

## PART 1 - GENERAL

## 1.01 SECTION INCLUDES

- A. Cleaning during the progress of the work
- B. Cleaning prior to final payment

## 1.02 SCHEDULING

- A. Sequence, schedule, and coordinate final cleaning work with the final cleaning work to be performed by other contractors.
- B. Perform final cleaning at least five (5) days before the date set for ceremonies to dedicate the new facility wherein the Owner will provide tours to the general public and/or dignitaries. The site shall be clean, organized, and totally free of construction debris, tools, and equipment.

## PART 2 - PRODUCTS

## 2.01 MATERIALS

- A. Cleaning materials shall be appropriate to the surface and materials being cleaned.
- B. Provide pads to protect finished surfaces from cleaning materials.

## PART 3 - EXECUTION

## 3.01 PREPARATION

- A. Post signs to advise building occupants if wet and/or slippery floor conditions exist during cleaning operations.

## 3.02 PROGRESS CLEANING

- A. Keep all buildings, enclosures, and confined areas where work is being performed under the Contract free from unattended combustible materials.
- B. Remove rust spots as they develop.

## 3.03 FINAL CLEANING

- A. Remove dust, dirt, grease, stains, paint drips and runs, plastic, labels, tape, glue, rope, and other foreign materials from visible interior and exterior surfaces.
- B. Do not move dust from spot to spot. Remove directly from the surface on which it lies by the most effective mean such as appropriately treated dusting cloths or vacuum tools. When doing high cleaning, do not allow dust to fall from high areas onto furniture and equipment below.
- C. Dismantle and remove all temporary structures, scaffolding, fencing, and equipment. Remove waste materials, rubbish, lumber, block, tools, machinery, and surplus materials.
- D. Perform the following prior to final payment:
  - 1. Broom clean all exterior concrete surfaces and vacuum clean all interior concrete surfaces.
  - 2. Dust and spot clean painted and vinyl covered walls.

3. Clean and polish all unpainted metal on doors such as trim, hardware, kickplates and doorknobs.
4. Vacuum clean carpets and mats.
5. Vacuum clean acoustic ceilings.
6. Repair, patch, and touch-up marred surfaces to specified finish and to match adjacent surfaces.
7. Remove foreign material from exterior masonry.
8. Replace all broken and scratched glass and mirrors.
9. Replace all damaged insect screens.
10. Wash and clean interior and exterior window surfaces. All glass shall be clean and free of dirt, grime, streaks and excessive moisture. Wipe drippings and other marks from windowsills, sashes and woodwork. Do not use windowsills in lieu of ladders.
11. Polish bright metal by damp wiping and drying with a suitable cloth. If a polished appearance is not thereby produced, apply appropriate metal polish.
12. Clean and polish all stainless steel surfaces, including control panels supplied under this Contract.
13. Clean furniture and equipment in accordance with manufacturers instructions.
14. Clean all paved roads, lots and drives which were paved as work under this Contract and all existing paved surfaces using a mechanical street cleaner.
15. Repair or repaint damaged pavement markings.
16. Vacuum and clean with a damp cloth light fixtures, including glass and plastic lenses, ceiling and wall mounted lights, cover panels, side panels, louvers, fixture frames and lamps.
17. Clean supply vents and exhaust grilles. Clean gutters and downspouts.
18. Remove all rust spots and stains from new and pre-existing concrete, painted surfaces, and all other surfaces.
19. Clean and polish all new toilet facilities constructed under this project.
20. Replace damaged existing toilet fixtures, such as sinks, toilet bowls, urinals, and mirrors, with in-kind units if so directed by the Architect.
21. Rake clean landscaped surfaces. Final mow all areas grassed and sodded during the work.
22. Inspect interior and exterior surfaces, and all work areas, to verify that the entire work is clean and ready for use by the Owner. The project will not be considered substantially complete until all final cleaning has been performed.
23. Clean dirt that has accumulated between grating and grating angles/supports.
24. Elevators: Clean all interior surfaces of the car including hoistway doors and services of the corridors on the side of the elevator. Polish all bright metal surfaces. Clean and spray buff resilient tiles. Dust and damp wipe elevator cab doors, walls and bright work.
25. Clean kitchen equipment in public facilities to meet health department requirements.

**END OF SECTION**