

## **SECTION 011000**

### **SUMMARY OF THE WORK**

#### **PART 1 GENERAL**

##### **1.01 WORK COVERED BY CONTRACT DOCUMENTS**

- A. The title and location of the Work is printed on the cover of this Project Manual.
- B. Type of Contract: Fixed price.

##### **1.02 SUBSTANTIAL AND PHYSICAL COMPLETION DATES**

- A. Substantially complete the Work within 255 days after the Agreement is approved by the Comptroller.
  - 1. The time allocated for the performance of work under this contract includes 10 days for notification of the Contractor of the Comptroller's approval of the Agreement.
  - 2. The approval of the Agreement by the Comptroller constitutes the filing of the Contract Documents as a public record and notice to the Contractor that a fully executed contract exists between the Contractor and the State.
- B. Physically complete the Work within 90 days after the established Substantial Completion date.

##### **1.03 CONTRACT AWARD SUBMITTALS**

- A. Submittal No. 1: Submit the CONTRACTOR'S LIST OF SUBCONTRACTORS-SUPPLIERS information required in SCHEDULES AND RECORDS Article in Specification Section 013000 not later than 15 days after approval of the Contract by the Comptroller.
- B. Submittal No. 2: Submit Preliminary Project Schedule related information noted in 013113 Project Planning and Scheduling or 013200 Construction Progress Documentation, whichever section is applicable, within 15 days after approval of the Contract by the Comptroller for review by the Director's Representative and OGS Scheduling.

##### **1.04 RESTRICTED WORK PERIOD**

- A. Do not perform the roofing and related Work on or after December 1st and up to, but not including April 1st unless approved otherwise, in writing, by the Director. During this period, clear the roof of materials, equipment, and debris. Maintain the roof in a watertight condition.
- B. The Work includes disturbance of roofing materials containing asbestos fibers. If a variance to Industrial Code Rule No. 56 is sought, do not perform the roofing

and related Work until the variance is received from the New York State Department of Labor.

1. If a variance is sought, the time required to obtain the variance will not extend the number of days specified for completion of the Work.
  2. If a variance is sought, forward the required forms to the Department of Labor within 14 days after the Agreement is approved by the Comptroller.
  3. If a variance is sought, begin the roofing and related Work within 14 days of receipt of the variance.
- C. Construction Work Contract: Do not perform the waterproofing and related Work on or after December 1<sup>st</sup> and up to, but not including April 1<sup>st</sup> unless approved otherwise, in writing, by the Director. During this period, clear the work area of materials, equipment, and debris.
- D. The Work includes abatement of asbestos-containing materials. Do not perform other Work in the area of such activity during the abatement of asbestos-containing materials.

#### **1.05 ITEMS NOT INCLUDED**

- A. The following items shown on the Drawings are not included in this Contract:
1. Items indicated "NIC" (Not in Contract).
  2. Existing construction, except where such construction is to be removed, replaced, or altered.

#### **1.06 CONFINED SPACE**

- A. Comply with confined space and permit-required confined space as defined in Title 29, Part 1910, Section 146 of the Code of Federal Regulations (29CFR 1910.146).
- B. Comply with Safety Requirements for Confined Spaces (ANSI/ASSE Z117.1-2009).
- C. All spaces shall be treated as permit-required confined spaces until the Contractor and/or subcontractors are able to re-classify the space to a non-permit confined space as per 29CFR 1910.146 and ANSI/ASSE Z117.1-2009.
- D. Indicated confined spaces are not intended to limit or define Contractor's or subcontractors' regulatory compliance requirements. In addition to confined spaces indicated on the drawings, other confined spaces may be present or created by the work of this contract. Notify the Director's Representative, in writing, of confined spaces created or eliminated during execution of the Work.
- E. For the purpose of inspecting ongoing work, furnish at no additional cost to the State, personnel, as directed, to allow the Director's Representative to enter confined space and permit-required confined space in compliance with Title 29, Part 1910, Section 146 of the Code of Federal Regulations (29CFR 1910.146).

## **1.07 OCCUPANCY**

- A. This is an occupied Facility. The building, except for the work areas below scheduled craning activities, will be occupied during execution of the Work. Ingress to and egress from the building shall be maintained at all times.

## **1.08 CONTRACTOR USE OF PREMISES**

- A. Work hours shall be as established by the Facility authorities through the Director's Representative.
- B. Inform the Director's Representative of work area access requirements. The Director's Representative will coordinate and schedule the requirements with Facility staff to obtain and ensure timely availability of work areas.
- C. Check in with the Facility Representative, as directed, at the beginning of each workday. Furnish information regarding where employees will be working during the day.
- D. Comply with the Facility's Visitor Identification Policy. A copy of the current policy will be distributed at the initial job meeting.
- E. The following items are not allowed on the Site or on Facility premises.
  - 1. Firearms, ammunition, weapons, and dangerous instruments (other than tools required for the Work).
  - 2. Alcoholic beverages and persons under the influence of same.
  - 3. Cannabis and persons under the influence of same. Cannabis, as used herein shall refer to any form of cannabis that has psychoactive properties.
  - 4. Illegal controlled substances and persons under the influence of same.
  - 5. Cameras (except with written permission from the Director's Representative).
- F. Comply with Facility policies relating to smoking at the Site.
- G. Routes of ingress and egress within the building to the location of the Work shall be as directed by the Director's Representative.
- H. Store materials and perform the Work so that pedestrian and vehicular traffic is not obstructed.
- I. Do not diminish the level of life safety during performance of the Work.
- J. Furniture and portable equipment, which interferes with execution of the Work, will be removed, and reset by Facility personnel.
- K. Utility Outages and Shutdowns: Do not interrupt utility services or branch services within the building. Provide temporary services required to maintain such services at all times.

1. During the asbestos abatement portion of the Project, comply with the requirements specified in Section 028213.
- L. Do not use existing elevators for the Work.
- M. Be responsible and accountable for employees, suppliers, subcontractors, and their employees, with regard to their use of the premises. Direct them to comply with the Facility Regulations and with the security and traffic regulations.
- N. Furnish Facility authorities with a telephone number or method to contact the supervisor for the Work in case of an emergency after work hours, including weekends and holidays.
- O. Comply with applicable federal and State of New York Right-to-Know Law provisions. Provide Safety Data Sheets (SDS) documents for products that have SDS data prior to use on the project site.
  1. Upload and maintain electronic SDS documents on the Submittals Website (SDS tab).
  2. SDS tab is organized by prime contracts. To be readily identified, name products with SDS by specification section number and product name.
  3. Supply and maintain one hard copy of the appropriate SDS on the project site and one hard copy with the Facility's Right-to-Know Information Officer.
- P. Direct employees to be watchful for people in or near the work area where safety hazards may be present. Notify the Facility Safety/Security Department, if necessary, to remove them from the work area or Site.
- Q. Report fire and other emergency situations to the Facility Safety/Security Department immediately.

## **1.09 REFERENCE SPECIFICATIONS AND STANDARDS**

- A. Comply with the requirements of the various specifications and standards referred to in these Specifications, except where they conflict with the requirements of these Specifications. Such reference specifications and standards shall be the date of latest revision in effect at the time of receiving bids unless the date is given.
- B. DOT Specifications: If the abbreviation DOT appears in these Specifications, it shall mean the most current edition of the New York State Department of Transportation, Office of Engineering specifications entitled "STANDARD SPECIFICATIONS - CONSTRUCTION AND MATERIALS", including all applicable Addenda in effect at the time of receipt of bids. The DOT specifications may be purchased from the Department of Transportation, Plan and Publication Sales, 50 Wolf Road, Albany, NY 12232, (518) 457-2124.

## **1.10 LAYING OUT**

- A. Examine the Contract Documents thoroughly and promptly report any errors or discrepancies to the Director's Representative before commencing the Work.

- B. Lay out the Work in accordance with the Contract Documents.

#### **1.11 SPECIAL INSPECTIONS**

- A. Special Inspections and tests are required by Chapter 17 of the Building Code of New York State (BCNYS). Inspections & Testing Services will be provided by the state unless otherwise noted.
- B. Contractors are responsible for notifying the Directors Representative regarding individual inspections listed in the **STATEMENT OF SPECIAL INSPECTIONS**. Contractors shall cooperate with the inspectors and testing agencies and sufficient notice and lead time (minimum 48 hours) must be allowed for inspection and testing to be performed.
- C. Where deficiencies are identified, the contractor must take corrective actions to comply with the contract documents or remedy the deficiencies in accordance with Article 9 of the General Conditions.

#### **PART 2 PRODUCTS (Not Used)**

#### **PART 3 EXECUTION (Not Used)**

**END OF SECTION**