

SECTION 004116.1 – BID FORM CONTRACT NO. 01 – GENERAL CONSTRUCTION (GC)

BIDDER INFORMATION

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT: \_\_\_\_\_

TELEPHONE: ( \_\_\_\_\_ ) \_\_\_\_\_

FACSIMILE: ( \_\_\_\_\_ ) \_\_\_\_\_

E-MAIL: \_\_\_\_\_

BID TO (Owner):

Cornwall Public Library  
395 Hudson Street  
Cornwall, New York 12518  
Attention: Charlotte Dunaief, Director

PROJECT TITLE:

Cornwall Public Library HVAC Replacement Project  
SED# 44-03-01-06-6-009-006

1. Addenda: The Bidder acknowledges receipt of the following Bid Addenda:

No. \_\_\_\_\_ Dated \_\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_

2. Bid Security: Attached hereto is Bid Security in the form of (circle correct form) Bid Bond, Certified Check, Cash in the amount of five (5%) percent of the written Base Bid amount.

3. Representations: By making this Bid, the Bidder represents that they have examined and fully understands the requirements and intent of the Bidding and Contract Documents, including Drawings, Project Manual, and Addenda; and proposes to provide all labor, material, and equipment necessary to complete the Work on, or before, the dates specified in the Agreement.

4. Base Bid: \_\_\_\_\_ \$ \_\_\_\_\_  
*(Words\*) (Figures)*

*\*In case of discrepancy, written word governs.*

5. Alternates:

ADD Alternate GC-01: Renovate the Women’s Toilet Room, Men’s Toilet Room and Custodial Closet as indicated on the drawings. The scope includes but is not limited to the replacement of wall and floor finishes, partitions, fixtures, accessories and wall reconstruction. The alternate does not include the ceiling replacement in these rooms which is part of the base bid.

ADD to the base bid, the sum of:

\_\_\_\_\_ (\$ \_\_\_\_\_ )

ADD Alternate GC-02: Renovate the Staff Toilet Room as indicated on the drawings. The scope includes but is not limited to the replacement of wall and floor finishes, fixtures, accessories and wall reconstruction. The alternate does not include the ceiling replacement in these rooms which is part of the base bid.

ADD to the base bid, the sum of:

\_\_\_\_\_ (\$ \_\_\_\_\_ )

ADD Alternate GC-03: Replace existing kitchenette including all millwork, countertop and sink as shown on the drawings and specifications.

ADD to the base bid, the sum of:

\_\_\_\_\_ (\$ \_\_\_\_\_ )

ADD Alternate GC-04: Replace existing flooring in Staff Break Room with resinous flooring system. Refer to drawings and specifications for additional information.

ADD to the base bid, the sum of:

\_\_\_\_\_ (\$ \_\_\_\_\_ )

- 6. Allowances: The Bidder affirms that all allowances listed in the Bidding Documents have been included in the Base Bid and include related the overhead and profit for said Allowance.
- 7. Time of Commencement and Completion: The Bidder agrees to commence Work on the stipulated starting date(s) and will substantially complete the Work in accordance with the project schedule stipulated in specification Section 011100 Milestone Schedule, and supplemental inclusions.
- 8. Rejection of Bids: The Bidder acknowledges that the Owner reserves the right to waive any informality in submitted bids, reject any or all bids, and to award contracts on its determination of the lowest responsible bidder.
- 9. Execution of Contract: If notice of the acceptance of this Bid is mailed, telegraphed, or otherwise delivered to the undersigned within forty-five (45) days after the date of the Bid Opening, or any

time thereafter, the undersigned will, within ten (10) working days after the receipt of the form of Agreement, execute and deliver the Contract.

10. Signature:

\_\_\_\_\_

*(Signature)* *(Date)*

11. Attachments: As itemized in the “Instructions to Bidders” for a complete Bid include the following:

- a. Bid Form
- b. Non-Collusive Bid Certification
- c. Iran Divestment Act Certification
- d. Corporate Resolution
- e. Bid Security

12. Supplementary Bid Information: If apparent lowest Bidder upon Bid Opening, submit in accordance with the “Instruction to Bidders” within 3 business days the following:

- a. Draft Schedule of Values (cost breakdown)
- b. Proposed Subcontractor List
- c. Proposed Substitution List
- d. Proposed Project Manager & Superintendent Resumes
- e. Itemized list of Work to be self-performed
- f. Contractor’s Qualification Statement – AIA Document A305, 1986 edition

END OF SECTION 004116.1

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SECTION 004116.3 – BID FORM CONTRACT NO. 03 – ELECTRICAL CONSTRUCTION (EC)

BIDDER INFORMATION

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT: \_\_\_\_\_

TELEPHONE: ( \_\_\_\_\_ ) \_\_\_\_\_

FACSIMILE: ( \_\_\_\_\_ ) \_\_\_\_\_

E-MAIL: \_\_\_\_\_

BID TO (Owner):

Cornwall Public Library  
395 Hudson Street  
Cornwall, New York 12518  
Attention: Charlotte Dunaief, Director

PROJECT TITLE:

Cornwall Public Library HVAC Replacement Project  
SED# 44-03-01-06-6-009-006

1. Addenda: The Bidder acknowledges receipt of the following Bid Addenda:

No. \_\_\_\_\_ Dated \_\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_

No. \_\_\_\_\_ Dated \_\_\_\_\_

2. Bid Security: Attached hereto is Bid Security in the form of (circle correct form) Bid Bond, Certified Check, Cash in the amount of five (5%) percent of the written Base Bid amount.

3. Representations: By making this Bid, the Bidder represents that they have examined and fully understands the requirements and intent of the Bidding and Contract Documents, including Drawings, Project Manual, and Addenda; and proposes to provide all labor, material, and equipment necessary to complete the Work on, or before, the dates specified in the Agreement.

4. Base Bid: \_\_\_\_\_ \$ \_\_\_\_\_  
*(Words\*) (Figures)*

*\*In case of discrepancy, written word governs.*

5. Alternates:

ADD Alternate EC-01: Renovate the Women’s Toilet Room, Men’s Toilet Room and Custodial Closet as indicated on the drawings. The scope includes temporary relocation of L-1 panel and lighting controls panel as well as power to new plumbing fixtures and water heater. All other work in this area related to the replacement of the existing HVAC system and the ceilings is not part of this alternate and should be included in the base bid.

ADD to the base bid, the sum of:

\_\_\_\_\_ (\$ \_\_\_\_\_)

ADD Alternate EC-02: Provide power to sensor faucet in Staff Toilet Room.

ADD to the base bid, the sum of:

\_\_\_\_\_ (\$ \_\_\_\_\_)

ADD Alternate EC-03: Provide electrical modifications at the Staff Room Kitchenette to support renovations as shown on the drawings and specifications.

ADD to the base bid, the sum of:

\_\_\_\_\_ (\$ \_\_\_\_\_)

- 6. Time of Commencement and Completion: The Bidder agrees to commence Work on the stipulated starting date(s) and will substantially complete the Work in accordance with the project schedule stipulated in specification Section 011100 Milestone Schedule, and supplemental inclusions.
- 7. Rejection of Bids: The Bidder acknowledges that the Owner reserves the right to waive any informality in submitted bids, reject any or all bids, and to award contracts on its determination of the lowest responsible bidder.
- 8. Execution of Contract: If notice of the acceptance of this Bid is mailed, telegraphed, or otherwise delivered to the undersigned within forty-five (45) days after the date of the Bid Opening, or any time thereafter, the undersigned will, within ten (10) working days after the receipt of the form of Agreement, execute and deliver the Contract.
- 9. Signature:

\_\_\_\_\_ (Signature) (Date)

10. Attachments: As itemized in the “Instructions to Bidders” for a complete Bid include the following:

- a. Bid Form
- b. Non-Collusive Bid Certification
- c. Iran Divestment Act Certification
- d. Corporate Resolution
- e. Bid Security

11. Supplementary Bid Information: If apparent lowest Bidder upon Bid Opening, submit in accordance with the “Instruction to Bidders” within 3 business days the following:

- a. Draft Schedule of Values (cost breakdown)
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- c. Proposed Substitution List
- d. Proposed Project Manager & Superintendent Resumes
- e. Itemized list of Work to be self-performed
- f. Contractor’s Qualification Statement – AIA Document A305, 1986 edition

END OF SECTION 004116.3

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