

**COUNTY OF ROCKLAND FACILITIES MANAGEMENT  
CAPITAL PROJECTS  
50 SANATORIUM ROAD  
POMONA, NEW YORK 10970**

**Meeting Minutes for:**

**Capital Project 4466, Building E Utility Plan Renovations and Improvements  
50 Sanatorium Road, Pomona, New York 10970**

**Pre-bid meeting, Tuesday May 25, 2022, 10:00 am  
Building A, Second Floor Conference Room, 50 Sanatorium Road, Pomona, NY 10970**

**Attachments: List of Attendees, Receipt Confirmation Forms**

**1 – The meeting opened with introductions of all job-related personnel and a description of job bid.**

**The job is Capital Project 4466, Building E Utility Plan Renovations and Improvement**

**This project has been out to bid for many months and now is reissued with a Project Labor Agreement. The Mechanical Contractor will be the prime contractor and all other trades will be covered in the Mechanical Contractor's bid. Please note as per bid specifications, all subcontractor's bids must be submitted with the Mechanical Contractor's bid in a separate sealed envelope.**

**All contractors must be enrolled in a NYS DOL certified apprenticeship training program. This is a County Law. The form is in the specification and is included in the forms submitted with the bid.**

**Please read and complete all forms accurately.**

**Once the bids are received and the selection of the successful contractor is completed, the award will be made as soon as possible. The current target date for the start of construction is September/October of 2022.**

**NOTE: The Total Contract Time and the time duration from the Notice to Proceed to Substantial Completion as listed in the Notice to Bidders is as follows: the contract time to perform the work from issuance of the Notice to Proceed to Substantial Completion is 450 calendar days. The total contract time is 720 calendar days. The additional time allows for submission of all closeout documentation.**

The last day for questions is June 3, 2021 at 3:00 pm. All questions must be submitted on the form supplied in the bid documents through FM Capital e-mail.

2 - The job specifics were briefly reviewed but the contractor's had no questions regarding the scope.

## QUESTIONS

1. Hush asked for more details on location or specifications regarding the temporary electrical distribution.
  - a. PH – We have to look into it further, probably where the old HP boilers and chillers are now.
2. Hauser asked if the old generator was gas or diesel.
  - a. PH – Diesel.
3. HUSH asked if the transfer switch was in use.
  - a. PH – No.
4. Hauser asked what materials or equipment could be stored on site.
  - a. PH – We will establish an area on site to the largest extent possible for storage of equipment.
5. Hauser asked when we anticipated the job would start.
  - a. CB – Once the bids are received and the selection of the successful contractor is completed, the award will be made as soon as possible. The current target date for the start of construction is September/October of 2022.
6. Hush asked if the bid could be extended due to the holiday
  - a. CB – The project has been out to bid for many months and the bid due date will not be extended.

**Meeting adjourned to Utility Plant walkthrough at 10:20 AM.**