIONS SEE "M" DWG'S.

Drawing YHS-H103:

a. Replace entire sheet with attached.

Drawing MS-H102:



a. Replace entire sheet with attached.

### Drawing MS-H501:

a. Replace entire sheet with attached.

### Drawing CES-H101:

a. Replace entire sheet with attached.

### Drawing CES-H701:

a. Replace entire sheet with attached.

### Drawing CES-E000:

a. Replace entire sheet with attached.

### Drawing CES-E102:

a. Replace entire sheet with attached.

### Drawing MES-H101:

a. Replace entire sheet with attached.

### Drawing MES-H701:

a. Replace entire sheet with attached.

#### Drawing MES-E000:

a. Replace entire sheet with attached.

#### Drawing MES-E101:

a. Replace entire sheet with attached.

#### Drawing BES-H101:

a. Replace entire sheet with attached.

#### 2. CLARIFICATIONS:

- 1. RFI Question: Location: All Schools; Please confirm that as per the walkthrough there is no Asbestos Abatement. The only asbestos is at Mildred E.S. Middle School in the caulking on the Exhaust Fan Curbs and is not to be disturbed.
  - a. The project does not include asbestos abatement. The existing flashing shall not be disturbed.
- 2. RFI Questions: Location: Mohansic ES; The new steel to support ACCU-1 and ACCU-2 is shown on Drawing MES-A-111. The Structural Steel drawing MES-S101 only indicates new steel for ACCU-2. Please advise if there is also new steel support for ACCU-1.
  - a. From the existing drawings, and previous site visit, it appears that the ACCU-1 is being placed on existing structurally reinforced concrete slab, if this is true then no steel support is required under the unit. If



there are bar joists in that area, we would require steel under the unit, similar to ACCU-2, though the joists would have to be analyzed to ensure they can support the additional load.

- 3. RFI Question: Location: Crompond ES; Please confirm the associated motors for AHU & Exhaust Fans serving Gymnasium & Cafetorium are Inverter Duty and are VFD Compatible. In addition, please provide CFM Values for the Cafetorium and Gymnasium RGD's for balancing.
  - a. Delta cannot confirm the Inverter Duty Motors with the exhaust fans. The modified CES-H701 reflect maintaining the existing starters w/o VFDs for the AHU and Exhaust fan. Appropriate changes to the electrical plans to delete the VFD scope have been made. CES-H101and CES-E101 reflect the deletion of these drives as well.
  - b. CFMs to existing diffusers have been added to CES-H101.
  - c. The specification 23 05 93 has been modified to explicitly require a pre-balance of the AHU and exhaust fans.
- 4. RFI Question: Location: Mohansic ES; Please confirm associated motors for AHU & Exhaust Fans serving Gymnasium & Cafetorium are Inverter Duty and are VFD Compatible. In addition, please provide CFM Values for both Air Handlers/Exhaust Fans and Gymnasium RGD's for balancing.
  - a. Delta cannot confirm the Inverter Duty Motors with the exhaust fans. The modified MES-H701 reflects maintaining the existing starters w/o VFDs for the AHU and Exhaust fan. Appropriate changes to the electrical plans to delete the VFD scope have been made. MES-H101 and MES-E101 reflect the deletion of these drives as well.
  - b. CFMs to existing diffusers have been added to MES-H101.
  - c. The specification 23 05 93 subparagraph 3.5A has been added to explicitly require a pre-balance of the AHU and exhaust fans.
- 5. RFI Question: Location: Yorktown High School; Please confirm as mentioned at the walkthrough, new RTU-3 is to be positioned over location of existing RTU with the intent to reuse existing roof penetrations.
  - a. The Location of the new RTU is approximately as shown on the mechanical and structural drawings. The exact location to be field determined. The existing penetrations are not to be reused. Notes have been modified on YHS-H103 to clarify the MC's responsibility for infilling the existing and cutting new penetrations.
- 6. RFI Question: Location: All Schools; The Insurance requirements for this project call for an additional policy: Owner's Contractor's Policy (OCP). Are subcontractors required to obtain this policy in addition to the contractor? Are subcontractors required to supply insurance to the school district and do they have to match or exceed the project requirements?
  - a. Only prime contractor is required to provide OCP policy. As per Article 11 the contractor and each subcontractor shall maintain the insurances required by the contract.
- 7. RFI Question: Location: Brookside ES; Drawing BES-A402 Note 4 says "ROOF FANS ARE TO BE CAPPED AND SEALED BY MC." No Roof fans are shown on BES-A402. Please confirm the only fan to be removed is the wall fan (EEF-3) in the Gym that is shown on drawing BES-H101.
  - a. Yes, there is only the one fan to be removed, EEF-3.
- 8. RFI Question: Location: Crompond ES; Can you please provide a model number for the Basis of Design for the ACCU-1 & ACCU-2, Hitachi Air Cooled Condensing Units.
  - a. Refer to Addendum #1.
- 9. RFI Question: Drawing MS-A402 Note on RTU-5 says New Steel Supports by GC but the general note says all work on this drawing by MC. Please clarify the scope for each contractor.



- a. All steel supports are by MC.
- 10. RFI Question: Drawing CES-A402 General note 1 & 2 says work by GC but another note says all work on this drawing by MC. Please clarify the scope for each contractor.
  - a. Work under general notes 1 and 2 is by MC.
- 11. RFI Question: Drawing MES-A111 General Note 4 says all work in this sheet by MC. However, ceiling modification should be by GC. Please advise on this.
  - a. Ceiling modifications for AHU associated work is by MC.
- 12. RFI Question: Drawing MES-A111 General Note 4 says all work in this sheet by MC. However, ceiling modification should be by GC. Please advise on this.
  - a. Ceiling modifications for AHU associated work is by MC.
- 13. RFI Question: Drawing BES-A111 General Note 4 says all work in this sheet by MC. However, ceiling modification should be by GC. Please advise on this.
  - a. Ceiling modifications for AHU associated work is by MC.
- 14. RFI Question: Drawings #YHS-A401, CES-A402, & MES-A402 Indicates M.C. is to provide New Rubber Guard Walkway. Can you provide a detail of the roof & the required walkway path? Also provide the specs for this material.
  - a. Walk pads are specified under specifications section 07 71 00 2.8-A.1 ROOF WALKWAYS Basis-of-Design Product.
- 15. RFI Question: Drawings CES-A402, & MS-A402 have conflicting notes on who is responsible steel work.
  - a. All steel supports are by MC.
- 16. Can you please confirm Mechanical Contractor is to provide toilet and handwash facilities for all trades? If so, please advise on desired quantity of toilet and handwash facilities required at each of the (5) schools.
  - a. As stated in section 013150 and 015000, the Mechanical Contractor provides toilet and handwashing facilities for all workers/trades, with sufficient quantities per OSHA guidelines to properly handle the amount of workers onsite at each school building.

### **ENCLOSURES:**

- 1. SPECIFICATIONS:
  - a. 23 05 93 TESTING, ADJUSTING AND BALANCING
- 2. DRAWINGS:

GENERAL	CIVIL	STRUCT	ARCH	MECH	ELEC	PLUMB	FIRE PROT.
				YHS-H103	CES-E000		
				MS-H102	CES-E102		
				MS-H501	MES-E000		
				CES-H101	MES-E101		
				CES-H701			
				MES-H101			
				MES-H701			
				BES-H101			

**END OF ADDENDA 02** 

### SECTION 23 05 93 - TESTING, ADJUSTING AND BALANCING FOR HVAC

#### **PART 1 - GENERAL**

### 1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  - Balancing Air Systems:
    - a. Constant-volume air systems.
    - b. Variable air volume systems
  - 2. Testing, adjusting, and balancing existing systems and equipment.
  - 3. Control system verification.

#### 1.3 DEFINITIONS

- A. AABC: Associated Air Balance Council.
- B. BAS: Building automation systems.
- C. NEBB: National Environmental Balancing Bureau.
- D. TAB: Testing, adjusting, and balancing.
- E. TABB: Testing, Adjusting, and Balancing Bureau.
- F. TAB Specialist: An independent entity meeting qualifications to perform TAB work.
- G. TDH: Total dynamic head.

#### 1.4 PREINSTALLATION MEETINGS

- A. TAB Conference: If requested by the Owner, conduct a TAB conference at Project site after approval of the TAB strategies and procedures plan to develop a mutual understanding of the details. Provide a minimum of 14 days' advance notice of scheduled meeting time and location.
  - 1. Minimum Agenda Items:
    - a. The Contract Documents examination report.
    - b. The TAB plan.
    - c. Needs for coordination and cooperation of trades and subcontractors.
    - d. Proposed procedures for documentation and communication flow.

### 1.5 ACTION SUBMITTALS

- A. Sustainable Design Submittals:
  - 1. TAB Report: Documentation indicating that Work complies with ASHRAE/IES 90.1, Section 6.7.2.3 "System Balancing."

#### 1.6 INFORMATIONAL SUBMITTALS

- A. Qualification Data: Within 30 days of Contractor's Notice to Proceed, submit documentation that the TAB specialist and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.
- B. Contract Documents Examination Report: Within 30 days of Contractor's Notice to Proceed, submit the Contract Documents review report as specified in Part 3.
- C. System Readiness Checklists: Within 30 days of Contractor's Notice to Proceed, submit system readiness checklists as specified in "Preparation" Article.
- D. Examination Report: Submit a summary report of the examination review required in "Examination" Article.
- E. Certified TAB reports.
- F. Sample report forms.
- G. Instrument calibration reports, to include the following:
  - 1. Instrument type and make.
  - 2. Serial number.
  - 3. Application.
  - 4. Dates of use.
  - 5. Dates of calibration.

#### 1.7 QUALITY ASSURANCE

- A. TAB Specialists Qualifications: Certified by AABC.
  - 1. TAB Field Supervisor: Employee of the TAB specialist and certified by AABC.
  - 2. TAB Technician: Employee of the TAB specialist and certified by AABC as a TAB technician.
- B. TAB Specialists Qualifications: Certified by NEBB or TABB.
  - 1. TAB Field Supervisor: Employee of the TAB specialist and certified by NEBB or TABB.
  - 2. TAB Technician: Employee of the TAB specialist and certified by NEBB or TABB as a TAB technician.
- C. Instrumentation Type, Quantity, Accuracy, and Calibration: Comply with requirements in ASHRAE 111, Section 4, "Instrumentation."

D. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.7.2.3 - "System Balancing."

#### 1.8 FIELD CONDITIONS

A. Partial Owner Occupancy: Owner may occupy completed areas of building before Substantial Completion. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

# PART 2 - PRODUCTS (Not Applicable)

#### **PART 3 - EXECUTION**

#### 3.1 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems designs that may preclude proper TAB of systems and equipment.
- B. Examine installed systems for balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are applicable for intended purpose and are accessible.
- C. Examine the approved submittals for HVAC systems and equipment.
- D. Examine design data including HVAC system descriptions, statements of design assumptions for environmental conditions and systems output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine ceiling plenums and underfloor air plenums used for supply, return, or relief air to verify that they are properly separated from adjacent areas. Verify that penetrations in plenum walls are sealed and fire-stopped if required.
- F. Examine equipment performance data including fan and pump curves.
  - 1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
  - 2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems Duct Design." Compare results with the design data and installed conditions.
- G. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.
- H. Examine test reports specified in individual system and equipment Sections.

- I. Examine HVAC equipment and verify that bearings are greased, belts are aligned and tight, filters are clean, and equipment with functioning controls is ready for operation.
- J. Examine terminal units, such as variable-air-volume boxes, and verify that they are accessible, and their controls are connected and functioning.
- K. Examine strainers. Verify that startup screens have been replaced by permanent screens with indicated perforations.
- L. Examine control valves for proper installation for their intended function of throttling, diverting, or mixing fluid flows.
- M. Examine heat-transfer and VRF coils for correct piping connections and for clean and straight fins.
- N. Examine system pumps to ensure absence of entrained air in the suction piping.
- O. Examine operating safety interlocks and controls on HVAC equipment.
- P. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

#### 3.2 PREPARATION

- A. Prepare a TAB plan that includes the following:
  - 1. Equipment and systems to be tested.
  - 2. Strategies and step-by-step procedures for balancing the systems.
  - 3. Instrumentation to be used.
  - 4. Sample forms with specific identification for all equipment.
- B. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:
  - Airside:
    - a. Verify that leakage and pressure tests on air distribution systems have been satisfactorily completed.
    - b. Duct systems are complete with terminals installed.
    - c. Volume, smoke, and fire dampers are open and functional.
    - d. Clean filters are installed.
    - e. Fans are operating, free of vibration, and rotating in correct direction.
    - f. Variable-frequency controllers' startup is complete, and safeties are verified.
    - g. Automatic temperature-control systems are operational.
    - h. Ceilings are installed.
    - i. Windows and doors are installed.
    - j. Suitable access to balancing devices and equipment is provided.

### 3.3 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Cut insulation, ducts, pipes, and equipment cabinets for installation of test probes to the minimum extent necessary for TAB procedures.
  - 1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts.
  - 2. After testing and balancing, install test ports and duct access doors that comply with requirements in Section 233300 "Air Duct Accessories."
  - 3. Install and join new insulation that matches removed materials. Restore insulation, coverings, vapor barrier, and finish according to Section 230713 "Duct Insulation," Section 230716 "HVAC Equipment Insulation," and Section 230719 "HVAC Piping Insulation."
- B. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.
- C. Take and report testing and balancing measurements in inch-pound (IP) units.

#### 3.4 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

- A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Cross-check the summation of required outlet volumes with required fan volumes.
- B. Prepare schematic diagrams of systems' "as-built" duct layouts.
- C. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.
- D. Confirm operation and calibration of Air Flow monitoring stations in Outside Air Intakes.
- E. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.
- F. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.
- G. Verify that motor starters are equipped with properly sized thermal protection.
- H. Check dampers for proper position to achieve desired airflow path.
- I. Check for airflow blockages.
- J. Check condensate drains for proper connections and functioning.
- K. Check for proper sealing of air-handling-unit components.
- L. Verify that air duct system is sealed as specified in Section 233113 "Metal Ducts."

#### 3.5 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

- A. Pre-balance existing systems before any demolition occurs.
  - 1. Test air systems at the Fans for total air delivered/exhausted.
  - 2. Test Fan for RPM and amperage vs. maximum rated power.
  - 3. Report discrepancies greater than 10% with the final design quantities to the Engineer.
- B. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.
  - Measure total airflow.
    - a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.
    - b. Where duct conditions allow, measure airflow by main Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses, close to the fan and prior to any outlets, to obtain total airflow.
    - c. Where duct conditions are not suitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.
  - 2. Measure fan static pressures as follows:
    - a. Measure static pressure directly at the fan outlet or through the flexible connection.
    - b. Measure static pressure directly at the fan inlet or through the flexible connection.
    - c. Measure static pressure across each component that makes up the air-handling system.
    - d. Report artificial loading of filters at the time static pressures are measured.
  - 3. Adjust fan speed by varying sheave diameter if variable or replace sheave if fixed. Provide new belts and tension appropriately.
  - 4. Review Record Documents to determine variations in design static pressures versus actual static pressures. Calculate actual system-effect factors. Recommend adjustments to accommodate actual conditions.
  - 5. Obtain approval from Architect for adjustment of fan speed higher or lower than indicated speed. Comply with requirements in HVAC Sections for air-handling units for adjustment of fans, belts, and pulley sizes to achieve indicated air-handling-unit performance.
  - 6. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload occurs. Measure amperage in full-cooling, full-heating, economizer, and any other operating mode to determine the maximum required brake horsepower.
- C. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows.
  - 1. Measure airflow of submain and branch ducts.
  - 2. Adjust submain and branch duct volume dampers for specified airflow.
  - 3. Re-measure each submain and branch duct after all have been adjusted.
- D. Adjust air inlets and outlets for each space to indicated airflows.
  - 1. Set airflow patterns of adjustable outlets for proper distribution without drafts.

- 2. Measure inlets and outlets airflow.
- 3. Adjust each inlet and outlet for specified airflow.
- 4. Re-measure each inlet and outlet after they have been adjusted.
- E. Verify final system conditions.
  - 1. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to design if necessary.
  - 2. Re-measure and confirm that total airflow is within design.
  - 3. Re-measure all final fan operating data, rpms, volts, amps, and static profile.
  - 4. Mark all final settings.
  - 5. Test system in economizer mode. Verify proper operation and adjust if necessary.
  - 6. Measure and record all operating data.
  - 7. Record final fan-performance data.
- F. Motors 1/2 HP and Larger: Test at final balanced conditions and record the following data:
  - 1. Manufacturer's name, model number, and serial number.
  - 2. Motor horsepower rating.
  - 3. Motor rpm.
  - 4. Phase and hertz.
  - 5. Nameplate and measured voltage, each phase.
  - 6. Nameplate and measured amperage, each phase.
  - 7. Starter size and thermal-protection-element rating.
  - 8. Service factor and frame size.
- G. Motors Driven by Variable-Frequency Controllers: Test manual bypass of controller to prove proper operation.

#### 3.6 PROCEDURES FOR VARIABLE-AIR-VOLUME SYSTEMS

- A. Adjust the variable-air-volume systems as follows:
  - 1. Verify that the system static pressure sensor is located two-thirds of the distance down the duct from the fan discharge.
  - 2. Verify that the system is under static pressure control.
  - 3. Select the terminal unit that is most critical to the supply-fan airflow. Measure inlet static pressure and adjust system static pressure control set point so the entering static pressure for the critical terminal unit is not less than the sum of the terminal-unit manufacturer's recommended minimum inlet static pressure plus the static pressure needed to overcome terminal-unit discharge system losses.
  - 4. Calibrate and balance each terminal unit for maximum and minimum design airflow as follows:
    - a. Adjust controls so that terminal is calling for maximum airflow. Some controllers require starting with minimum airflow. Verify calibration procedure for specific project.
    - b. Measure airflow and adjust calibration factor as required for design maximum airflow. Record calibration factor.
    - c. When maximum airflow is correct, balance the air outlets downstream from terminal units.
    - d. Adjust controls so that terminal is calling for minimum airflow.

- e. Measure airflow and adjust calibration factor as required for design minimum airflow. Record calibration factor. If no minimum calibration is available, note any deviation from design airflow.
- 5. After terminals have been calibrated and balanced, test and adjust system for total airflow. Adjust fans to deliver total design airflows within the maximum allowable fan speed listed by fan manufacturer.
  - a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.
  - b. Set terminals for maximum airflow. If system design includes diversity, adjust terminals for maximum and minimum airflow so that connected total matches fan selection and simulates actual load in the building.
  - c. Where duct conditions allow, measure airflow by Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses to obtain total airflow.
  - d. Where duct conditions are not suitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.
  - e. If a reliable Pitot-tube traverse or coil traverse is not possible, measure airflow at terminals and calculate the total airflow.
- 6. Measure fan static pressures as follows:
  - a. Measure static pressure directly at the fan outlet or through the flexible connection.
  - b. Measure static pressure directly at the fan inlet or through the flexible connection.
  - c. Measure static pressure across each component that makes up the air-handling system.
  - d. Report any artificial loading of filters at the time static pressures are measured.
- 7. Set final return and outside airflow to the fan while operating at maximum return airflow and minimum outdoor airflow.
  - a. Balance the return-air ducts and inlets the same as described for constant-volume air systems.
  - b. Verify that terminal units are meeting design airflow under system maximum flow.
- 8. Re-measure the inlet static pressure at the most critical terminal unit and adjust the system static pressure set point to the most energy-efficient set point to maintain the optimum system static pressure. Record set point and give to controls contractor.
- 9. Verify final system conditions as follows:
  - a. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to match design if necessary.
  - b. Re-measure and confirm that total airflow is within design.
  - c. Re-measure final fan operating data, rpms, volts, amps, and static profile.
  - d. Mark final settings.
  - e. Test system in economizer mode. Verify proper operation and adjust if necessary. Measure and record all operating data.
  - f. Verify tracking between supply and return fans.

### 3.7 PROCEDURES FOR VRF DUCT COILS

- A. Verify piping connections are properly made.
- B. Verify the Expansion valve is functioning properly.
- C. Record Discharge air temperature at different setpoints or load conditions.

### 3.8 PROCEDURES FOR CONDENSING UNITS

- A. Verify proper rotation of fans.
- B. Measure entering- and leaving-air temperatures.
- C. Record fan and motor operating data at different load and ambient conditions.

#### 3.9 SOUND TESTS

A. After the systems are balanced and construction is Substantially Complete, measure and record sound levels at 5 locations as designated by the Architect.

#### B. Instrumentation:

- 1. The sound-testing meter shall be a portable, general-purpose testing meter consisting of a microphone, processing unit, and readout.
- 2. The sound-testing meter shall be capable of showing fluctuations at minimum and maximum levels, and measuring the equivalent continuous sound pressure level (LEQ).
- 3. The sound-testing meter must be capable of using 1/3 octave band filters to measure mid-frequencies from 31.5 Hz to 8000 Hz.
- 4. The accuracy of the sound-testing meter shall be plus or minus one decibel.

#### C. Test Procedures:

- 1. Perform test at quietest background noise period. Note cause of unpreventable sound that affects test outcome.
- 2. Equipment should be operating at design values.
- 3. Calibrate the sound-testing meter prior to taking measurements.
- 4. Use a microphone suitable for the type of noise levels measured that is compatible with meter. Provide a windshield for outside or in-duct measurements.
- 5. Record a set of background measurements in dBA and sound pressure levels in the eight un-weighted octave bands 63 Hz to 8000 Hz (NC) with the equipment off.
- 6. Take sound readings in dBA and sound pressure levels in the eight un-weighted octave bands 63 Hz to 8000 Hz (NC) with the equipment operating.
- 7. Take readings no closer than 36 inches from a wall or from the operating equipment and approximately 60 inches from the floor, with the meter held or mounted on a tripod.
- 8. For outdoor measurements, move sound-testing meter slowly and scan area that has the most exposure to noise source being tested. Use A-weighted scale for this type of reading.

### D. Reporting:

- 1. Report shall record the following:
  - Location.
  - b. System tested.
  - c. dBA reading.
  - d. Sound pressure level in each octave band with equipment on and off.
- 2. Plot sound pressure levels on NC worksheet with equipment on and off.

#### 3.10 CONTROLS VERIFICATION

- A. In conjunction with system balancing, perform the following:
  - 1. Verify temperature control system is operating within the design limitations.
  - 2. Confirm that the sequences of operation are in compliance with Contract Documents.
  - 3. Verify that controllers are calibrated and function as intended.
  - 4. Verify that controller set points are as indicated.
  - 5. Verify the operation of lockout or interlock systems.
  - 6. Verify the operation of valve and damper actuators.
  - 7. Verify that controlled devices are properly installed and connected to correct controller.
  - 8. Verify that controlled devices travel freely and are in position indicated by controller: open, closed, or modulating.
  - 9. Verify location and installation of sensors to ensure that they sense only intended temperature, humidity, or pressure.
- B. Reporting: Include a summary of verifications performed, remaining deficiencies, and variations from indicated conditions.

#### 3.11 PROCEDURES FOR TESTING, ADJUSTING, AND BALANCING EXISTING SYSTEMS

- A. Perform a preconstruction inspection of existing equipment that is to remain and be reused.
  - 1. Measure and record the operating speed, airflow, and static pressure of each fan.
  - 2. Measure motor voltage and amperage. Compare the values to motor nameplate information.
  - 3. Check the refrigerant charge.
  - 4. Check the condition of filters.
  - 5. Check the condition of coils.
  - 6. Check the operation of the drain pan and condensate-drain trap.
  - 7. Check bearings and other lubricated parts for proper lubrication.
  - 8. Report on the operating condition of the equipment and the results of the measurements taken. Report deficiencies.
- B. Before performing testing and balancing of existing systems, inspect existing equipment that is to remain and be reused to verify that existing equipment has been cleaned and refurbished. Verify the following:
  - 1. New filters are installed.
  - 2. Coils are clean and fins combed.
  - 3. Drain pans are clean.
  - 4. Fans are clean.

- 5. Bearings and other parts are properly lubricated.
- 6. Deficiencies noted in the preconstruction report are corrected.
- C. Perform testing and balancing of existing systems to the extent that existing systems are affected by the renovation work.
  - 1. Compare the indicated airflow of the renovated work to the measured fan airflows, and determine the new fan speed and the face velocity of filters and coils.
  - 2. Verify that the indicated airflows of the renovated work result in filter and coil face velocities and fan speeds that are within the acceptable limits defined by equipment manufacturer.
  - 3. If calculations increase or decrease the airflow rates and water flow rates by more than 5 percent, make equipment adjustments to achieve the calculated rates. If increase or decrease is 5 percent or less, equipment adjustments are not required.
  - 4. Balance each air outlet.

#### 3.12 TOLERANCES

- A. Set HVAC system's airflow rates and water flow rates within the following tolerances:
  - 1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus or minus 10 percent.
  - 2. Air Outlets and Inlets: Plus or minus 10 percent.
  - 3. Heating-Water Flow Rate: Plus or minus 10 percent.
- B. Maintaining pressure relationships as designed shall have priority over the tolerances specified above.

#### 3.13 PROGRESS REPORTING

- A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for systems balancing devices. Recommend changes and additions to systems balancing devices to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance measuring and balancing devices.
- B. Status Reports: Prepare biweekly progress reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

### 3.14 FINAL REPORT

- A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.
  - 1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
  - 2. Include a list of instruments used for procedures, along with proof of calibration.
  - 3. Certify validity and accuracy of field data.

- B. Final Report Contents: In addition to certified field-report data, include the following:
  - 1. Pump curves.
  - 2. Fan curves.
  - 3. Manufacturers' test data.
  - 4. Field test reports prepared by system and equipment installers.
  - 5. Other information relative to equipment performance; do not include Shop Drawings and Product Data.
- C. General Report Data: In addition to form titles and entries, include the following data:
  - 1. Title page.
  - 2. Name and address of the TAB specialist.
  - 3. Project name.
  - 4. Project location.
  - 5. Architect's name and address.
  - 6. Engineer's name and address.
  - 7. Contractor's name and address.
  - 8. Report date.
  - 9. Signature of TAB supervisor who certifies the report.
  - 10. Table of Contents with the total number of pages defined for each section of the report.

    Number each page in the report.
  - 11. Summary of contents including the following:
    - a. Indicated versus final performance.
    - b. Notable characteristics of systems.
    - c. Description of system operation sequence if it varies from the Contract Documents.
  - 12. Nomenclature sheets for each item of equipment.
  - 13. Data for terminal units, including manufacturer's name, type, size, and fittings.
  - 14. Notes to explain why certain final data in the body of reports vary from indicated values.
  - 15. Test conditions for fans and pump performance forms including the following:
    - a. Settings for outdoor-, return-, and exhaust-air dampers.
    - b. Conditions of filters.
    - c. Face and bypass damper settings at coils.
    - d. Fan drive settings including settings and percentage of maximum pitch diameter.
    - e. Inlet vane settings for variable-air-volume systems.
    - f. Settings for supply-air, static-pressure controller.
    - g. Other system operating conditions that affect performance.
- D. System Diagrams: Include schematic layouts of air distribution systems. Present each system with single-line diagram and include the following:
  - 1. Quantities of outdoor, supply, return, and exhaust airflows.
  - 2. Duct, outlet, and inlet sizes.
  - 3. Balancing stations.
  - 4. Position of balancing devices.
- E. Apparatus-Coil Test Reports:
  - 1. Coil Data:

- a. System identification.
- b. Location.
- c. Coil type.
- d. Number of rows.
- e. Fin spacing in fins per inch o.c.
- f. Make and model number.
- 2. Test Data (Indicated and Actual Values):
  - a. Airflow rate in cfm.
  - b. Average face velocity in fpm.
  - c. Air pressure drop in inches wg.
  - d. Outdoor-air, wet- and dry-bulb temperatures in deg F.
  - e. Return-air, wet- and dry-bulb temperatures in deg F.
  - f. Entering-air, wet- and dry-bulb temperatures in deg F.
  - g. Leaving-air, wet- and dry-bulb temperatures in deg F.
- F. Fan Test Reports: For supply, return, and exhaust fans, include the following:
  - Fan Data:
    - a. System identification.
    - b. Location.
    - c. Make and type.
    - d. Model number and size.
    - e. Manufacturer's serial number.
    - f. Arrangement and class.
    - g. Sheave make, size in inches, and bore.
    - h. Center-to-center dimensions of sheave and amount of adjustments in inches.
  - 2. Motor Data:
    - a. Motor make, and frame type and size.
    - b. Horsepower and rpm.
    - c. Volts, phase, and hertz.
    - d. Full-load amperage and service factor.
  - 3. Test Data (Indicated and Actual Values):
    - a. Total airflow rate in cfm.
    - b. Total system static pressure in inches wg.
    - c. Fan rpm.
    - d. Discharge static pressure in inches wg.
    - e. Suction static pressure in inches wg.
- G. Round, Flat-Oval, and Rectangular Duct Traverse Reports: Include a diagram with a grid representing the duct cross-section and record the following:
  - 1. Report Data:
    - a. System and air-handling-unit number.
    - b. Location and zone.
    - c. Traverse air temperature in deg F.

- d. Duct static pressure in inches wg.
- e. Duct size in inches.
- f. Duct area in sq. ft..
- g. Indicated airflow rate in cfm.
- h. Indicated velocity in fpm.
- i. Actual airflow rate in cfm.
- j. Actual average velocity in fpm.
- k. Barometric pressure in psig.
- H. System-Coil Reports: For reheat coils and water coils of terminal units, include the following:
  - 1. Unit Data:
    - a. System and air-handling-unit identification.
    - b. Location and zone.
    - c. Room or riser served.
    - d. Coil make and size.
    - e. Flowmeter type.
  - 2. Test Data (Indicated and Actual Values):
    - a. Airflow rate in cfm.
    - b. Entering-water temperature in deg F.
    - c. Leaving-water temperature in deg F.
    - d. Water pressure drop in feet of head or psig.
    - e. Entering-air temperature in deg F.
    - f. Leaving-air temperature in deg F.
- I. Instrument Calibration Reports:
  - 1. Report Data:
    - a. Instrument type and make.
    - b. Serial number.
    - c. Application.
    - d. Dates of use.
    - e. Dates of calibration.

### 3.15 VERIFICATION OF TAB REPORT

- A. The TAB specialist's test and balance engineer shall conduct the inspection in the presence of Construction Manager.
- B. Commissioning authority shall randomly select measurements, documented in the final report, to be rechecked. Rechecking shall be limited to either 10 percent of the total measurements recorded or the extent of measurements that can be accomplished in a normal 8-hour business day.
- C. If rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."

- D. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the testing and balancing shall be considered incomplete and shall be rejected.
- E. If TAB work fails, proceed as follows:
  - 1. TAB specialists shall recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes; resubmit the final report and request a second final inspection.
  - 2. If the second final inspection also fails, Owner may contract the services of another TAB specialist to complete TAB work according to the Contract Documents and deduct the cost of the services from the original TAB specialist's final payment.
  - 3. If the second verification also fails, design professional may contact AABC Headquarters regarding the AABC National Performance Guaranty.
- F. Prepare test and inspection reports.

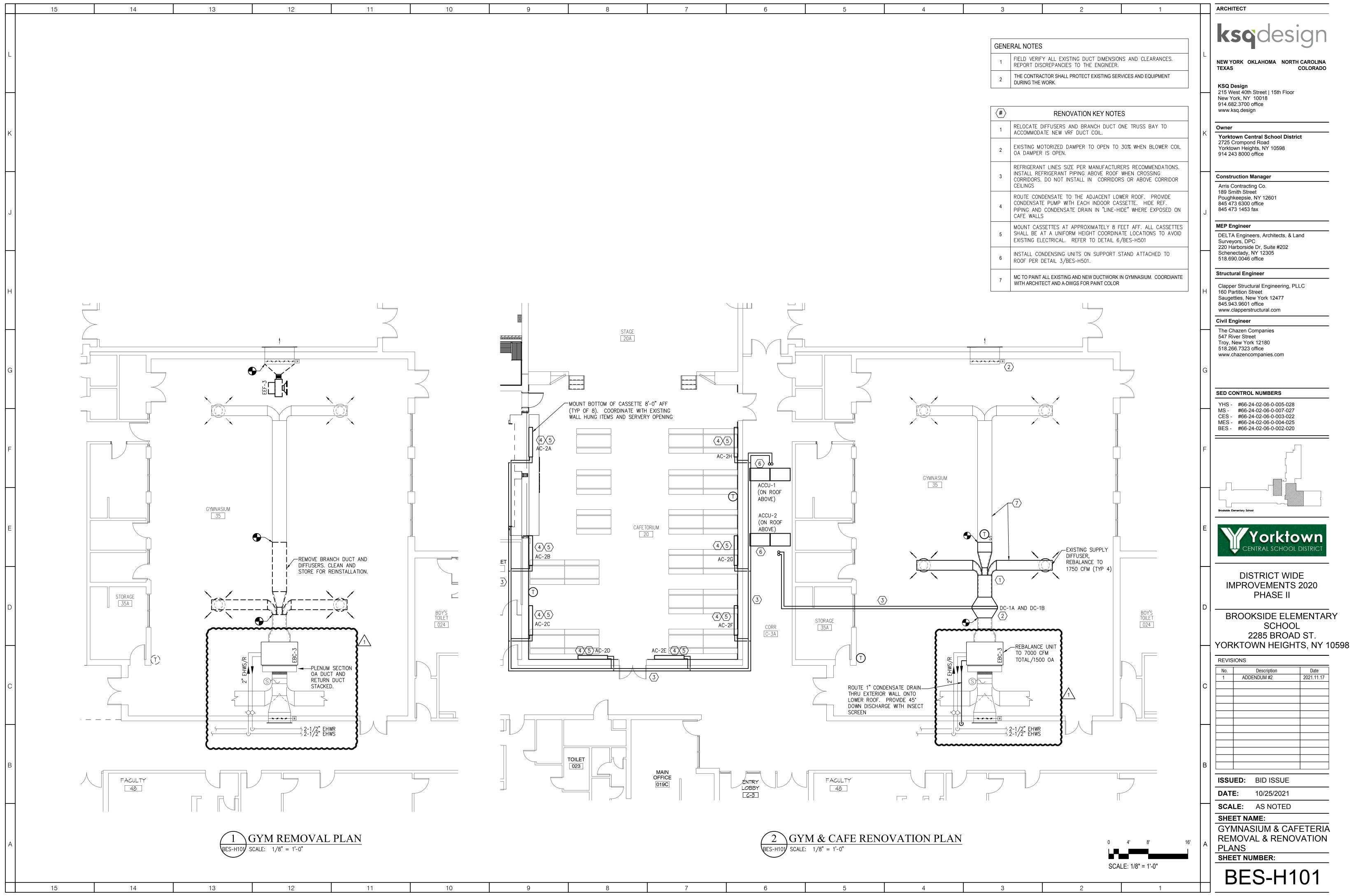
#### 3.16 ADDITIONAL TESTS

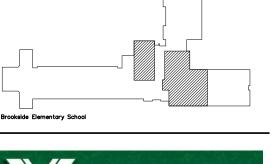
- A. Within 90 days of completing TAB, perform additional TAB to verify that balanced conditions are being maintained throughout and to correct unusual conditions.
- B. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional TAB during near-peak summer and winter conditions.

**END OF SECTION 23 05 93** 

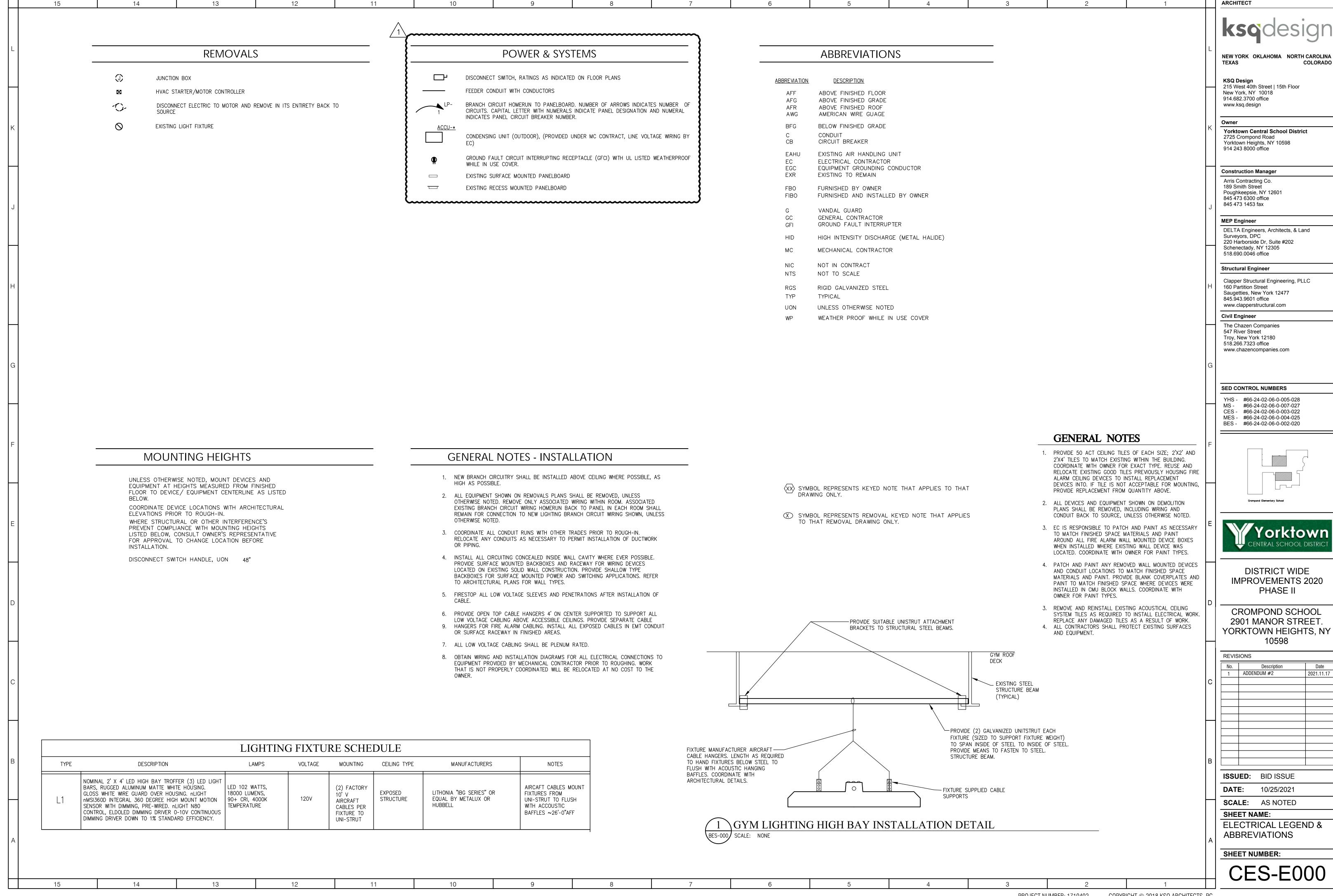
BID ISSUE OCTOBER 25, 2021 BID ADDENDUM 2 – 11/17/2021

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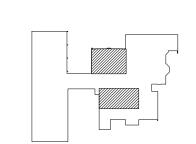
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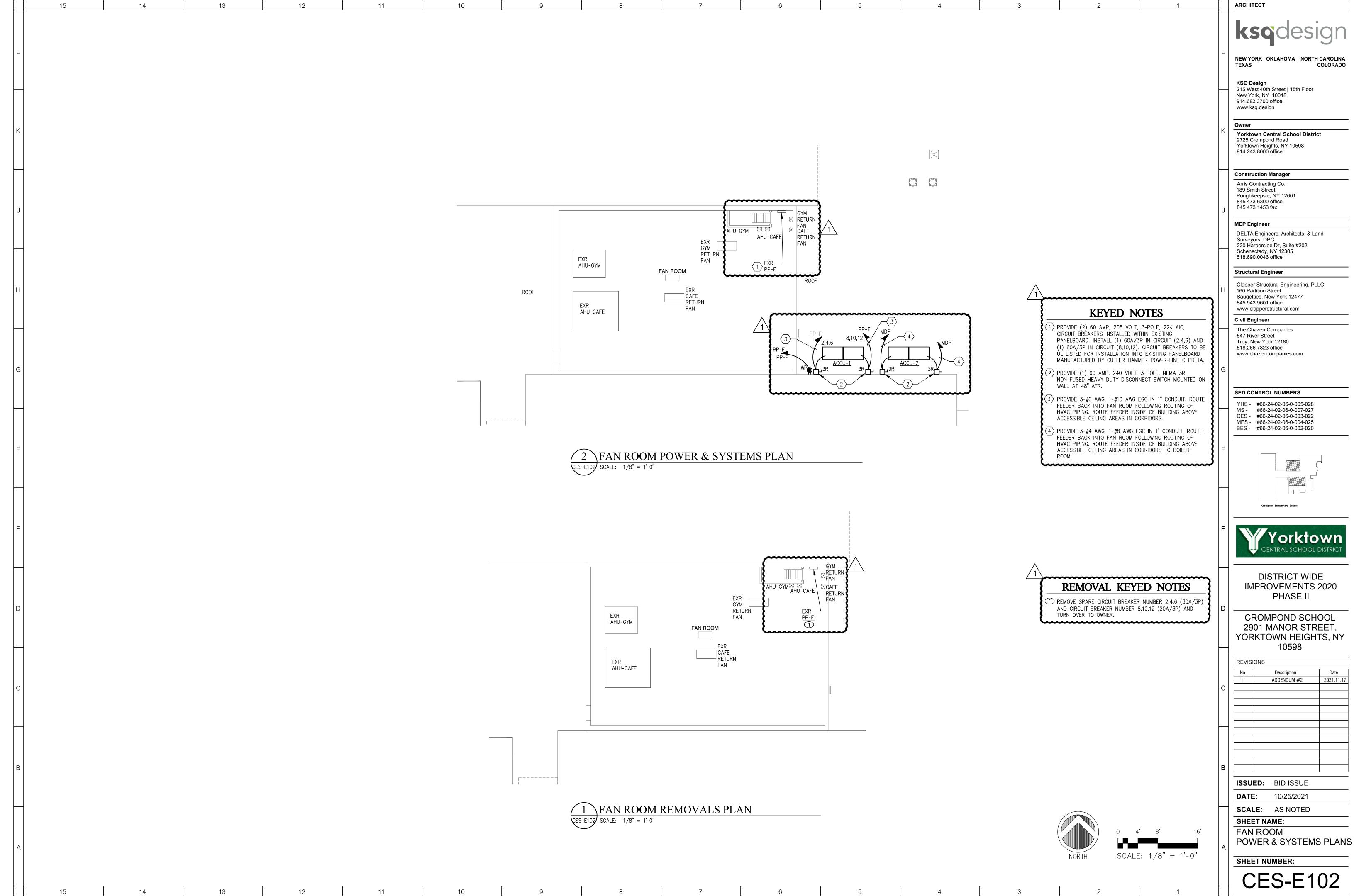


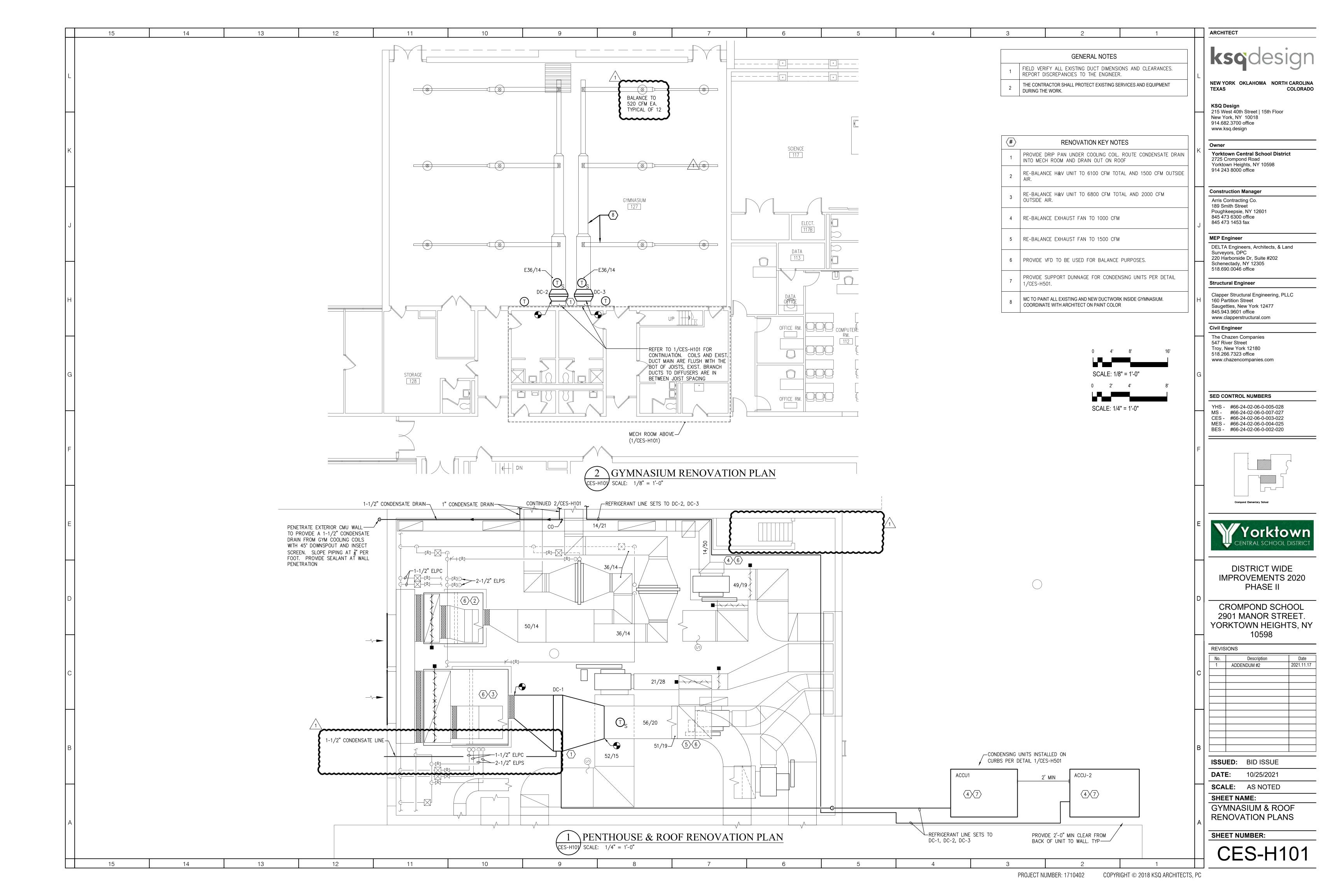
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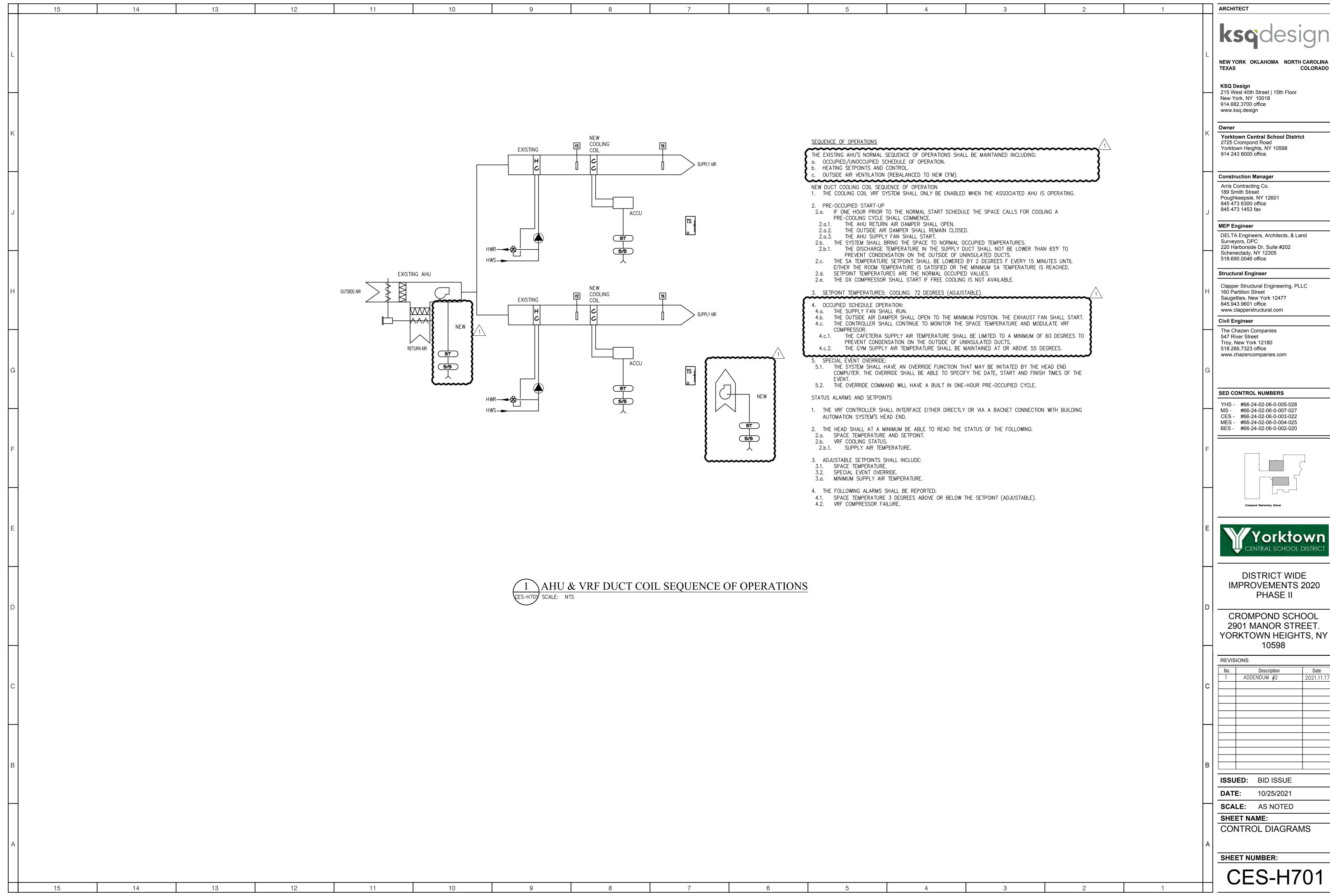
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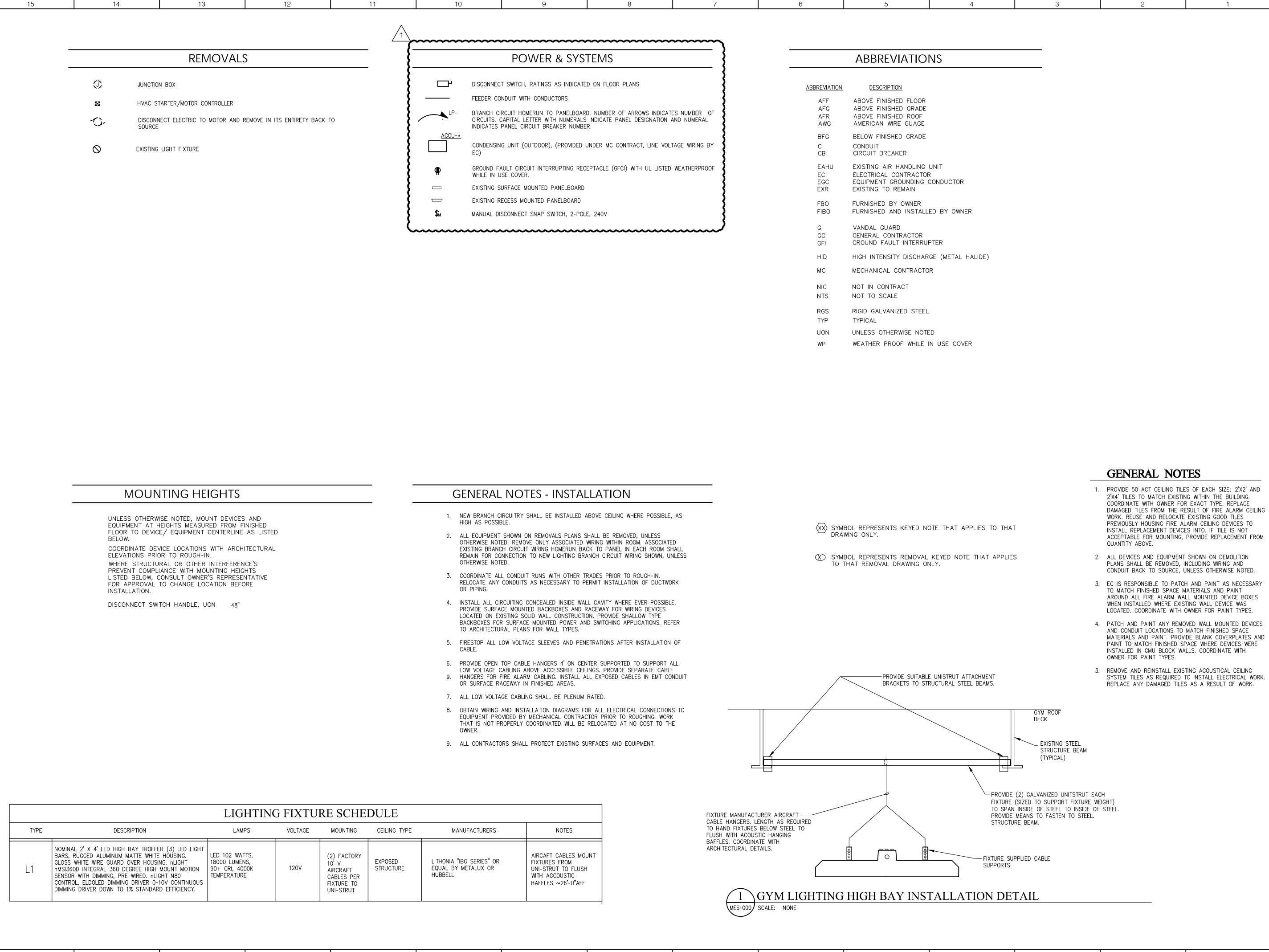
ARCHITECT











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ksqdesign

NEW YORK OKLAHOMA NORTH CAROLINA
TEXAS COLORADO

KSQ Design 215 West 40th Street | 15th Floor New York, NY 10018 914.682.3700 office www.ksq.design

Owner

Yorktown Central School District
2725 Crompond Road
Yorktown Heights, NY 10598
914 243 8000 office

Arris Contracting Co.
189 Smith Street
Poughkeepsie, NY 12601
845 473 6300 office
845 473 1453 fax

MEP Engineer

DELTA Engineers, Architects, & Land Surveyors, DPC

220 Harborside Dr, Suite #202 Schenectady, NY 12305

518.690.0046 office

Structural Engineer

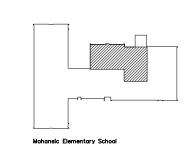
H Clapper Structural Engineering, PLLC 160 Partition Street Saugetties, New York 12477 845.943.9601 office www.clapperstructural.com

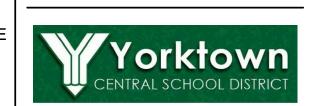
Civil Engineer

The Chazen Companies 547 River Street Troy, New York 12180 518.266.7323 office www.chazencompanies.com

SED CONTROL NUMBERS

YHS - #66-24-02-06-0-005-028 MS - #66-24-02-06-0-007-027 CES - #66-24-02-06-0-003-022 MES - #66-24-02-06-0-004-025 BES - #66-24-02-06-0-002-020





DISTRICT WIDE IMPROVEMENTS 2020 PHASE II

MOHANSIC ELEMENTARY
SCHOOL
704 LOCKSLEY RD.
YORKTOWN HEIGHTS, NY 10598

B ISSUED: BID ISSUE

REVISIONS

DATE: 10/25/2021

**DATE:** 10/25/2021

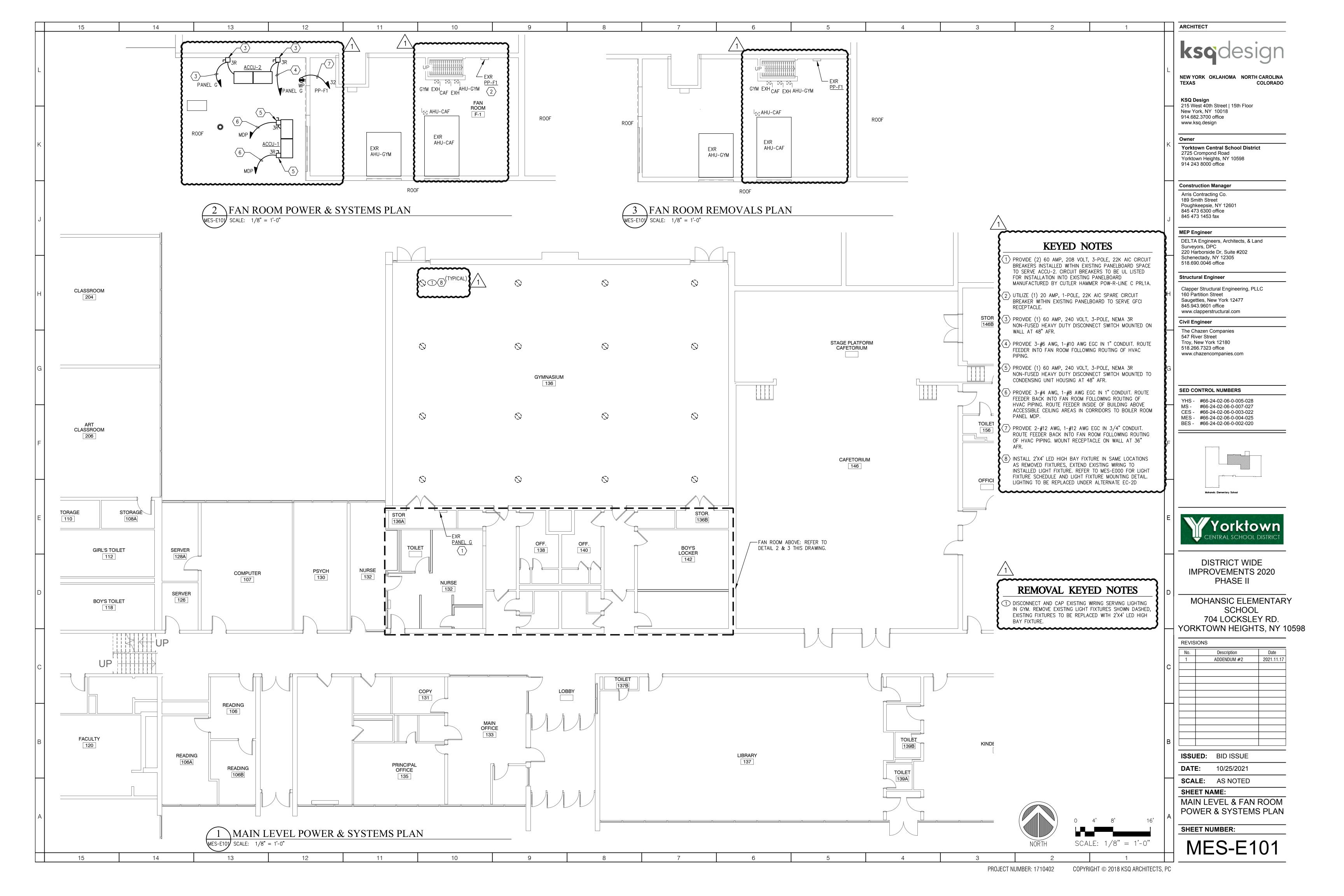
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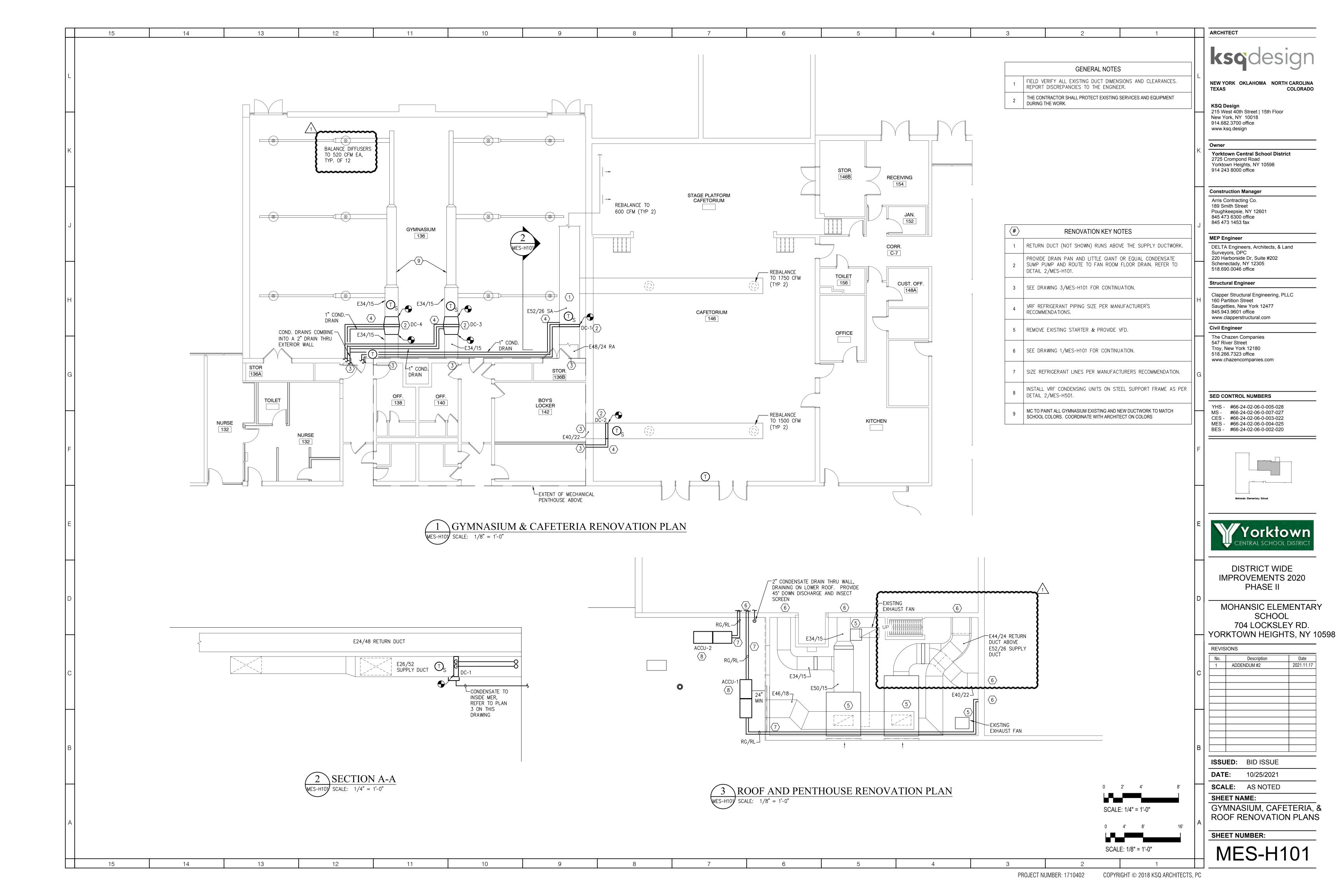
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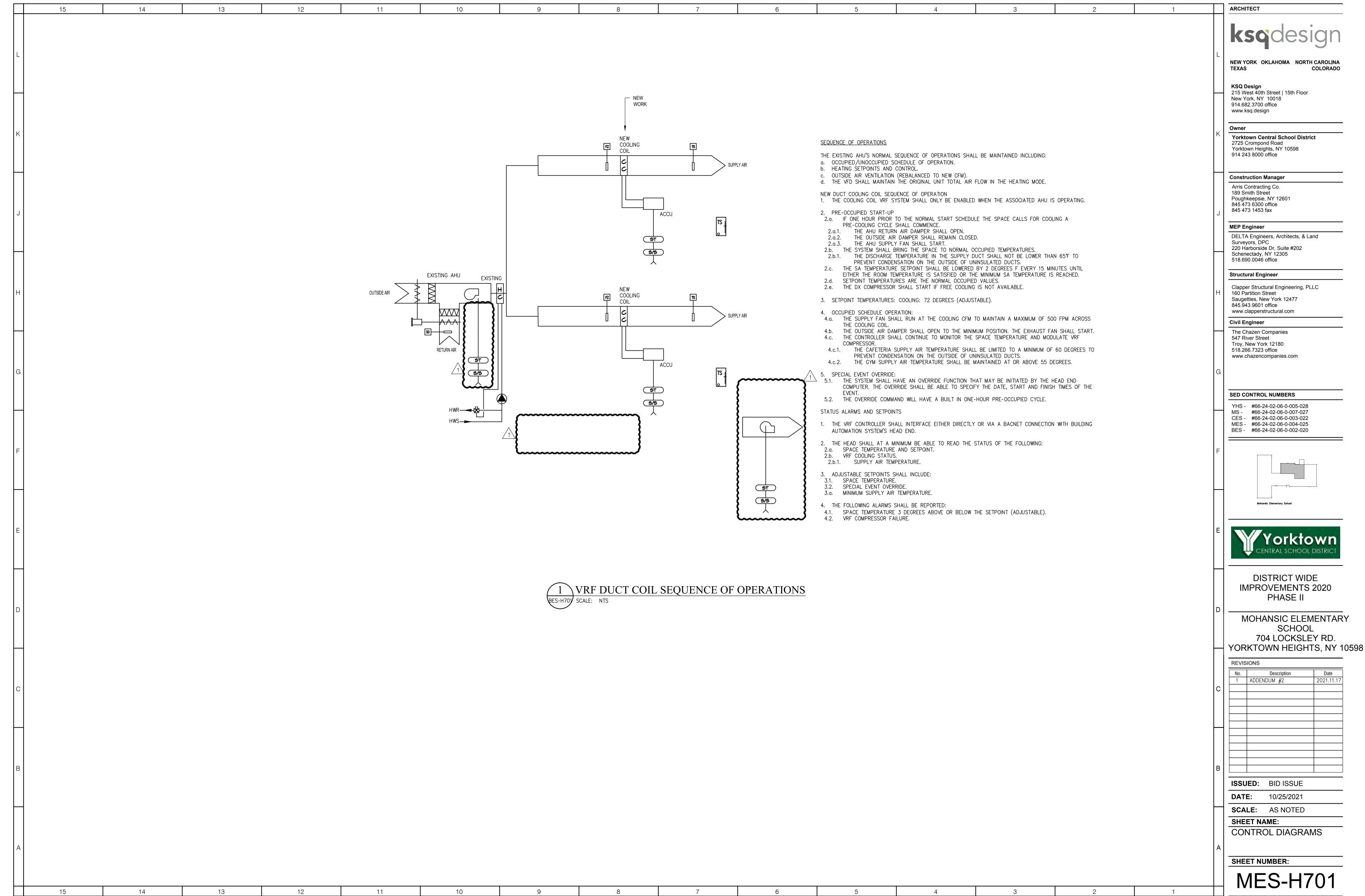
ELECTRICAL LEGEND & ABBREVIATIONS

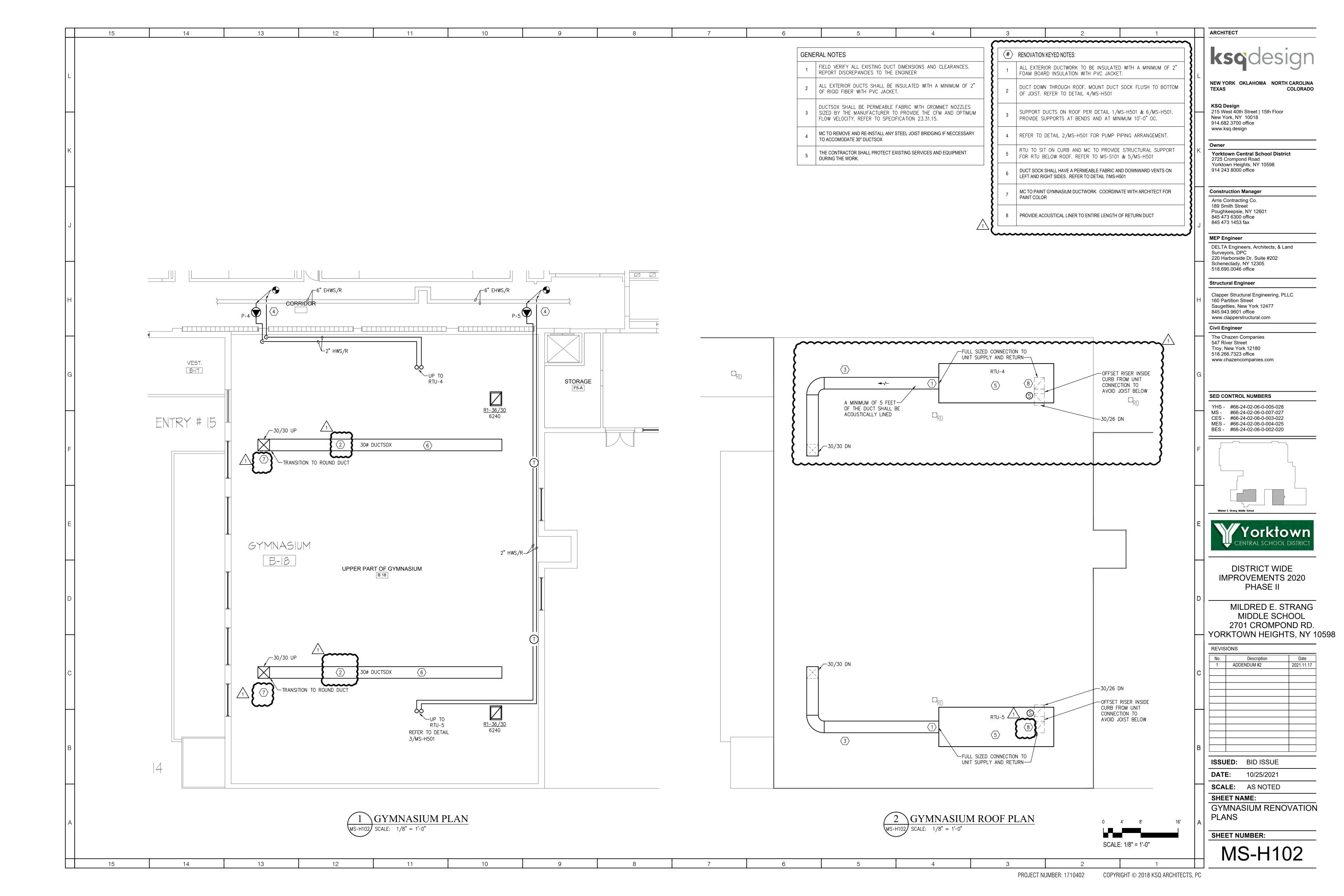
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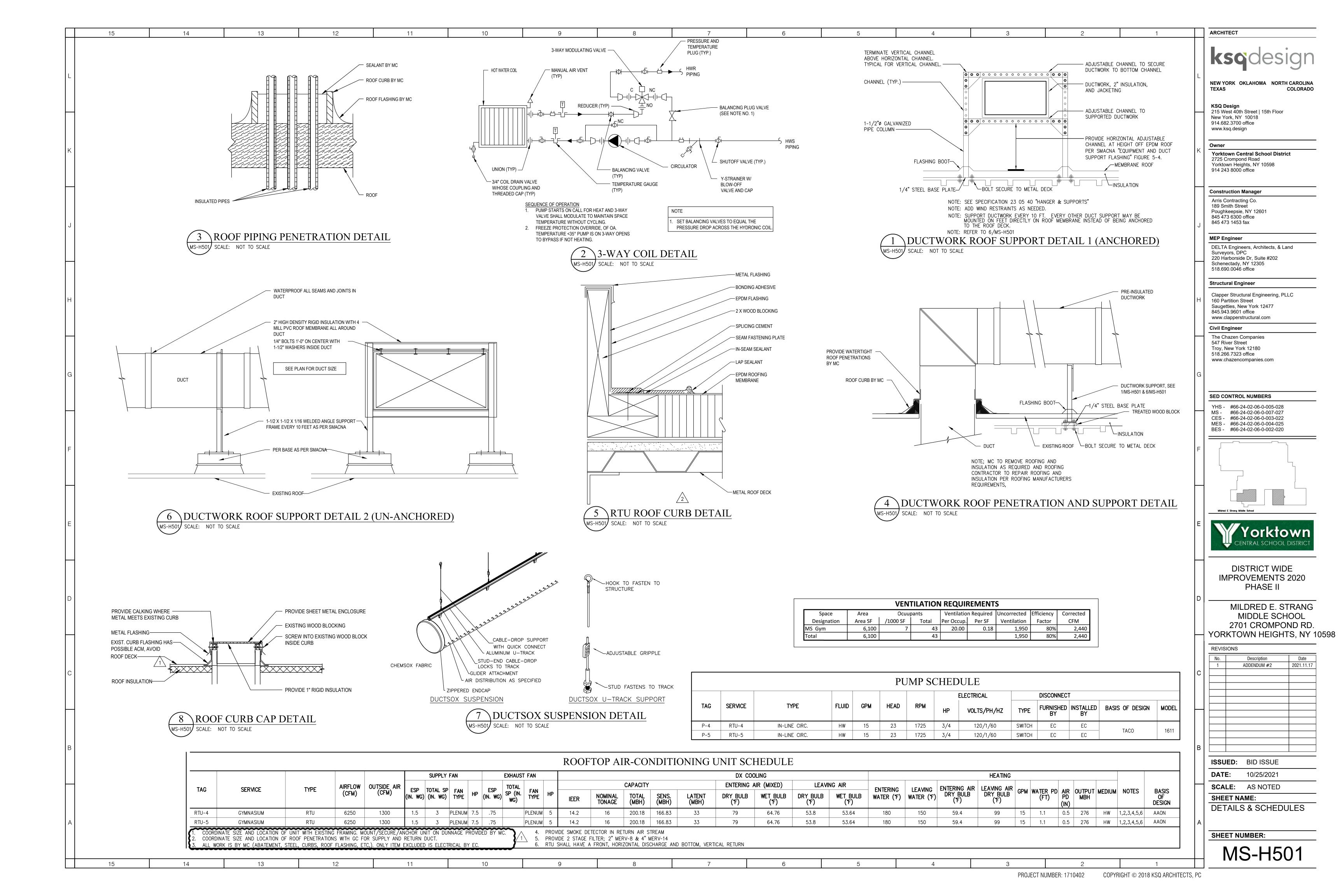
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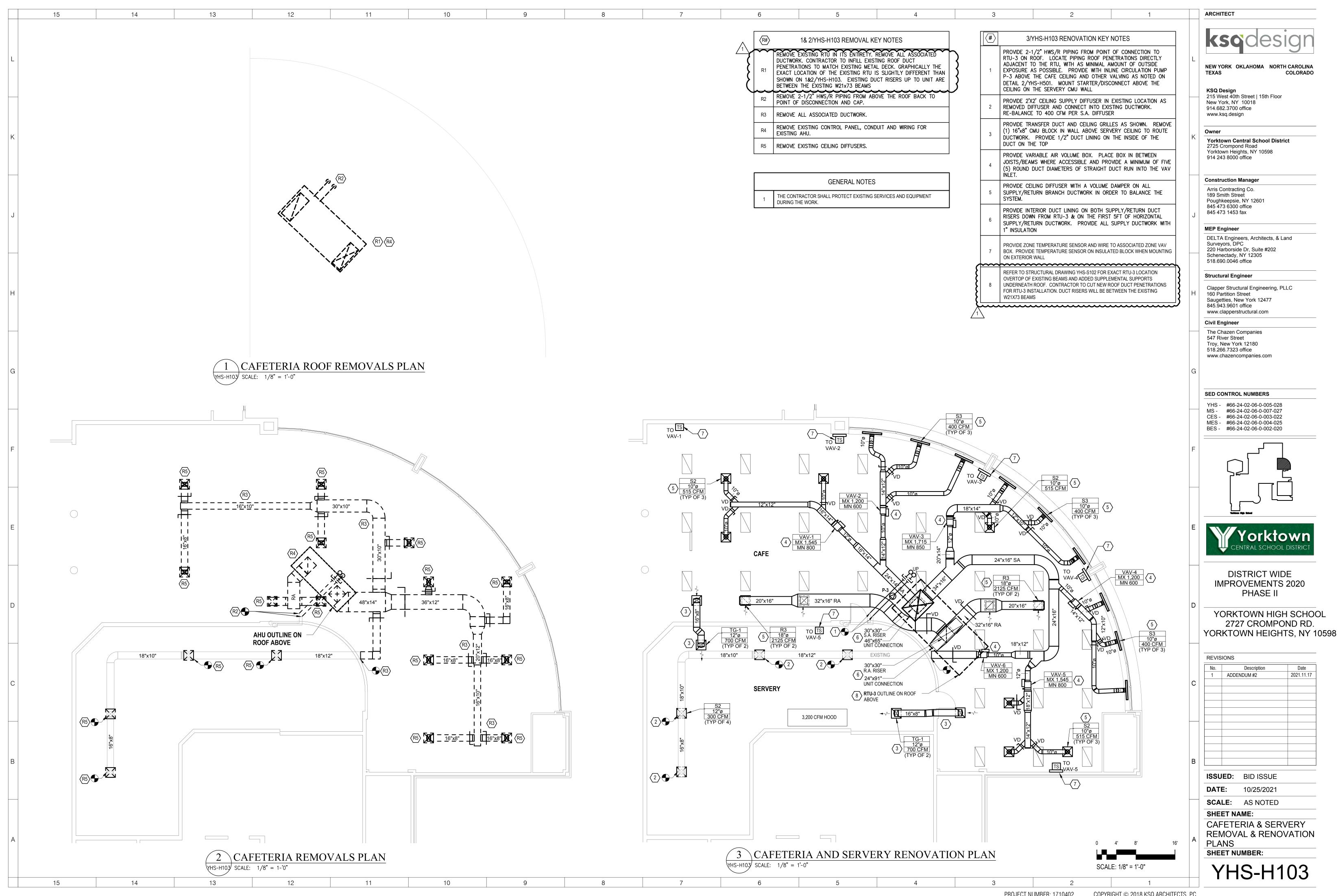


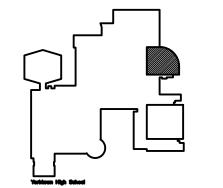














YORKTOWN HIGH SCHOOL

2021.11.17