

NOTICE TO BIDDERS

Sealed bids for the **“Town Hall BMS Improvements Phase 2 & RTU-4 Replacement”** will be received by the Town Clerk of the Town of Greenburgh, Town Hall, 177 Hillside Avenue, White Plains, NY 10607 **until 2:00 PM on Thursday, March 10, 2022** at which time they will be publicly opened and read aloud in the Town Hall Meeting Room. This project is located at Town Hall in the Town of Greenburgh and generally consists of various HVAC control upgrades including new VAV controllers, new duct mounted reheat coils, several new VAV boxes, new finned tube radiation (FTR) zone control valves, and replacement of packaged rooftop unit AC-4. **Prospective bidders shall note that a pre-bid conference will take place on Thursday, February 24, 2022 at 10:30 AM at Town Hall, located at 177 Hillside Avenue, White Plains, NY 10607.**

Complete sets of the drawings, specifications and bid forms, becoming available to the public on **Monday, February 7, 2022**, may be viewed and downloaded at no charge by visiting the Empire State Purchasing Group website at: <http://www.bidnetdirect.com/town-of-greenburgh>

Each bidder must deposit with his bid a certified check of not less than five percent (5%) of the base bid accompanied by a Consent of Surety from a recognized Bonding Company, or a bid bond with a Bonding Company Licensed to do business in the State of New York, in the form and subject to the conditions provided in the Information for Bidders. Said deposit will be considered as a guarantee that the bidder will enter into a contract and furnish the necessary bonds and insurance for the work, if awarded to him, and will be forfeited to the Town of Greenburgh as liquidated damages if he fails to do so, within the specified time.

The Contract will be awarded to the lowest responsible bidder pursuant to the provisions of the General Municipal Law. The Town Board reserves the right to determine responsibility based on an evaluation of the Contractor's qualifications, experience, organization, finances, past performance, and other applicable factors. The Town Board further reserves the right to reject any or all bids.

Sealed Bids must be addressed to the Town Clerk and marked, “Town Hall BMS Improvements Phase 2 & RTU-4 Replacement” - due no later than 2:00 PM on Thursday, March 10, 2022.

Questions regarding this contract may be directed to the Town of Greenburgh Bureau of Engineering at (914) 989-1583.

**Camille Sgaglio
Bureau of Engineering**