

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Work of this Section includes the requirements for pre-installation meetings.

1.02 PRE-INSTALLATION MEETINGS

- A. As required in individual specification sections, the Contractor shall convene a pre-installation meeting at the site prior to commencing work of the section.
- B. Pre-installation meetings are to be convened at least one week prior to commencing work on the section. The contractor shall arrange and require attendance of Owner/Architect and parties directly affecting, or affected by, work of the specific section.
  - 1. At least seven (7) calendar days advance notice is to be given.
  - 2. The contractor shall prepare agenda and preside at meeting. At a minimum the following items are to be discussed:
  - 3. Review conditions of installation, preparation and installation procedures.
  - 4. Review coordination with related work.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

NOT USED

**END OF SECTION**