

FORM OF PROPOSAL

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TO: Village of Haverstraw
40 New Main Street
Haverstraw, New York

Pursuant to and in compliance with the invitation to bid and the proposed Contract Documents prepared by Brooker Engineering, PLLC, 74 Lafayette Avenue, Suite 501, Suffern, NY 10901, relating to the construction of:

**VILLAGE COMMUNITY CENTER
HVAC IMPROVEMENTS**

The undersigned, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents, if awarded the bid, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed Contract Documents, for the following unit prices:

BASE BID

ITEM #1 ONE 25-TON PACKAGED GAS FIRED RTU SET AT GRADE WITH
ASSOCIATED DUCTWORK AND CONNECTION TO EXISTING BUILDING
ELECTRICAL SYSTEM – COMPLETE IN PLACE

Unit Price per Lump Sum = \$ _____

Quantity of Item #1 = 1 LS

TOTAL PAY ITEM #1: (Unit Price “times” quantity)

_____	\$	_____
Amount in Words		Dollars

ITEM #2 CHAIN LINK FENCE, 6 FT HEIGHT AND (2) 6 FT WIDE GATES

Unit Price per Lump Sum = \$ _____

Quantity of Item #2 = 1 LS

TOTAL PAY ITEM #2: (Unit Price “times” quantity)

_____	\$	_____
Amount in Words		Dollars

ITEM #3 BITUMINOUS PAVEMENT RESTORATION, 6-INCH-THICK STONE
BASE, 2-INCH-THICK TOP

Unit Price per Lump Sum = \$ _____
Quantity of Item #3 = 1 LS

TOTAL PAY ITEM #3: (Unit Price "times" quantity)

_____ \$ _____
Amount in Words Dollars

ITEM #4 CONCRETE SIDEWALK RESTORATION, 4 INCH THICK, 4000 PSI, 4
INCH STONE, WITH 6 X 6 X 6 WW REINFORCEMENT, INCLUDING
SAWCUTTING

Unit Price per Square Yard = \$ _____
Quantity of Item #4 = 2 SY

TOTAL PAY ITEM #4: (Unit Price "times" quantity)

_____ \$ _____
Amount in Words Dollars

ITEM #5 TOPSOIL & SEED, 4 INCH THICK

Unit Price per Lump Sum = \$ _____
Quantity of Item #5 = 1 LS

TOTAL PAY ITEM #5: (Unit Price "times" quantity)

_____ \$ _____
Amount in Words Dollars

TOTAL BASE BID AMOUNT ITEMS 1 through 5

_____ \$ _____
Amount of Bid in Words Dollars

It is understood that the Village Board reserves the right to reject any or all bids and to waive technicalities required in the best interest of the Village Board. The award of contract will be based upon the lowest responsible Base Bid. It should be understood that competency and responsibility of the bidders, engineering and legal evaluation of the proposed bid documents submitted will receive consideration before award of the contract.

B. CONTRACTOR

The Bidder hereby acknowledges the receipt of the following issues of Addenda, if any, distributed by the Consultant.

Addendum No. _____ Dated _____
 Addendum No. _____ Dated _____
 Addendum No. _____ Dated _____

C. ADDITIONAL FORMS REQUIRED WITH BID SUBMITTAL:

The enclosed forms must be completed in full and submitted with the bid. Required forms include:

Non-Collusion Affidavit
 Corporate Resolution of Authority
 Qualifications and References
 Iran Divestment Act Certification

D. TIME OF COMPLETION:

Contractors shall complete all of the work under this contract within a period of 90 consecutive calendar days, delays because of weather and legal holidays excepted, after the date of the official "Notice to Proceed" sent by the Owner to the Contractor.

E. The names of all persons interested in the following foregoing bid as principals are:

(IMPORTANT NOTICE: If bidder or other interested person is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give name of firm and names of all individual co-partners composing the firm; if bidder or other interested person is an individual, give first and last names in full)

SIGN HERE

Signature of Bidder

NOTE: If bidder is a corporation, set forth the legal name of the corporation together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation. If bidder is a partnership, set forth the name of the firm with the signature of the partner or partners authorized to sign contracts on behalf of the partnership.

Business Name: _____

Address: _____

Telephone Number: _____

FAX Number _____

E mail Address _____

Date of Proposal: _____

NON-COLLUSION AFFIDAVIT

TO: Village Clerk
 Village of Haverstraw
 40 New Main Street
 Haverstraw, New York

By Submission of the attached bid or proposal, the bidder certifies that:

A. This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor.

B. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the opening of bids or proposals for this project to any other bidder, competitor or potential competitor.

C. No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal.

D. The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing on its behalf.

Dated: _____

BY: _____

 (Title)

 (Company)

Sworn to this day of , 2022.

 Notary, State of New York

CORPORATE RESOLUTION OF AUTHORITY

RESOLVED that _____ be authorized to sign and submit the bid or proposal of this corporation for the following project:

Village Community Center, HVAC Improvements

The general scope of work for the major items of the project will include the milling and resurfacing of the roads, a portion of the curbs and sidewalks on Hudson Avenue will be removed and replaced, curbs and sidewalks will be constructed on Conklin Avenue, drainage improvements will be constructed on Hudson Avenue and Tor Avenue, ADA ramps will be constructed on all roads as needed. The limits will be marked in the field.

And to include in such bid or proposal the certificate as to non-collusion required in such bid by Section 103-d of the General Municipal Law as the act and deed of such corporation and for any inaccuracies or mis-statements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by

_____ Corporation at a meeting of its Board of Directors

held on this ____ day of _____, 2022.

(Seal of the Corporation)

Secretary

Sworn to before me this

_____ day of _____, 2022.

Notary Public

In submitting this proposal for consideration, the undersigned agrees that the site, Drawings, Specifications and Contract Documents as well as all other pertinent data are clearly understood and that there are no areas that require further clarification.

Submitted by _____

(Print Name)

Dated: _____

(Title)

Attachments: Certified Check or Surety Bond
Statement of Non-Collusion
Corporate Resolution of Authority

(Company)

(Street Address)

Sworn to this day of , 2022.

(City, State & Zip)

Notary State of New York

(Telephone Number)

(Fax Number)

(E mail address)

BIDDER QUALIFICATIONS AND REFERENCES

To demonstrate qualification for performing the Work of this Contract, Bidders shall submit written evidence of previous similar experience within the prior 5-year period.

1. Project Name: _____

Type of Work: _____

Contact Person: _____

Contact Number: _____

Cost of Project:\$ _____

2. Project Name: _____

Type of Work: _____

Contact Person: _____

Contact Number: _____

Cost of Project:\$ _____

3. Project Name: _____

Type of Work: _____

Contact Person: _____

Contact Number: _____

Cost of Project:\$ _____

4. Project Name: _____

Type of Work: _____

Contact Person: _____

Contact Number: _____

Cost of Project:\$ _____

IRAN DIVESTMENT ACT CERTIFICATION

As a result of the Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, a new provision has been added to the State Finance Law (SFL), § 165-a, effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list (prohibited entities list) of “persons” who are engaged in “investment activities in Iran” (both are defined terms in the law). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act’s effective date, at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, Bidder/Contractor (or any assignee) certifies that once the prohibited entities list is posted on the OGS website, it will not utilize on such Contract any subcontractor that is identified on the prohibited entities list.

Additionally, Bidder/Contractor is advised that once the list is posted on the OGS website, any Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to the solicitation, must certify at the time the Contract is renewed, extended or assigned that it is not included on the prohibited entities list.

During the term of the Contract, should the Village of Haverstraw (Village) receive information that a person is in violation of the above-referenced certification, the Village will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the Village shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

The Village reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Date: _____