

SECTION C  
BID PROPOSAL  
**TOWN OF GREENBURGH**  
**TOWN HALL BMS IMPROVEMENTS PHASE 2 AND AC-4 REPLACEMENT**  
**TOWN OF GREENBURGH, NEW YORK**

**TO:**  
The Town Board  
Town of Greenburgh  
Town Hall  
177 Hillside Avenue  
Greenburgh, NY 10607

**Bid Submitted By:**

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Telephone No.)

\_\_\_\_\_  
(Federal ID Number)

1. I/We do hereby declare that I/we have carefully examined the Instructions to Bidders, the Plans, Profiles and other drawings and the Specifications relating to the above entitled matter and the work, and have also examined the site.
2. I/We do hereby offer and agree to furnish all materials, to fully and faithfully construct, perform and execute all work in the above titled matter in accordance with the Plans, Drawings, and Specifications relating thereto, and to furnish all labor, tools, implements, models, forms, transportation and materials necessary and proper for the purpose for the price/prices as given on the bid forms.
3. I/We do hereby declare that the prices so stated cover all expenses of every kind incidental to the completion of said work, and the contract therefore, including all claims that may arise through damages or any other cause whatsoever.
4. I/We do hereby agree that I/we will execute a contract therefore, containing all the terms, conditions, provisions, and covenants necessary to complete the work according to the Plans and Specifications therefore within fifteen (15) business days after the award of the contract, and if I/we fail to execute said contract within said period of time, that the Town Board shall have the power to rescind said award and also that the said Board shall retain the proceeds of the certified check, or require the payment of the sum of the bid bond. The Contract execution will serve as the official notification to commence work.
5. I/We do also declare and agree I/we will commence the work within five (5) days after the contract execution and will complete the work fully and in every respect on or before the time specified in said contract and do authorize the said Board, in case of failure to complete the work within such specified time, to employ such men, equipment and materials as may be necessary for the proper completion of said work and to deduct the cost thereof from the amount due under the contract. I/we further agree that the Owner may deduct for liquidated damages the sums set forth in the Special Conditions if I/we fail to complete the work within the time limits specified.

BID PROPOSAL (cont.)

6. I/We hereby affirm that by submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under the penalty of perjury, that to the best of knowledge and belief;
  - (a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; and
  - (b) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - (c) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition; and
  - (d) No member of the Town Board or any officer or employee of the Town of Greenburgh, New York, or person whose salary is payable in whole or in part from the said Town Treasury is, shall be or become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise, in this bid, or in the performance of the Contract, or in the supplies, materials or equipment and work or labor to which it relates, or in any portion of the profits thereof.
7. I/We hereby further agree that this proposal is a firm bid and shall remain in effect for a period of at least forty five (45) calendar days from the date of the opening bids, and that within said period of forty five (45) days, the Town will accept or reject this proposal, or this time period may be extended by mutual agreement.
8. I/We do hereby declare that, if this is a corporate bid, I have been duly authorized to act as the signator on this proposal in behalf of this corporation.
9. I/We hereby affirm that I/we will adhere to the requirements of the attached "Affirmative Action Certification."
10. I/We hereby affirm, under penalty of perjury, the truth of all statements in this proposal.
11. I/We will accept, in full payment for the completed work, the following unit prices as my/our base bid.
12. I/We hereby agree that I/we shall make no claim on account of any variation of the approximate estimate in the quantities of work to be done, whether the actual quantities are greater, smaller or completely deleted. A change in the quantity of any item shall not be regarded as sufficient grounds for a change in unit price of that item.

A. Project cost for providing all work, labor, materials, equipment, transportation, project management, insurance and all else whatsoever required to completely finish all work in connection with the project:

**A. TOTAL BASE BID**

Amount in Figures: \$ \_\_\_\_\_

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Amount in Words

B. Total net additional cost to provide all work, labor, materials, etc. for the work specified as Add-Alternate #1 on the contract drawings.

**B. TOTAL ADD-ALTERNATE #1**

Amount in Figures: \$ \_\_\_\_\_

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Amount in Words

C. Total net additional cost to provide all work, labor, materials, etc. for the work specified as Add-Alternate #2 on the contract drawings.

**C. TOTAL ADD-ALTERNATE #2**

Amount in Figures: \$ \_\_\_\_\_

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Amount in Words

D. Total net additional cost to provide all work, labor, materials, etc. for the work specified as Add-Alternate #3 on the contract drawings.

**D. TOTAL ADD-ALTERNATE #3**

Amount in Figures: \$ \_\_\_\_\_

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Amount in Words

E. Total net additional cost to provide all work, labor, materials, etc. for the work specified as Add-Alternate #4 on the contract drawings.

**E. TOTAL ADD-ALTERNATE #4**

Amount in Figures: \$ \_\_\_\_\_

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Amount in Words

F. Work under the Allowance shall be performed by the Contractor only after receiving written authorization from the Engineer and Owner (See Special Conditions 208)

**F. ALLOWANCE**

**10,000.00**

Amount in Figures: \$ \_\_\_\_\_

*Ten Thousand Dollars*

Amount in Words

\*The TOTAL BASE BID will be the basis for acceptance of the low bid.\*

\_\_\_\_\_  
(Legal Name of Bidder)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Authorized Signature)

**Corporate Seal (if incorporated)**

Cost Breakdown: Proposals shall be broken down as follows, for Owner's information only:

a. General Conditions	(\$ )
b. Mechanical Work	(\$ )
c. BMS/DDC Controls Work	(\$ )
<b>Base Bid Total</b>	<b>(\$ )</b>
<b>Add-Alternate #1</b>	<b>(\$ )</b>
<b>Add-Alternate #2</b>	<b>(\$ )</b>
<b>Add-Alternate #3</b>	<b>(\$ )</b>
<b>Add-Alternate #4</b>	<b>(\$ )</b>
<b>Allowance</b>	<b>\$10,000.00</b>

Bidder acknowledges receipt of Addenda as follows:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)