



AIA[®] Document G716[™] – 2004

Request for Information (“RFI”)

TO:

MEMASI
2 Lyon Place
White Plains, NY 10601

FROM:**PROJECT:**

2021-2022 Middle School Gymnasiums Renovations
and Middle School Roof Replacements Project
Eastchester Union Free School District
Eastchester Middle School
550 White Plains Road
Eastchester, New York 10709

ISSUE DATE:**RFI No.**

PROJECT NUMBERS: MEMASI / 102-2101

REQUESTED REPLY DATE:**COPIES TO:**

RFI DESCRIPTION: *(Fully describe the question or type of information requested.)*

REFERENCES/ATTACHMENTS: *(List specific documents researched when seeking the information requested.)*

SPECIFICATIONS:

DRAWINGS:

OTHER:

SENDER'S RECOMMENDATION: *(If RFI concerns a site or construction condition, the sender may provide a recommended solution, including cost and/or schedule considerations.)*

RECEIVER'S REPLY: *(Provide answer to RFI, including cost and/or schedule considerations.)*

BY**DATE****COPIES TO**

Note: This reply is not an authorization to proceed with work involving additional cost, time or both. If any reply requires a change to the Contract Documents, a Change Order, Construction Change Directive or a Minor Change in the work must be executed in accordance with the Contract Documents.