

NOTICE TO BIDDERS

Sealed proposals for performing the work herein described will be received by the Village Board of Buchanan, New York, at the Office of the Village Clerk, 236 Tate Avenue, Buchanan, New York 10511 on December 19, 2022 at 10:00 a.m. and immediately thereafter the bids will be publicly opened and read aloud in said office.

The work consists of the removal and replacement of an existing boiler with two (2) new boilers. The project is located in the Village of Buchanan. Other related work shall include all necessary work required for a complete installation of the proposed gas service connection, as well as preparing, restoring and cleaning the project area all in accordance with the plans and specifications as directed by the Village Engineer.

Contract Documents may be obtained at the above office of the Village Clerk on or after 2:00 P.M., November 21, 2022 upon payment of a cash deposit, certified check or company check of \$50.00 for each set, which will be refunded upon return of said Contract Documents in good condition within 10 days after receipt of Bids. Contract Documents will only be available for purchase and not for review. Contract Documents may be obtained from the Village web at www.villageofbuchanan.com **If the Village website is used to obtain documents, the Village Clerk must be notified** at (914) 737-1033, or ckempton@villageofbuchanan.com, and provided with contact information.

A pre-bid conference will be held at the site on December 7, 2022 at 10 am. The pre-bid conference is not mandatory however, attendance is highly recommended.

Bids shall be made on the Proposal Forms, furnished with the Specifications and must be accompanied by a Bid Bond acceptable to the Village, a certified cashier's check, drawn on a solvent bank in the amount of not less than 5% of the total amount of the Bid. Checks shall be made payable to the Village of Buchanan, New York, and are to be held by the Village as a guarantee for the proper execution and delivery of the Contract and bonds to secure the faithful performance thereof. In default of such execution and delivery of Contract and Bonds, the amount of the deposit represented by the check shall be forfeited to and retained by the Village of Buchanan as liquidated damages.

Bid Proposals shall be enclosed in a sealed envelope bearing the name and address of the Bidder, addressed to the Village of Buchanan, 236 Tate Avenue, Buchanan, New York 10511 and endorsed "Proposed Village Hall Boiler Replacement Project", Buchanan, New York.

The Village of Buchanan reserves the right to reject any and all Bids, to waive any informality in any Bid, and to award the Contract to other than the lowest Bidder if deemed in the best interest of the Village to do so.

Dated November 15, 2022
By Order of the Village Board
By Cynthia Kempton, Village Clerk