

## SECTION 00 0300 - NOTICE TO BIDDERS

### PART 1 - GENERAL

**1.1 The North Salem Central School District, Westchester County, NY, invites bid proposals for the following:**

**A. North Salem High School – World Languages UV Replacement**

**1.2 CONTRACT:**

**A. Single Prime Contract will be let for:**

1. Mechanical (HVAC) Construction – Contract #1

**1.3 SCHEDULE:**

**A. Bidding Documents Available:**

1. On **March 9th, 2022** Bidding Documents for the proposed project will be available.
2. Bidding Documents must be ordered, obtained from:
  - a. **Digital Download:** Request must be made via email from:
    - 1) KSQ Design, Alex Soto: [asoto@ksq.design](mailto:asoto@ksq.design). Tel. 914.269.8933
    - 2) Fellenzer Engineering LLP, John Fellenzer: [jdf@fellp.com](mailto:jdf@fellp.com) Tel. 845.343.1481
    - 3) A download Sharefile link will be issued to the Bidders' company email address.
  - b. **Hard Copy Drawings:** No hard copies will be provided.
  - c. All bid addenda will be transmitted to registered plan holders via email or Sharefile link.

**B. Pre-Bid Conference:**

1. Date & Time: **Wednesday March 23, 2022 3:30 PM**
2. Location: **North Salem High School**
3. Address: **230 June Rd, North Salem, NY 10560**
4. District Contact: Asst. Superintendent of Business, Eric Stark; 914.669.5414.
5. Prospective bidders are strongly encouraged to attend.

**C. Bid Due Date:**

1. Sealed proposals will be received as indicated below, and at that time and place will be publicly opened and read aloud in the administrative conference room. All bidders shall comply with the General Municipal Law (103).
2. Date: Thursday March 31<sup>st</sup>, 2022
3. Time: **3:30 PM (local time)**
4. Location: **North Salem Central School District Business office**
5. Address: **230 June Road, North Salem, NY 10560**

**D. Request for Information:**

1. All pre-bid "Request For Information" (RFI) or Clarification must be submitted NO LATER THAN **Thursday March 24, 2022 by 12:00pm (noon)**

**PART 2 - PRODUCTS (Not Applicable)**

**PART 3 - EXECUTION**

**3.1 PROVISIONS:**

- A. Wages to workers, laborers and mechanics employed to work on this project, shall be paid in accordance with Section 220 of the Labor Law, and in accordance with the Prevailing Rate Schedules found in the Project Manual, and proof of such payments will be required.
- B. Each bid for each Contract must be identified, in typed format, on the outside of the envelope, with the name and address of the bidder and designated as bid for the Project titled above and appropriate Contract number and name titled above.
- C. Each proposal must be accompanied by a certified check in the sum of five percent (5%) of the amount of the bid, drawn upon a National or State Bank or Trust Company, payable to the order of the North Salem Central School District, or a bond from a surety licensed to practice business in the State of New York with sufficient sureties in a penal sum equal to five percent (5%) of the bid, conditioned that if this bid is accepted, successful bidder will enter into a contract for the same and that he will execute such further security as may be required for the performance of the contract.
- D. A separate Performance Bond, equal to one hundred percent (100%) of the contract amount will also be required of the successful bidders, and the bond shall be from a surety licensed to practice business in the State of New York, satisfactory to the School Board.
- E. A separate Payment Bond, equal to one hundred percent (100%) of the contract sum will also be required of the successful bidders, and the bond shall be from a surety licensed to practice business in the State of New York, satisfactory to the School Board.
- F. The bidders to whom the above referenced contracts may be awarded, shall within seven (7) days after the date of notification of the acceptance of their proposal, provide insurance and security as required by the above referenced contracts in a form acceptable by the Owner. In case of the bidders' failure to do so, or in case of the bidders' failure to give further security as herein prescribed, the bidders will be considered as having abandoned the same, and the certified check or other bid security accompanying the proposal shall be forfeited to the School District.
- G. By Order of the North Salem Central School District
  1. Dated: February 23, 2022
  2. Mr. Eric Stark, Asst. Superintendent of Business

**END OF SECTION 00 0300**