

SECTION 00 2115  
RFI FORM

CONTRACTOR'S REQUEST FOR INFORMATION NO. \_\_\_\_\_

F&D RFI NO: \_\_\_\_\_

(F&D USE)

NAME OF PROJECT: Water Mitigation of Fuel Tank Room and Other Improvements

NAME OF OWNER: Yonkers Public Schools

FACILITY: Cesar E. Chavez School

DATE: \_\_\_\_\_

A/E PROJECT NO: 21429.00

ARCHITECT: Fuller and D'Angelo, P.C.

45 Knollwood Road, Suite 401, Elmsford, NY 10523

Tel: 914-592-4444; Fax: 914-592-1717

John D'Angelo, ARA, LEED AP johnd@fullerdangelo.com

FROM (CO. NAME): \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ Tel: \_\_\_\_\_

SUBJECT: \_\_\_\_\_

DISCIPLINE/TRADE: \_\_\_\_\_

DWG./SPEC. REFERENCE: \_\_\_\_\_

QUESTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_ FIELD CONDITION \_\_\_\_\_

\_\_\_ DRAWING/SPEC \_\_\_\_\_

\_\_\_ DISCREPANCY \_\_\_\_\_

\_\_\_ OWNER CHANGE \_\_\_\_\_

\_\_\_ CLARIFICATION \_\_\_\_\_

\_\_\_ CONTRACTOR'S SUGGESTION (IF APPLICABLE): \_\_\_\_\_

ANSWER

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ARCHITECT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Note: review and any responses to this request for information by the architect/engineer is strictly for design intent only and does not constitute acknowledgement or acceptance of any cost or schedule implications unless specifically presented by the contractor. By submission of this request for information, the contractor assumes all responsibility in the absence of an approved change order or work directive.

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**SECTION 01 1000  
SUMMARY OF CONTRACT**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 PROJECT**

Project Description: Interior Upgrades

Facility: Cesar Chavez School

Owner: Yonkers Public Schools

Address: 1 Larkin Center  
Yonkers, NY 10701

Architect: Fuller and D'Angelo, P.C., Architect and Planners

**1.3 CONTRACT DESCRIPTION**

- A. Contract Type: Multiple contracts are separate contracts, representing significant construction activities, between Owner and separate contractors. Each contract is performed concurrently and coordinated closely with construction activities performed on Project under other contracts. Contracts for this Project include the following:
  - 1. General Construction Contract No.1 . (Previously Bid, Not included in this bid)
  - 2. Heating, Ventilating, Air-Conditioning (HVAC) Contract No. 2 . (Previously Bid, Not included in this bid)
  - 3. Plumbing Contract No. 3
  - 4. Electrical Contract No. 4 (Previously Bid, Not included in this bid)
- B. The work of the Contractor is identified in this Project Manual and on the Drawings.
- C. Local custom and trade-union jurisdictional settlements do not control the scope of Work included in each prime contract. When a potential jurisdictional dispute or similar interruption of work is first identified or threatened, the affected contractor(s) shall promptly negotiate a reasonable settlement to avoid or minimize the pending interruption and delays.
- D. If it becomes necessary to refer to the contract documents to determine which prime Contract includes a specific element of required work, begin by referring to the prime Contracts, themselves; then, if a determination cannot be made from the prime Contracts, refer, in the following order, to the Supplementary Conditions, if any, this section of the Specifications, followed by the other Division-1 sections and finally with the Drawings and other Sections of the Specifications.
- E. If, after referring to the contract documents, it cannot be clearly determined which prime Contractor will perform a specific item of required work, then, that item of work will be brought to the YPS Office of Facilities Management and Fuller and D'Angelo, P.C. attention in writing for determination.
- F. Summary by References: Work of the Contract can be summarized by reference to the School Facilities Management Contract Manual And Specifications, Specification Sections, Drawings, or Addenda to Contract Documents issued subsequent to the initial printing of this Project Manual, and including but not necessarily limited to printed material referenced by any of these. It is recognized that the work of the Contract is unavoidably affected or influenced by governing regulations, natural phenomenon, including weather conditions, and other forces outside the contract documents.

**1.4 RELATED REQUIREMENTS**

- A. School Facilities Management Contract Manual And Specifications.

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- B. Attachment B: Division 01 General Requirements and Technical Specification.

#### **1.5 JURISDICTIONAL DISPUTES**

- A. If the Contractor has engaged the services of workers and/or subcontractor who are members of trade unions, the Contractor shall make all necessary arrangements to reconcile, without delay, damage or cost to the Owner and without recourse to the YPS Office of Facilities Management, any conflict between its agreement with the Owner and any agreements or regulations of any kind at any time in force among members or councils which regulate or distinguish what activities shall not be included in the work of any particular trade.
- B. The Contractor shall ensure that its work continues uninterrupted during the labor dispute and will be liable to the Owner for all damages suffered by the Owner occurring as a result of work stoppages, slowdowns, disputes or strikes

#### **1.6 SUBCONTRACTORS/SUPPLIERS**

- A. All subcontractors shall be submitted to YPS Office of Facilities Management and Fuller and D'Angelo, P.C. for approval.

#### **1.7 DESCRIPTION OF ALTERATIONS WORK**

- A. Scope of removal and alterations work is shown on drawings.
- B. Refer to paragraph 1.3 for general scope of project
- C. Maintain all building systems in operation when the Facility is occupied during construction until acceptance of the project.
- D. Plumbing: Alter existing system and add new construction, keeping existing in operation.
- E. Yonkers Public Schools will remove the following items before start of work:
1. All movable equipment, furniture, books etc. from areas being renovated.

#### **1.8 OWNER OCCUPANCY**

- A. Refer to School Facilities Management Contract Manual and Specifications for occupancy and hours building is available during constructions.
- B. Cooperate with YPS Office of Facilities Management to minimize conflict and to facilitate Yonkers Public Schools's operations.

#### **1.9 CONTRACTOR USE OF SITE AND PREMISES**

- A. Refer to School Facilities Management Contract Manual and Specifications for additional requirements.
- B. Construction Operations: Limited to areas noted on Drawings.
- C. Arrange use of site and premises to allow:
1. Yonkers Public Schools occupancy.
  2. Work by Yonkers Public Schools.
- D. Provide access to and from site as required by law and by YPS Office of Facilities Management:
1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
  2. Do not obstruct roadways, sidewalks, or other public ways without permit.
- E. Existing building spaces may not be used for storage unless approved by the YPS Office of Facilities Management.
- F. Contractors shall comply with Local Noise Ordinance. Work disrupting the community must be performed with the following hours:
- G. Construction deliveries shall not occur during the hours of 7:30 AM and 9:00 AM and 2:00 PM and 3:00 PM, when school buses are arriving or leaving the school grounds and school is in session.

- H. During the entire construction period the Contractor(s) shall have limited use of the premises for construction operations, including limited use of the site as indicated in School Facilities Management Contract Manual and Specifications and work time included in this section.
1. General: Limitations on site usage as well as specific requirements that impact utilization are indicated on the drawings and/or by other contract documents. In addition to these limitations and requirements, the Construction Contractor shall administer allocation of available space equitably among the separate prime(s) and other entities needing access and space, so as to produce the best overall efficiency in performance of the total work of the project. Each Prime Contractor shall schedule deliveries so as to minimize space and time requirements for storage of materials and equipment on site.
  2. Each Prime Contractors shall limit their use of the premises to the work indicated, so as to allow for Owner occupancy and use by the public during the period when the Owner occupies the building.
  3. Each Prime Contractors shall to maintain clear and unobstructed paths of exit discharge from all existing exits.
  4. Driveways and Entrances: Keep driveways and entrances serving the premises clear and available to the YPS Office of Facilities Management at all time. Do not use these areas for parking or storage of materials.
  5. Lock automotive type vehicles such as passenger cars and trucks and other types of mechanized and motorized construction equipment, when parked and unattended, to prevent unauthorized use. Do not leave such vehicles or equipment unattended with the motor running or the ignition key in place.
- I. Only materials and equipment, which are to be used directly in the work, shall be brought to and stored on the project site by the Contractor. After equipment is no longer required for the work, it shall be promptly removed from the project site. Protection of construction materials and equipment stored at the project site from weather, theft, damage and all other adversity is solely the responsibility of the Contractors.
- J. Site work shall be scheduled and coordinated with School Facilities Management Contract Manual and Specifications and the YPS Office of Facilities Management whose decisions shall be final and binding on all contractors.
1. Confine operations at the site to the areas permitted under the Contract. Portions of the site beyond areas on which work is indicated are not to be disturbed. Conform to site rules and regulations affecting the work while engaged in project construction
- K. Do not unreasonably encumber the site with materials or equipment. Confine stockpiling of materials and location of storage sheds to the areas designated by YPS Office of Facilities Management. If additional storage is necessary obtain and pay for such storage off-site.
- L. The Contractor(s) and any entity for which the Contractor is responsible shall not erect any sign on the Project site without the prior written consent of the YPS Office of Facilities Management which may be withheld in the sole discretion of the Owner.
- M. Contractor(s) shall ensure that the work, at all times, is performed in a manner that affords reasonable access, both vehicular and pedestrian, to the site of the work and all adjacent areas. The work shall be performed, to the fullest extent reasonably possible, in such a manner that public areas adjacent to the site of the work shall be free from all debris, building materials and equipment likely to cause hazardous conditions. Without limitation of any other provision of the Contract Documents, each contractor shall use its best efforts to minimize any interference with the occupancy or beneficial use of:
1. Any areas and buildings adjacent to the site of the work or;
  2. The Building in the event of partial occupancy as more.
- N. Without prior approval of the YPS Office of Facilities Management, each Contractor shall not permit any workers to use any existing facilities at the Project site, including, without limitations, lavatories, toilets, entrances and parking areas other than those designated by the YPS Office of Facilities Management. Without limitation of any other provision of the Contract Documents, the Contractor shall use its best efforts to comply with the rules and regulations promulgated by the YPS Office of Facilities Management

in connection with the use and occupancy of the Project Site, and the Building, as amended from time to time. The Contractor shall immediately notify the YPS Office of Facilities Management in writing if during the performance of the Work, the Contractor finds compliance with any portion of such rules and regulations to be impracticable, setting forth the problems of such compliance and suggesting alternatives through which the same results intended by such portions of the rules and regulations can be achieved. The YPS Office of Facilities Management may, in the YPS Office of Facilities Management's sole discretion, adopt such suggestions, develop new alternatives or require compliance with the existing requirements of the rules and regulations. The Contractor shall also comply with all insurance requirements, applicable to use, and occupancy of the Project Site and the Building.

- O. Maintain the existing building in a safe and weathertight condition throughout the construction period. Repair damage caused by construction operations. Take all precautions necessary to protect the building and its occupants during the construction period. When work is scheduled after hours clean and remove all temporary barriers and protection so that the building can be occupied the following day when normal building occupancy will occur.
- P. Keep public areas such as hallways, stairs, elevator lobbies, and toilet rooms free from accumulation of waste material, rubbish or construction debris.
- Q. Smoking, drinking of alcoholic beverages or open fires will not be permitted on the project site.
- R. Utility Outages and Shutdown:
  - 1. Limit disruptions, shut downs, switch overs, etc. of utility services to hours the building is unoccupied, Saturdays, Sunday and/or holidays.
  - 2. Do not disrupt or shut down life safety systems, including but not limited to fire alarm system, electrical, data, and heating system, without 7 days notice to YPS Office of Facilities Management and authorities having jurisdiction.
  - 3. Prevent accidental disruption of utility services to other facilities.

#### **1.10 AVAILABILITY OF EXISTING BUILDING**

- A. Refer to School Facilities Management Contract Manual and Specifications for additional requirements.
- B. Upon request by the Contractor, the building may be made available, at the discretion of the YPS Office of Facilities Management and at the Cost to the Contractor, during such times as are allowed by local noise ordinance, in addition to the above listed hours. A request for use during these off-regular hours must be made at least two (2) days before the use. Such off-hours may include Saturdays, and Holidays.
  - 1. If the Contractor requests the use of the facility for off-hours to maintain the scheduled completion date, the Contractor shall pay all additional costs in connection with opening, providing security and project management expenses incurred with no costs to the Owner. All expenses shall be deducted from the Contractors contract price. Comply with other portions of this Section.
  - 2. Weekend, Holiday and Night Work:
    - a. The contractor shall make no claim for delay for the inability of the YPS Office of Facilities Management to make the site available for off-hours work. Should the YPS Office of Facilities Management make the site available during these hours at the contractor's request, the cost will be borne by the Contractor.
- C. ALL CONTRACTORS SHALL BE REQUIRED TO PERFORM SCHEDULED WORK WITHIN THE EXISTING BUILDING ONLY DURING THE TIME PERIODS INDICATED AND SHALL INCLUDE IN THE BID ALL COSTS FOR LABOR, MATERIAL, ETC. INCLUDING PREMIUM TIME TO PERFORM THE WORK, PER PHASE PER TIME PERIOD.

#### **1.11 COMPLETION OF WORK AFTER SCHEDULED COMPLETION DATE**

- A. Refer to School Facilities Management Contract Manual and Specifications for additional requirements.
- B. Contractor(s) shall perform work only within these limitations and all manpower, equipment, etc., shall be provided as required to complete the work as per schedule. In the event the contractor does not complete the work as scheduled all work to be performed shall be performed after 4:30 PM when the building is unoccupied and approved by the YPS Office of Facilities Management. All costs shall be borne by the Contractor.

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- C. Each Contractor shall provide necessary manpower, equipment, etc., as required to maintain schedule developed within the time limitations as described above.

**1.12 SPECIFICATION SECTIONS**

- A. Unless otherwise noted, all provisions of Division 01 General Requirements apply to all contracts.
1. 01 1000 SUMMARY OF CONTRACTS
  2. 01 2005 PARTIAL RELEASE OF LIEN
  3. 01 3000 ADMINISTRATIVE REQUIREMENTS
  4. 01 3307 SED SPECIAL REQUIREMENTS
  5. 01 4000 QUALITY REQUIREMENTS
  6. 01 4216 DEFINITIONS
  7. 01 5000 TEMPORARY FACILITIES AND CONTROLS
  8. 01 6000 PRODUCT REQUIREMENTS
  9. 01 7000 EXECUTION
  10. 01 7310 CUTTING AND PATCHING
  11. 01 7600 PROCEDURES AND SPECIAL CONDITIONS FOR SEPARATE PRIME CONTRACTS
  12. 01 7800 CLOSEOUT SUBMITTALS

**1.13 GENERAL CONSTRUCTION CONTRACT (Bid under seperate documents. Not included in this bid)**

**1.14 HEATING, VENTILATING, AND AIR CONDITIONING CONTRACT No. 2 (Bid under seperate documents. Not included in this bid)**

**1.15 PLUMBING CONTRACT No. 3**

- A. In addition to the General Requirements, Division 1, included in this bid package shall provide for proper completion of the work for all Plumbing equipment and related construction, as generally indicated on drawings P100, CCE MP-001, CCE MP-100 and CCE-MP-500 and in accordance with the terms and conditions described in the following specification sections:
- B. Division 07 - Thermal and Moisture Protection:
1. Section 07 8400 - Firestopping.
  2. Section 07 9200 - Joint Sealants
- C. DIVISION 22 – PLUMBING
1. 22 0529 HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT
  2. 22 1005 PLUMBING PIPING
  3. 22 3000 PLUMBING EQUIPMENT

**1.16 ELECTRICAL CONTRACT (Bid under seperate documents. Not included in this bid)**

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION - NOT USED**

**END OF SECTION**





**SECTION 01 2005  
PARTIAL RELEASE OF LIEN**

**CONTRACTOR/SUBCONTRACTOR/VENDOR'S LETTERHEAD**

Name of Facility: Cesar Chavez School

Address: 20 Cedar Place

Name of Owner: Yonkers Public Schools

Name of the Contractor/Subcontractor/Vendor: \_\_\_\_\_

Address: \_\_\_\_\_

Trade/Vendor: \_\_\_\_\_

Application # \_\_\_\_\_ Dated \_\_\_\_\_.

We certify that we have completed \_\_\_\_\_ % of our Contract.

Prior to this requisition we have received payment equal to \_\_\_\_\_ % of our contract amount.

The undersigned, upon receipt of the above requisition payment hereby releases and discharges the Owner of and from any liability or obligation in any way related to or arising out of this project up to and including the date of this document.

The undersigned further covenants and agrees that it shall not in any way claim or file a mechanic's or other lien against the premises of the above designated project, or any part thereof, or against any fund applicable thereto for any of the work, labor, materials heretofore furnished by it in connection with the improvement of said premises.

The undersigned further warrants that, in order to induce the Owner to release this partial payment, they have paid all claims for labor, material, insurance, taxes, equipment, etc., employed in the prosecution of the work above, to date of this requisition.

The undersigned hereby releases and agrees to hold the Owner harmless from any and all claims in connection with the furnishing of such labor and materials, etc., for the construction of the aforementioned project.

The undersigned further guarantees that all portions of the work furnished and/or provided by them are in accordance with the contract and that the terms of the contract with respect to these guarantees will hold for the period specified in said contract. Refer to ARTICLE 79 PAYMENTS GENERAL ENGINEERING AGREEMENT for additional requirements.

IN WITNESS WHEREOF, we have executed under seal this release on the above date and to be legally bound hereby:

WITNESS: \_\_\_\_\_ FIRM: \_\_\_\_\_

BY: \_\_\_\_\_

\_\_\_\_\_  
State of New York, County of \_\_\_\_\_ subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 202\_\_\_\_

Notary public

My commission expires \_\_\_\_\_

**END OF SECTION**

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**SECTION 01 3000**  
**ADMINISTRATIVE REQUIREMENTS**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SECTION INCLUDES**

- A. General administrative requirements.
- B. Preconstruction meetings.
- C. Site mobilization meeting.
- D. Contractor's daily reports.
- E. Coordination drawings.
- F. Submittals for review and information.
- G. Number of copies of submittals.
- H. Requests for Interpretation (RFI) procedures.
- I. Submittal procedures.

**1.3 RELATED REQUIREMENTS**

- A. General Engineering Agreement.
- B. Section 01 6000 - Product Requirements: General product requirements.
- C. Section 01 3553 - Site Safety and Security Procedures.
- D. Section 01 7000 - Execution: Additional coordination requirements.
- E. Section 01 7800 - Closeout Submittals:

**1.4 GENERAL ADMINISTRATIVE REQUIREMENTS**

- A. Comply with requirements of Section 01 7000 - Execution for coordination of execution of administrative tasks with timing of construction activities.
- B. Make the following types of submittals to YPS Office of Facilities Management and Fuller and D'Angelo, P.C.:
  - 1. Requests for Interpretation (RFI).
  - 2. Requests for substitution.
  - 3. Shop drawings, product data, and samples.
  - 4. Test and inspection reports.
  - 5. Design data.
  - 6. Manufacturer's instructions and field reports.
  - 7. Applications for payment and change order requests.
  - 8. Progress schedules.
  - 9. Coordination drawings.
  - 10. Substantial Completion Inspection Correction Report and Final Correction Rreport.
  - 11. Closeout submittals.

**1.5 PROJECT COORDINATOR**

- A. Project Coordinator: YPS Office of Facilities Management.

- B. Coordination: Each contractor shall coordinate its construction operations with those of other Contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its operations with operations, included in different Sections that depend on each other for proper installation, connection, and operation
- C. Coordinate installation of different components with other contractors and/or subcontractor to ensure maximum accessibility for required maintenance, service, and repair
- D. Cooperate with the Project Coordinator in allocation of mobilization areas of site, access, traffic, parking facilities, and field offices.
- E. During construction, coordinate use of site and facilities through the Project Coordinator.
- F. Comply with YPS Office of Facilities Management and Fuller and D'Angelo, P.C. procedures for intra-project communications; submittals, reports and records, schedules, coordination drawings, and recommendations; and resolution of ambiguities and conflicts.
- G. Comply with instructions of the Project Coordinator for use of temporary utilities and construction facilities. Responsibility for providing temporary utilities and construction facilities is identified in Section 01 5000 - Temporary Facilities and Controls.

## **PART 2 PRODUCTS - NOT USED**

## **PART 3 EXECUTION**

### **3.1 PRECONSTRUCTION MEETING**

- A. YPS Office of Facilities Management will schedule a meeting after Notice of Award.
- B. Attendance Required:
  - 1. YPS Office of Facilities Management.
  - 2. Fuller and D'Angelo, P.C.
  - 3. Consultants.
  - 4. Contractor(s) and field superintenden(s).
- C. Agenda:
  - 1. Status of Yonkers Public Schools - Contractor(s) Agreement.
  - 2. Submission of executed bonds and insurance certificates.
  - 3. Distribution of Contract Documents.
  - 4. Submission of list of Subcontractors, list of Products, schedule of values, and progress schedule.
  - 5. Submission of initial Submittal schedule.
  - 6. Designation of personnel representing the parties to Contract: YPS Office of Facilities Management, Fuller and D'Angelo, P.C., and Contractor(s), .
  - 7. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
  - 8. Scheduling.
  - 9. Use of premises by Contractor(s).
  - 10. Yonkers Public Schools's requirements and occupancy prior to completion.
  - 11. Construction facilities and controls provided by YPS Office of Facilities Management.
  - 12. Temporary utilities provided by YPS Office of Facilities Management.
  - 13. Survey existing facilities prior to starting construction.
  - 14. Survey and site layout.
  - 15. Security and housekeeping procedures.
  - 16. Procedures for testing.
  - 17. Procedures for maintaining record documents.
  - 18. Requirements for start-up of equipment.
- D. Fuller and D'Angelo, P.C. will record minutes and distribute copies within five days after meeting to all participants. Contractor shall distribute to all entities of the Contractor affected by decisions made.

### **3.2 WEEKLY COORDINATION MEETINGS**

- A. The Contractor for General Construction shall schedule and hold weekly general project coordination meetings at regularly scheduled times that are convenient for the attendance of other prime contractors and other parties involved. These meetings are in addition to specific meetings held for other purposes, such as regular project meetings and special pre-installation meetings. Required attendance includes General Construction Contractor, HVAC, Plumbing, and Electrical Contractor and every other entity identified by any prime contractor as being currently involved the coordination or planning for the work of the entire project. Conduct meetings in a manner that resolve coordination problems. The Contractor for General Construction shall preside at each meeting, and shall record meeting results. The Contractor for General Construction shall distribute copies of the meeting result to everyone in attendance, the YPS Office of Facilities Management and Fuller and D'Angelo, P.C. and to others affected by the decisions and actions resulting from each meeting.
- B. The Prime Contractors shall schedule and hold weekly general project coordination meetings with the YPS Office of Facilities Management, to review the work schedule for the week in order to insure the planned work does not conflict with facility operations.

### **3.3 DAILY CONSTRUCTION REPORTS**

- A. Include only factual information. Do not include personal remarks or opinions regarding operations and/or personnel.
- B. Transmit electronically a copy to YPS Office of Facilities Management and Fuller and D'Angelo, P.C.
- C. Prepare a daily construction report recording the following information concerning events at Project site and project progress:
  - 1. Date.
  - 2. High and low temperatures, and general weather conditions.
  - 3. List of subcontractors at Project site.
  - 4. List of separate contractors at Project site.
  - 5. Approximate count of personnel at Project site.
    - a. Include a breakdown for supervisors, laborers, journeymen, equipment operators, and helpers.
  - 6. Major equipment at Project site.
  - 7. Material deliveries.
  - 8. Safety, environmental, or industrial relations incidents.
  - 9. Meetings and significant decisions.
  - 10. Stoppages, delays, shortages, and losses. Include comparison between scheduled work activities (listed in most recently updated and published schedule) and actual activities. Explain differences, if any. Note days or periods when no work was in progress and explain the reasons why.
  - 11. Testing and/or inspections performed.
  - 12. Signature of Contractor's authorized representative.

### **3.4 PROOF OF ORDERS AND DELIVERY DATES**

- A. Within two (2) weeks after the approval of shop drawings, samples, product data and the like, the Contractor(s) shall provide copies of purchase orders for all equipment and materials which are not readily available in local stock. The Contractor(s) shall submit written statements from suppliers confirming the orders and stating promised delivery dates. Dates shall be indicated and coordinated with the Construction Schedule.

### **3.5 COORDINATION DRAWINGS**

- A. Provide information required for preparation of coordination drawings.
- B. Review drawings prior to submission to Fuller and D'Angelo, P.C.
- C. Indicate all HVAC equipment, ductwork, and major piping, including elevations and dimensions to all fixed building elements, such as beams; columns; slabs; ceilings, including ceiling suspension; framing;

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floors; walls; doors, including door swings; and windows affected by the equipment, ductwork, and piping.

- D. Indicate all existing and proposed lighting fixtures and smoke detectors.
- E. Show location of all valves, dampers (fire, smoke, volume, and automatic), coils, humidifiers, smoke detectors, etc. requiring access for service and maintenance.
- F. Show all registers, grilles, diffusers, radiators and convectors, and other terminal elements.
- G. Locate all access doors.
- H. Include large-scale details and sections as required to fully delineate the conditions in congested areas, leaving space for the work of the other trades.
- I. Show plan layout of all equipment and anchorage and fasteners

### **3.6 REQUESTS FOR INTERPRETATION (RFI)**

- A. Definition: A request seeking one of the following:
  - 1. An interpretation, amplification, or clarification of some requirement of Contract Documents arising from inability to determine from them the exact material, process, or system to be installed; or when the elements of construction are required to occupy the same space (interference); or when an item of work is described differently at more than one place in Contract Documents.
  - 2. A resolution to an issue which has arisen due to field conditions and affects design intent.
- B. Whenever possible, request clarifications at the next appropriate project progress meeting, with response entered into meeting minutes, rendering unnecessary the issuance of a formal RFI.
- C. Preparation: Prepare an RFI immediately upon discovery of a need for interpretation of Contract Documents. Failure to submit a RFI in a timely manner is not a legitimate cause for claiming additional costs or delays in execution of the work.
  - 1. Prepare a separate RFI for each specific item.
    - a. Review, coordinate, and comment on requests originating with subcontractors and/or materials suppliers.
    - b. Do not forward requests which solely require internal coordination between subcontractors.
    - c. Prepare RFI using form in Section 00 2115 - RFI Form.
- D. Reason for the RFI: Prior to initiation of an RFI, carefully study all Contract Documents to confirm that information sufficient for their interpretation is definitely not included.
  - 1. Unacceptable Uses for RFIs: Do not use RFIs to request the following:
    - a. Approval of submittals (use procedures specified elsewhere in this section).
  - 2. Improper RFIs: Requests not prepared in compliance with requirements of this section, and/or missing key information required to render an actionable response. They will be returned without a response, with an explanatory notation.
  - 3. Frivolous RFIs: Requests regarding information that is clearly indicated on, or reasonably inferable from, Contract Documents, with no additional input required to clarify the question. They will be returned without a response, with an explanatory notation.
    - a. The Yonkers Public Schools reserves the right to assess for the costs (on time-and-materials basis) incurred by the Fuller and D'Angelo, P.C. , and any of its consultants, due to processing of such RFIs.
- E. Content: Include identifiers necessary for tracking the status of each RFI, and information necessary to provide an actionable response.
- F. Attachments: Include sketches, coordination drawings, descriptions, photos, submittals, and other information necessary to substantiate the reason for the request.
- G. RFI Log: Prepare and maintain a tabular log of RFIs for the duration of the project.
  - 1. Indicate current status of every RFI. Update log promptly and on a regular basis.

- H. Review Time: Fuller and D'Angelo, P.C. will respond and return RFIs within seven calendar days of receipt. For the purpose of establishing the start of the mandated response period, RFIs received after 12:00 noon will be considered as having been received on the following regular working day.
- I. Responses: Content of answered RFIs will not constitute in any manner a directive or authorization to perform extra work or delay the project. If in Contractor's belief it is likely to lead to a change to Contract Sum or Contract Time, promptly issue a notice to this effect, and follow up with an appropriate Change Order request to YPS Office of Facilities Management.
  - 1. Response may include a request for additional information, in which case the original RFI will be deemed as having been answered, and an amended one is to be issued forthwith. Identify the amended RFI with an R suffix to the original number.
  - 2. Upon receipt of a response, promptly review and distribute it to all affected parties, and update the RFI Log.
  - 3. Notify Fuller and D'Angelo, P.C. within seven calendar days if an additional or corrected response is required by submitting an amended version of the original RFI, identified as specified above.

### **3.7 SUBMITTAL SCHEDULE**

- A. Submit to YPS Office of Facilities Management and Fuller and D'Angelo, P.C. for review a schedule for submittals in tabular format.
  - 1. Submit at the same time as the preliminary schedule specified in Section - 01 3216 - Construction Progress Schedule.
  - 2. Coordinate with construction schedule and schedule of values.
  - 3. Format schedule to allow tracking of status of submittals throughout duration of construction.
  - 4. Arrange information to include scheduled date for initial submittal, specification number and title, submittal category (for review or for information), description of item of work covered, and role and name of subcontractor.
  - 5. Account for time required for preparation, review, manufacturing, fabrication and delivery when establishing submittal delivery and review deadline dates.

### **3.8 SUBMITTALS FOR REVIEW**

- A. All submittals are the product and the property of the Contractor. The YPS Office of Facilities Management, Fuller and D'Angelo, P.C., and Consultant shall not be responsible for the contractor's construction means, methods or techniques; safety precautions or programs; Acts or admissions; or failure to carry out the work in accordance to the contract documents
- B. Refer to "Article 76 General Engineering Agreement Shop Drawings, Product Data and Samples" for additional requirements.
- C. Shop Drawing Submittal Log no later than ten (10) days after award of contract.
- D. Shop Drawing Submittals shall be submitted no later than twenty (20) days after Letter of Award of Contract. No further payments will be made to the contractor after twenty (20) until all major submittals are made.
- E. When the following are specified in individual sections, including but not limited to the following, submit them for review:
  - 1. Product data.
  - 2. Shop drawings.
  - 3. Samples for selection.
  - 4. Templates.
- F. Submit to YPS Office of Facilities Management and Fuller and D'Angelo, P.C. for review for the limited purpose of checking for compliance with information given and the design concept expressed in Contract Documents.
  - 1. Submittals for HVAC, plumbing, electrical, structural, or others requiring consultant review submit directly to consultant with copy to YPS Office of Facilities Management and Fuller and D'Angelo, P.C.

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- G. Samples will be reviewed only for aesthetic, color, or finish selection and for record documents purposes described in Section 001 7800 - Closeout Submittals.
- H. After review, provide copies and distribute in accordance with Submittal Procedures article below .
- I. The Architect shall review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Architect's review shall be conducted with reasonable promptness while allowing sufficient time in the Architect's judgment to permit adequate review. Review of a specific item shall not indicate that the Architect has reviewed the entire assembly of which the item is a component. **The YPS Office of Facilities Management and Fuller and D'Angelo, P.C. shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Architect, in writing, by the Contractor.** YPS Office of Facilities Management and Fuller and D'Angelo, P.C. shall not be required to review partial submissions or those for which submissions of correlated items have not been received.
- J. Marking or comments on shop drawings shall not be construed as relieving the Contractor from compliance with the contract project plans and specifications, nor departure therefrom. The contractor remains responsible for details and accuracy for conforming and correlating all quantities, verifying all dimensions, for selecting fabrication processes, for techniques of assembly and for performing their work satisfactorily and in a safe manner.
- K. **Architect will review the original submittal and one (1) re submittal. Additional reviews will be additional services provided to the Owner and charged accordingly. The Owner will back charge the contractor accordingly.**
- L. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing.
- M. Deviations: Highlight, encircle, or otherwise identify deviations from the Contract Documents on submittals.

### 3.9 SUBMITTALS FOR INFORMATION

- A. When the following are specified in individual sections, submit them for information:
  - 1. Design data.
  - 2. Certificates.
  - 3. Inspection reports.
  - 4. Manufacturer's instructions.
  - 5. Manufacturer's field reports.
  - 6. Other types indicated.
- B. Submit for YPS Office of Facilities Management and Fuller and D'Angelo, P.C.'s knowledge as contract administrators. for. No action will be taken.

### 3.10 SUBMITTALS FOR PROJECT CLOSEOUT

- A. Refer to Section 01 7800 - Closeout Submittals and General Engineering Agreement.

### 3.11 NUMBER OF COPIES OF SUBMITTALS

- A. Documents: Submit one electronic copy in PDF format; an electronically-marked up file will be returned. Create PDFs at native size and right-side up; illegible files will be rejected.
- B. All submittals shall be in electronic format and conforming to the following:
  - 1. Each item shall be in a separate file.
  - 2. Each file name shall start with the specification section number and contain an abbreviated explanation of what it contains; for example:

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- a. 03 3000 Concrete; 07 5323 EPDM.pdf; 07 5323 Bond Adh.pdf ; 07 7100 Drain.pdf; 07 7100 Hatch.pdf; 09900 Painting;
  3. Add Revision number (Rev2 Rev3, etc) to the file name when resubmitting items, for example:
    - a. 07 5323 EPDM Revl.pdf 07 5323 Bond AdhRevl.pdf
  4. Do not zip the files, and do not put the files in Folders.
  5. Do not send MSDS with the technical submittals; collate all of the MSDS needed for the entire project in three ring binders, organized by specification section, and submit the binders to the YPS Office of Facilities Management, with copy of Transmittal to the Architect, and maintain one copy at the project site.
- C. Samples: Submit the number specified in individual specification sections; one of which will be retained by YPS Office of Facilities Management.
1. After review, produce duplicates.
  2. Approved sample will be retained at the project site.
  3. Retained samples will not be returned to Contractor unless specifically so stated.
  4. Submit with each sample, in electronic PDF, data, cuts, photos, color, charts, etc.

### **3.12 SUBMITTAL PROCEDURES**

- A. General Requirements:
1. Use a separate transmittal for each item attached to this section.
  2. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of products required, field dimensions, adjacent construction work, and coordination of information is in accordance with the requirements of the work and Contract Documents.
    - a. Submittals from sources other than the Contractor, without Contractor's stamp will not be acknowledged, reviewed, or returned.
  3. All submitted shop drawings shall be stamped and signed by the Contractor with the following note:
    - a. "We the undersigned certify that we have reviewed and coordinated this shop drawing and they are in conformance to the plans, specifications, applicable codes and other provisions of the Contract Documents."
  4. Deliver each submittal on date noted in submittal schedule, unless an earlier date has been agreed to by all affected parties, and is of the benefit to the project.
    - a. Deliver submittals to YPS Office of Facilities Management, Fuller and D'Angelo, P.C., and Consultant at e-mail address.
  5. Schedule submittals to expedite the Project, and coordinate submission of related items.
    - a. For each submittal for review, allow 15 days excluding delivery time to and from the Contractor.
    - b. For sequential reviews involving Fuller and D'Angelo, P.C. 's consultants, Yonkers Public Schools, or another affected party, allow an additional 7 days.
  6. Identify variations from Contract Documents and product or system limitations that may be detrimental to successful performance of the completed work.
  7. Provide space for Contractor and YPS Office of Facilities Management, Fuller and D'Angelo, P.C., and Consultant review stamps.
  8. When revised for resubmission, identify all changes made since previous submission.
  9. Submittals not requested will not be recognized or processed.
- B. Product Data Procedures:
1. Submit only information required by individual specification sections.
  2. Collect required information into a single submittal.
  3. Do not submit (Material) Safety Data Sheets for materials or products.
- C. Shop Drawing Procedures:

1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting Contract Documents and coordinating related work.
  2. Generic, non-project-specific information submitted as shop drawings do not meet the requirements for shop drawings.
- D. Samples Procedures:
1. Transmit related items together as single package.
  2. Identify each item to allow review for applicability in relation to shop drawings showing installation locations.
- E. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.

### **3.13 SUBMITTAL REVIEW**

- A. General: Architect will not review submittals that do not bear Contractor's approval stamp and will return them without action.
- B. Submittals for Review: Fuller and D'Angelo, P.C. will review each submittal, and approve, or take other appropriate action.
- C. Submittals for Information: Fuller and D'Angelo, P.C. will acknowledge receipt and review. See below for actions to be taken.
- D. Fuller and D'Angelo, P.C. 's actions will be reflected by marking each returned submittal using virtual stamp on electronic submittals.

### **3.14 ARCHITECT'S ACTION**

- A. Fuller and D'Angelo, P.C. 's and Consultants' actions on items submitted for review:
1. Final Unrestricted Release: The work covered by the submittal may proceed provided it complies with the requirements of the contract documents; acceptance of the work will depend upon that compliance.
    - a. "No Exception Taken".
  2. Final-But-Restricted Release: When the submittals are marked as follows, the work covered by the submittal may proceed provided it complies with both the Architect's/Engineer's notations or corrections on the submittal and with the requirements of the contract documents; acceptance of the work will depend on that compliance.
    - a. "Make Corrections Noted" Resubmission not required".
  3. Returned for Re-submittal: When the submittal is marked as follows, do not proceed with the work covered by the submittal, including purchasing fabrication, delivery or other activity. Revise the submittal or prepare a new submittal in accordance with the Architect's/Engineer's notations stating the reasons for returning the submittal; resubmit the submittal without delay. Repeat if necessary to obtain a different action marking. Do not permit submittals with the following marking to be used at the project site, or elsewhere where work is in progress.
    - a. "Revise and Resubmit".
    - b. "Rejected".
      - a) Submit item complying with requirements of Contract Documents.
- B. Fuller and D'Angelo, P.C. 's actions on items submitted for information:
1. Items for which no action was taken:
    - a. "Examined and Reviewed" - to notify the Contractor that the submittal has been received for record only.

**SUBMITTAL COVERSHEET**

**Yonkers Public Schools**

**Interior Upgrades**

**Cesar Chavez School**

**ARCHITECT:**

**Fuller and D'Angelo, P.C.**

**45 Knollwood Rd.**

**Elmsford, NY10523**

**OWNER:**

**Yonkers Public Schools**

**1 Larkin Center**

**Yonkers, NY 10701**

**CONTRACTOR:** \_\_\_\_\_ **CONTRACT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**Facility Name: Cesar Chavez School**

**Type of Submittal: Re-submittal:** ☐ No ☐ Yes

☐ Shop Drawings ☐ Product Data ☐ Schedule ☐ Sample

☐ Test Report ☐ Certificate ☐ Color Sample ☐ Warranty

**SUBMITTAL DESCRIPTION:** \_\_\_\_\_

**PRODUCT NAME:** \_\_\_\_\_

**MANUFACTURER:** \_\_\_\_\_

**SUBCONTRACTOR/** \_\_\_\_\_

**SUPPLIER:** \_\_\_\_\_

**SPEC. SECTION NO.:** \_\_\_\_\_ **DRAWING NO(S):** \_\_\_\_\_

**PARAGRAPH:** \_\_\_\_\_ **RM. OR DETAIL NO(S):** \_\_\_\_\_

**CONTRACTOR'S REVIEW STAMP**

Contractor Review Statement: These documents  
have been checked for accuracy and coordinated  
with job conditions and Contract requirements by  
this office and have been found to comply with the  
provisions of the Contract documents.

Remarks:

\_\_\_\_\_  
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\_\_\_\_\_

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**END OF SECTION**

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**SECTION 01 3307**  
**SED SPECIAL REQUIREMENTS**

**PART 1 - GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SUMMARY**

- A. This Section specifies special requirements of State Education Department, including Commissioner's Regulation Part 155.5, 155.7
  - 1. Copies of Commissioner's Regulation Part 155.5, 155.7 are available on the State Education Department's web site. [www.p12nysed.gov](http://www.p12nysed.gov)

**1.3 CERTIFICATE OF OCCUPANCY**

- A. The occupied portion of any school building shall always comply with the minimum requirements necessary to maintain a Certificate of Occupancy.

**1.4 GENERAL SAFETY AND SECURITY DURING CONSTRUCTION**

- A. All construction materials shall be stored in a safe and secure manner.
- B. Fences around construction supplies or debris shall be maintained.
- C. Gates shall always be locked unless a worker is in attendance, to prevent unauthorized entry.
- D. During exterior renovation work, overhead protection shall be provided for any sidewalks or areas immediately beneath the work site or such areas shall be fenced off and provided with warning signs to prevent entry.
- E. Workers shall be required to wear photo-identification badges at all times for identification and security purposes while working at occupied sites.

**1.5 SEPARATION OF CONSTRUCTION**

- A. Separation of construction areas from occupied spaces. Construction areas that are under the control of a contractor and therefore not occupied by district staff or students shall be separated from occupied areas. Provisions shall be made to prevent the passage of dust and contaminants into occupied parts of the building. Periodic inspection and repairs of the containment barriers must be made to prevent exposure to dust or contaminants. Metal stud and gypsum board (Type X) must be used in exit ways or other areas that require fire rated separation. Heavy duty plastic sheeting may be used only for a vapor, fine dust or air infiltration barrier, and shall not be used to separate occupied spaces from construction areas.
  - 1. A specific stairwell and/or elevator may be assigned for construction worker use during work hours, when approved by the Owner. Workers may not use corridors, stairs or elevators designated for students or school staff.
  - 2. Large amounts of debris must be removed by using enclosed chutes or a similar sealed system. There shall be no movement of debris through halls of occupied spaces of the building. No material shall be dropped or thrown outside the walls of the building.
  - 3. All occupied parts of the building affected by renovation activity shall be cleaned at the close of each work day. School buildings occupied during a construction project shall maintain required health, safety and educational capabilities at all times that classes are in session.
  - 4. A plan detailing how exiting required by the applicable building code will be maintained.
  - 5. A plan detailing how adequate ventilation will be maintained during construction.

**1.6 FIRE PREVENTION**

- A. There is no smoking on school property for fire prevention and conformance to New York State Law.

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- B. Any holes in floors or walls shall be sealed with a fire resistant material.
- C. Owner shall maintain existing fire extinguishers.
- D. Fire alarm and smoke detection systems shall remain in operation at all times.

#### **1.7 CONSTRUCTION DIRECTIVES**

- A. Construction Noise. Construction and maintenance operations shall not produce noise in excess of 60 dba in occupied spaces or shall be scheduled for times when the building or affected building spaces are not occupied or acoustical abatement measures shall be taken.
- B. Construction Fume Control: The Contractor shall be responsible for the control of chemical fumes, gases, and other contaminants produced by welding, gasoline or diesel engines, roofing, paving, painting, etc. to ensure they do not enter occupied portions of the building or air intakes.
- C. Off-Gassing Control. The Contractor shall be responsible to ensure that activities and materials which result in "off-gassing" of volatile organic compounds such as glues, paints, furniture, carpeting, wall covering, drapery, etc., are scheduled, cured or ventilated in accordance with manufacturer's recommendations before a space can be occupied.

#### **1.8 ASBESTOS**

- A. Asbestos/Lead Test Asbestos Letter. Indication that all school areas to be disturbed during renovation or demolition have been or will be tested for lead and asbestos.
- B. Asbestos Code Rule 56. Large and small asbestos abatement projects as defined by 8 NYCRR 155.5(k) shall not be performed while the building is occupied. Note: It is SED's interpretation that the term "building" as referenced in this section, means a wing or major section of a building that can be completely isolated from the rest of the building with sealed non combustible construction. The isolated portions (the occupied portion and the portion under construction) of the building must contain separate code compliant exits. The ventilation systems must be physically separated and sealed at the isolation barrier(s).
  - 1. Asbestos TEM. The asbestos abatement area shall be completely sealed off from the rest of the building and completely cleaned and tested by TEM prior to re-entry by the public.
  - 2. Lead Abatement Projects. A project that contains materials identified to be disturbed which tests positive for lead shall include that information in the Construction Documents. The Construction Documents must address the availability of lead testing data for the building and include a statement that the OSHA regulations be followed and that cleanup and testing be done by HUD protocol.

#### **1.9 VENTILATION**

- A. The work, as scheduled in the existing building, is to be performed when the facility is unoccupied. In the event that work is required to be performed during times when the building is occupied, all existing ventilation system between areas of work and areas of occupancy shall be disconnected, separated and code complying ventilation requirements be provided the occupied area. Prior to such work commencing the contractor shall submit a plan, for review indicating procedure to be taken. Also see paragraph 1.5 above for additional requirements."

#### **1.10 ELECTRICAL CERTIFICATION:**

- A. The electrical subcontractor shall obtain UL Certification or Inspection from a Certified Electrical Organization for electrical installation.

#### **1.11 EXITING**

- A. Exiting: Work will be performed when school is not in session or after school hours. All exiting will be clear and usable at all times.
- B. All exits shall be clear and usable at all times.
- C. All modifications or changes to the exiting plan shall be approved by the Architect.

**1.12 CONSTRUCTION WORKERS IN OCCUPIED AREAS**

- A. No worker shall be permitted in areas occupied by students. If access is required by the contractor's personnel they will be supervised by District personnel. Contractor shall provided 24 hour notice to the Owner when such access will be required.

**PART 2 - PRODUCTS (NOT USED)**

**PART 3 - EXECUTION (NOT USED)**

**END OF SECTION**





**SECTION 01 3553**  
**SITE SAFETY AND SECURITY PROCEDURES**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SECTION INCLUDES**

- A. The safety requirements, which must be followed by the Contractor during the execution of this contract.
- B. The Contractor agrees that the work will be completed with the greatest degree of safety and:
  - 1. To conform to the requirements of the Occupational Safety and Health Act (OSHA) and the Construction Safety Act including all standards and regulations that have been or shall be promulgated by the governmental authorities which administer such acts, and shall hold the Owner, Owner's Representative, the Architect, and all their employees, consultants and representatives harmless from and against and shall indemnify each and everyone of them for any and all claims, actions, liabilities, costs and expenses, including attorneys fees, which any of them may incur as a result of non-compliance.
- C. Security measures including entry control, personnel identification, and miscellaneous restrictions.

**1.3 REFERENCES:**

- A. Code of Federal Regulations OSHA Safety and Health.

**1.4 RELATED REQUIREMENTS**

- A. Articles 68 and 73 of General Engineering Agreement for additional requirements.
- B. Section : \_\_\_\_\_.

**1.5 DEFINITIONS**

- A. Public shall mean anyone not involved with or employed by the contractor to perform the duties of this contract.
- B. Site shall mean the limits of the work area.
- C. Contractor shall mean the contractor, his/her subcontractors and any other person related to the contract execution.

**1.6 SECURITY PROGRAM**

- A. Security and Protection Facilities and Services shall be the responsibility of the Contractor and all costs shall be included in their bid.
- B. Protect Work, existing premises and Yonkers Public Schools's operations from theft, vandalism, and unauthorized entry.
- C. Coordinate with Yonkers Public Schools's security program.
- D. Initiate program in coordination with YPS Office of Facilities Management 's existing security system at project mobilization.
- E. Maintain program throughout construction period until directed by YPS Office of Facilities Management .

**1.7 ENTRY CONTROL**

- A. The existing building contains a security alarm system maintained and operated by the Owner. Access into the existing building shall not be permitted unless the owner is notified and arrangements made to deactivate the system
- B. Restrict entrance of persons and vehicles into Project site and existing facilities.

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- C. Allow entrance only to authorized persons with proper identification.
- D. YPS Office of Facilities Management will control entrance of persons and vehicles related to Yonkers Public Schools's operations.
- E. Coordinate access of Yonkers Public Schools's personnel to site in coordination with YPS Office of Facilities Management and Yonkers Public Schools and security forces.
- F. Traffic Control
  - 1. Contractor shall maintain access for emergency vehicles, fireman and pedestrians and protect from damage all persons and property within the limits of and for the duration of the contract;
  - 2. Conduct construction operations so that the traveling public and pedestrian safety is subjected to a minimum of hazard and delay.
  - 3. Contractor shall perform the following minimum requirements as directed by YPS Office of Facilities Management.
    - a. Keep the surface of the traveled way free from mounds, depressions, and obstructions of any type which could present hazards or annoyance to traffic.
    - b. Keep the surface of all pavements used by the public free and clean of all debris, masonry, stucco, and concrete or other obstructions to provide safe traveled ways.
    - c. Control dust and keep the traveled way free from materials spilled from hauling and construction equipment.
    - d. Provide all cones, barricades, signs and warning devices as may be required and/or as ordered by YPS Office of Facilities Management to safely carry out the foregoing. All such signs and devices shall be fabricated and placed in accordance with the latest "Federal Manual on Uniform Control Devices". Use of Open Flares Is Prohibited.
  - 4. Ingress and Egress
    - a. Contractor shall provide and maintain at all times safe and adequate ingress and egress to and from site at existing or at new access points consistent with work, unless otherwise authorized by the YPS Office of Facilities Management.
  - 5. If, upon notification by YPS Office of Facilities Management, and the contractor fails to correct any unsatisfactory condition within 24 hours of being so directed, YPS Office of Facilities Management will immediately proceed with adequate forces to properly maintain the project and the entire cost of such maintenance shall be deducted (back charged) from any moneys due the contractor
  - 6. All traffic control costs shall include the base bid of furnishing all labor, material and equipment including the cost of any and all incidental required by job conditions as ordered by YPS Office of Facilities Management .

## **1.8 FIRE PREVENTION AND CONTROL**

- A. The Contractor shall provide Fire Extinguishers as follows: Provide type "A" fire extinguishers for temporary offices and similar spaces where there is minimal danger of electrical fires or grease-oil-flammable liquid fires. In other locations provide either type "ABC" dry chemical extinguishers, or a combination of several extinguishers of NFPA recommended types for the exposures in each case.
  - 1. All required exits, fire alarm, security, automatic temperature control, PA, sprinkler and similar systems shall be maintained and operable throughout the entire construction contract.
    - a. Contractor(s) will be back-charged for all fines imposed for false alarms or service calls.
- B. Free access to fire hydrants and standpipe connections shall be maintained at all times during construction operations. Portable fire extinguishers shall be provided by the the Contractor and made conveniently available throughout the construction site. Contractor(s) shall notify their employees of the location of the nearest fire alarm box at all locations where work is in progress.
- C. The Contractor shall take all possible precautions for the prevention of fires. Where flame cutting torches, blow torches, or welding tools are required to be used within the building, their use shall be as approved by the Construction Manager at the site. When welding tools or torches of any type are in use, have

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available in the immediate vicinity of the work a fire extinguisher of the dry chemical 20 lbs. Type. The fire extinguisher(s) shall be provided and maintained by the Contractor doing such work.

- D. Fuel for cutting and heating torches shall be gas only and shall be contained in Underwriters laboratory approved containers.
- E. Storage of gas shall be in locations as approved by the Owner and subject to Fire Department regulations and requirements.
- F. No volatile liquids shall be used for cleaning agents or as fuels for motorized equipment or tools within a building except with the express approval of the Owner and/or Architect and in accordance with local codes. On-site bulk storage of volatile liquids shall be outside the buildings at locations directed by the Owner, who shall determine the extent of volatile liquid allowed within the building at any given time.

#### **1.9 PERSONNEL IDENTIFICATION**

- A. Provide identification badge or other approved identification to each contractor, their subcontractor's project superintendent, employees, directly or indirectly employed by the contractor or persons authorized to enter premises.
  - 1. Badge To Include: Personal photograph, name and employer.
- B. Maintain a list of accredited persons, submit copy to Yonkers Public Schools on request.

#### **1.10 RESTRICTIONS**

- A. Do not allow cameras on site or photographs taken except by written approval of Yonkers Public Schools.

### **PART 2 PRODUCTS -**

#### **2.1 MATERIALS**

- A. Refer to Section 01 5000 - Temporary Facilities and Controls for additional barrier requirements.
- B. Signs shall be made of sturdy plywood of 1/2" minimum thickness and shall be made to legible at a distance of 50 feet.

### **PART 3 EXECUTION**

#### **3.1 GENERAL**

- A. In the performance of its contract, the Contractor shall exercise every precaution to prevent injury to workers and the public or damage to property.
  - 1. The Contractor shall, at their own expense, provide temporary structures, place watchmen, design and erect barricades, fences and railings, give warnings, display such lights, signals and signs, exercise such precautions against fire, adopt and enforce such rules and regulations, and take such other precautions as may be necessary, desirable or proper or as may be directed.
  - 2. The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work to be done under this contract. The Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss including but not limited to:
    - a. All employees working in connection with this contract, and other persons who may be affected thereby.
    - b. All the work materials and equipment to be incorporated therein whether in storage on or off site; and including trees, shrubs, lawns, walks, pavements, facilities not designated for removal, relocation or replacement in the course of construction.
- B. The Contractor's duties and responsibilities for the safety and protection of the work: shall continue until such time as all the work is completed and contractor has removed all workers, material and equipment from the site, or the issuance of the certificate of final completion, whichever shall occur last.
- C. The Contractor shall use only machinery and equipment adapted to operate with the least possible noise, and shall so conduct his operations that annoyance to occupants of the site and nearby homes and facilities shall be reduced to a minimum

- D. It shall be the responsibility of the Contractor to insure that all employees of the contractor and all subcontractors, and any other persons associated with the performance of their contract shall comply with the provisions of this specification.
- E. The Contractor shall clean up the site daily and keep the site free of debris, refuse, rubbish, and scrap materials. The site shall be kept in a neat and orderly fashion. Before the termination of the contract. The Contractor shall remove all surplus materials, falsework, temporary fences, temporary structures, including foundations thereof.
- F. The Contractor shall follow all rules and regulations put forth in the Code of Federal Regulations (OSHA Safety and Health Standards).

**END OF SECTION**

**SECTION 01 4000  
QUALITY REQUIREMENTS**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SECTION INCLUDES**

- A. Submittals.
- B. References and standards.
- C. Control of installation.
- D. Mock-ups.
- E. Tolerances.
- F. Manufacturers' field services.
- G. Defect Assessment.

**1.3 RELATED REQUIREMENTS**

- A. "Artical 12 General Engineering Agreement" for additional requirements.
- B. Section 01 3000 - Administrative Requirements: Submittal procedures.
- C. Section 01 4216 - Definitions.
- D. Section 01 6000 - Product Requirements: Requirements for material, product quality and substitution procedures.

**1.4 REFERENCE STANDARDS**

- A. ASTM C1093 - Standard Practice for Accreditation of Testing Agencies for Masonry; 2015a, with Editorial Revision (2016).
- B. ASTM E543 - Standard Specification for Agencies Performing Nondestructive Testing; 2015.

**1.5 DEFINITIONS:**

- A. Refer to "Article 7 and Article 47 of the General Engineering Agreement".

**1.6 SUBMITTALS**

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Design Data: Submit for YPS Office of Facilities Management and Fuller and D'Angelo, P.C.'s knowledge as contract administrator for the limited purpose of assessing conformance with information given and the design concept expressed in the contract documents.
- C. Test Reports: After each test/inspection, promptly submit two copies of report to YPS Office of Facilities Management and Fuller and D'Angelo, P.C..
  - 1. Include:
    - a. Date issued.
    - b. Project title and number.
    - c. Name of inspector.
    - d. Date and time of sampling or inspection.
    - e. Identification of product and specifications section.
    - f. Location in the Project.
    - g. Type of test/inspection.

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- h. Date of test/inspection.
  - i. Results of test/inspection.
  - j. Compliance with Contract Documents.
  - k. Provide YPS Office of Facilities Management and Fuller and D'Angelo, P.C., interpretation of results.
- 2. Test report submittals are for YPS Office of Facilities Management and Fuller and D'Angelo, P.C.'s knowledge as contract administrator for the limited purpose of assessing conformance with information given and the design concept expressed in the contract documents.
- D. Certificates: When specified in individual specification sections, submit certification by the manufacturer and installation/application subcontractor to YPS Office of Facilities Management and Fuller and D'Angelo, P.C. in quantities specified for Product Data.
  - 1. Indicate material or product complies with or exceeds specified requirements. Submit supporting reference data, affidavits, and certifications as appropriate.
  - 2. Certificates may be recent or previous test results on material or product, but must be acceptable to YPS Office of Facilities Management and Fuller and D'Angelo, P.C..
- E. Manufacturer's Instructions: When specified in individual specification sections, submit printed instructions for delivery, storage, assembly, installation, adjusting, and finishing, for the YPS Office of Facilities Management's information. Indicate special procedures, perimeter conditions requiring special attention, and special environmental criteria required for application or installation.
- F. Manufacturer's Field Reports: Submit reports for YPS Office of Facilities Management and Fuller and D'Angelo, P.C.'s benefit as contract administrator or for Yonkers Public Schools.
  - 1. Submit report in duplicate within 30 days of observation to YPS Office of Facilities Management and Fuller and D'Angelo, P.C. for information.
  - 2. Submit for information for the limited purpose of assessing compliance with information given and the design concept expressed in the Contract Documents.

#### **1.7 REFERENCES AND STANDARDS**

- A. For products and workmanship specified by reference to a document or documents not included in the Project Manual, also referred to as reference standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.
- B. Comply with reference standard of date of issue current on date of Contract Documents, except where a specific date is established by applicable code.
- C. Obtain copies of standards where required by product specification sections.
- D. Maintain copy at project site during submittals, planning, and progress of the specific work, until Substantial Completion.
- E. Should specified reference standards conflict with Contract Documents, request clarification from Fuller and D'Angelo, P.C. before proceeding.
- F. Neither the contractual relationships, duties, or responsibilities of the parties in Contract nor those of YPS Office of Facilities Management and Fuller and D'Angelo, P.C. shall be altered from Contract Documents by mention or inference otherwise in any reference document.
- G. Abbreviations and acronyms are frequently used in the Specifications and other Contract Documents to represent the name of a trade association, standards-developing organization, authorities having jurisdiction, or other entity in the context of referencing a standard or publication. Where abbreviations and acronyms are used in the Specifications or other Contract Documents, they mean the recognized name of these entities. Refer to Gale Research's "Encyclopedia of Associations" or Columbia Books' "National Trade & Professional Associations of the U.S.," which are available in most libraries or the internet.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION**

**3.1 CONTROL OF INSTALLATION**

- A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.
- B. Comply with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Fuller and D'Angelo, P.C. before proceeding.
- D. Comply with specified standards as minimum quality for the work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Have work performed by persons qualified to produce required and specified quality.
- F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.
- G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

**3.2 MOCK-UPS**

- A. Accepted mock-ups establish the standard of quality the YPS Office of Facilities Management and Fuller and D'Angelo, P.C. for the work and they will be the sole judge the Work.
- B. Integrated Exterior Mock-ups: construct integrated exterior mock-up as directed. Coordinate installation of exterior envelope materials and products as required in individual Specification Sections. Provide adequate supporting structure for mock-up materials as necessary.
- C. Notify YPS Office of Facilities Management and Fuller and D'Angelo, P.C. seven (7) working days in advance of dates and times when mock-ups will be constructed.
- D. Provide supervisory personnel who will oversee mock-up construction. Provide workers that will be employed during the construction at Project.
- E. Tests shall be performed under provisions identified in this section and identified in the respective product specification sections.
- F. Assemble and erect specified items with specified attachment and anchorage devices, flashings, seals, and finishes.
- G. Fuller and D'Angelo, P.C. will use accepted mock-ups as a comparison standard for the remaining Work.
- H. Where mock-up has been accepted by Fuller and D'Angelo, P.C. and is specified in product specification sections to be removed, protect mock-up throughout construction, remove mock-up and clear area when directed to do so by YPS Office of Facilities Management.

**3.3 TOLERANCES**

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
- B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Fuller and D'Angelo, P.C. before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

**3.4 CONTRACTOR'S TESTING AND INSPECTION**

- A. Testing and Inspections shall be conducted by a qualified testing agency or special inspector, approved by the YPS Office of Facilities Management and as indicated in individual Specification Sections.

**3.5 MANUFACTURERS' FIELD SERVICES**

- A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation,

quality of workmanship, concrete repairs and traffic coatings as applicable, and to initiate instructions when necessary.

- B. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

### **3.6 DEFECT ASSESSMENT**

- A. Replace Work or portions of the Work not complying with specified requirements.
- B. If, in the opinion of YPS Office of Facilities Management and Fuller and D'Angelo, P.C., it is not practical to remove and replace the work, Fuller and D'Angelo, P.C. will direct an appropriate remedy or adjust payment.

**END OF SECTION**



**SECTION 01 4216**  
**DEFINITIONS**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SUMMARY**

- A. This section supplements the definitions contained in the General Conditions.
- B. Other definitions are included in individual specification sections.

**1.3 DEFINITIONS**

- A. Owner: The term "Owner shall mean Yonkers Public Schools and their duly authorized representative.
    - 1. The word "Owner" and the words "School Board", "City School District", "Board of Education", "Union Free School District", "Central School District", etc., shall have the same meaning.
  - B. Architect: The term "Architect" or "Engineer" or the words "Architect/Engineer" shall mean the Professional Architect responsible for the contract documents Fuller and D'Angelo, P.C., Architect and Planners.
  - C. Owner's Representative: The term Owner's Representative shall mean YPS Office of Facilities Management
  - D. Construction Manager: The term Construction Manager shall mean
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- E. MEP Consultant shall mean Barile Gallagher Associates, 35 Marble Avenue, Pleasantville, New York 10570
  - F. Roofing Consultant shall mean Watsky Associates Inc. 20 Madison Avenue, Valhalla, NY 10595.
  - G. Site Consultant shall mean Hudson Engineering & Consulting, 45 Knollwood Road. Suite 201 - Elmsford. NY 10523
  - H. Environmental Consultant shall mean Warrenpanzer, 228 East 45th Street New York, NY 10017
  - I. Contractor for Construction: The term "Contractor for Construction", "General Contractor" "Contractor for General Work" "Construction Contractor" shall have the same meaning.
  - J. Contractor for Plumbing: The term "Plumbing Contract", "Plumbing Contractor" "Contractor for Plumbing" shall have the same meaning.
  - K. Contractor for HVAC: The term "HVAC Contract", "HVAC Contractor" "Contractor for HVAC", "Mechanical Contractor" "Ventilation Contractor" shall have the same meaning.
  - L. Contractor for Electrical: The term "Electrical Contract", Electrical Contractor" "Contractor for Electric" shall have the same meaning.
  - M. Contractor(s): Shall include all separate contractor(s) have contracts with the Owner for the same project and may include but not limited to: General Construction, Plumbing, HV, HVAC, Electrical, Site and others
  - N. "Approved": The term "approved," when used in conjunction with Architect's action on Contractor's submittals, applications, and requests, is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract and Section 01 3000 - Administrative Requirements.
  - O. "Directed": Terms such as "directed," "requested," "authorized," "selected," "approved," "required," and "permitted" mean directed by Architect, requested by Architect, and similar phrases.
  - P. "Indicated": The term "indicated" refers to graphic representations, notes, or schedules on Drawings; or to other paragraphs or schedules in Specifications and similar requirements in the Contract Documents. Terms such as "shown," "noted," "scheduled," and "specified" are used to help the user locate the reference.

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- Q. "Regulations": The term "regulations" includes laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, as well as rules, conventions, and agreements within the construction industry that control performance of the Work.
- R. "Installer": An installer is Contractor or another entity engaged by Contractor, as an employee, subcontractor, or contractor of lower tier, to perform a particular construction operation, including installation, erection, application, and similar operations.
- S. The term "experienced," when used with the term "installer," means having successfully completed a minimum of five previous projects similar in size and scope to this Project; being familiar with the special requirements indicated; and having complied with requirements of authorities having jurisdiction.
- T. Using a term such as "carpentry" does not imply that certain construction activities must be performed by accredited or unionized individuals of a corresponding generic name, such as "carpenter." It also does not imply that requirements specified apply exclusively to trades people of the corresponding generic name.
- U. "Project site" is the space available for performing construction activities, either exclusively or in conjunction with others performing other work as part of Project. The extent of Project site is shown on the Drawings and may or may not be identical with the description of the land on which Project is to be built.
- V. The term "Building Code" shall mean the Building Code of the State of New York including all amendments and reference standards to date.
- W. "Work" - Labor, materials, equipment, apparatus, controls, accessories, and all other items customarily furnished and/or required for proper and complete disconnection and reconnection, installation of new work.
- X. "Wiring" - Conduit, fittings, wire, junction and outlet boxes, switches, cutouts, and receptacles and all items necessary or required in connection with or relating to such wiring.
- Y. "Concealed" - Embedded in masonry or other construction, installed behind wall furring, within double partitions, or hung ceilings, in trenches, or in crawl spaces.
- Z. "Exposed" - Not installed underground or "Concealed" as defined above.
- AA. Furnish: The term "furnish" means to supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations..
- AB. Install: The term "install" describes operations at Project site including unloading, temporary storage, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- AC. 'Noted' - as indicated on the drawings and/or specifications.
- AD. Product: Material, machinery, components, equipment, fixtures, and systems forming the work result. Not materials or equipment used for preparation, fabrication, conveying, or erection and not incorporated into the work result. Products may be new, never before used, or re-used materials or equipment.
- AE. Provide: To furnish and install complete and ready for the intended use.
- AF. Supply: Same as Furnish.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION - NOT USED**

**END OF SECTION**

**SECTION 01 5000**  
**TEMPORARY FACILITIES AND CONTROLS**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SECTION INCLUDES**

- A. Temporary electric power and light.
- B. Temporary telephone service.
- C. Temporary sanitary facilities.
- D. Security requirements.
- E. Vehicular access and parking.
- F. Waste removal facilities and services.
- G. Construction aids and miscellaneous services and facilities.

**1.3 RELATED REQUIREMENTS**

- A. Section 01 3000 - Administrative Requirements for submittals.
- B. Section 01 3553 - Site Safety and Security Procedures
- C. Section 01 7000 - Execution progress cleaning.

**1.4 QUALITY ASSURANCE**

- A. Regulations: Each contractor shall comply with industry standards and with applicable laws and regulations of authorities having jurisdiction including, but not limited to, the following:
  - 1. Building code requirements.
  - 2. Health and safety regulations.
  - 3. Police, fire department and rescue squad rules.
  - 4. Environmental protection regulations
- B. Standards: Each contractor shall comply with NFPA 241 "Standard for Safeguarding Construction, Alterations, and Demolition Operations," ANSI-A10 Series standards for "Safety Requirements for Construction and Demolition," and NECA Electrical Design Library "Temporary Electrical Facilities."

**1.5 PROJECT CONDITIONS**

- A. General: Each contractor shall provide each temporary service and facility ready for use at each location, when first needed to avoid delays in performance of work. Maintain, expand as required, and modify as needed throughout the progress of the work. Do not remove until services or facilities are no longer needed, or are replaced by the authorized use of completed permanent facilities.
- B. Conditions of Use: Operate temporary services and facilities in a safe and efficient manner. Do not overload, and do not permit temporary services and facilities to interfere with the progress of work, or occupancy of existing facility by owner. Do not allow unsanitary conditions, public nuisances or hazardous conditions to develop or persist on the site.

**1.6 TEMPORARY UTILITIES**

- A. YPS Office of Facilities Management will provide the following:
  - 1. Electrical power, consisting of Contractor's connection to existing facilities.
  - 2. Water supply, consisting of Contractor's connection to existing facilities.

## **1.7 DIVISION OF RESPONSIBILITIES**

- A. Each Contractor is responsible for the following:
  - 1. Installation, operation, maintenance, and removal of each temporary facility usually considered as its own normal construction activity, as well as the costs and use charges associated with each facility.
  - 2. Plug-in electric power cords and extension cords.
  - 3. Supplementary plug-in task lighting, and special lighting necessary exclusively for its own activities.
  - 4. Special power requirements for installation of its own work such as welding.
  - 5. Its own field office complete with necessary furniture, utilities, and telephone service.
  - 6. Its own storage and fabrication sheds.
  - 7. All hoisting and scaffolding for its own work.
  - 8. Collection and disposal, off site, of its own waste material.
  - 9. Secure lockup of its own tools, materials and equipment.
  - 10. Construction aids and miscellaneous services and facilities necessary exclusively for its own construction activities.
  - 11. First Aid Station and Supplies.
  - 12. Containers for non-hazardous waste and debris.
  - 13. Disposal of wastes generated by its construction activities.
  - 14. Temporary Protection for existing flooring, from altered areas to exits.
  - 15. Temporary dust control.

## **1.8 TELECOMMUNICATIONS SERVICES**

- A. The Contractor shall provide and pay for its own telephone service.
  - 1. Provide mobile phone service for all field superintendents and foreman.

## **1.9 TEMPORARY SANITARY FACILITIES**

- A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
- B. Maintain daily in clean and sanitary condition.
- C. Sanitary Facilities: Sanitary facilities include temporary toilets, wash facilities and drinking water fixtures. Comply with governing regulations including safety and health codes for the type, number, location, operation and maintenance of fixtures and facilities; provide not less than specified requirements. Install in locations which will best serve the project's needs.
  - 1. Responsibilities: The General Construction Contractor is responsible for temporary sanitary facilities and their maintenance, including supplies. for all contractors use.
  - 2. Install self-contained toilets to the extent permitted by governing regulations.
  - 3. Supply and maintain toilet tissue, paper towels, paper cups and other disposable materials as appropriate for each facility for full contract duration. Provide covered waste containers for used material.
  - 4. Provide separate toilet facilities for male and female construction personnel where required by law.

## **1.10 INTERIOR ENCLOSURES**

- A. Each contractor shall provide temporary dustproof partitions as required to separate thier work areas from Yonkers Public Schools-occupied areas, to prevent penetration of dust and moisture into Yonkers Public Schools-occupied areas, and to prevent damage to existing materials and equipment.
- B. Construction: Framing and reinforced polyethylene sheet materials with closed joints and sealed edges at intersections with existing surfaces:
- C. Contractor shall remove and reinstall any devices impacted by temporary partition installation. At conclusion of project electrician will again remove and reinstall these devices onto the permanent locations

### **1.11 SITE SAFETY AND SECURITY PROCEDURES**

- A. Coordinate with Yonkers Public Schools's security program.
- B. The existing building contains a security alarm system maintained and operated by the Owner. Access into the existing building shall not be permitted unless the owner is notified and arrangements made to deactivate the system.

### **1.12 VEHICULAR ACCESS AND PARKING**

- A. Coordinate access and haul routes with governing authorities and Yonkers Public Schools.
- B. Provide and maintain access to fire hydrants, free of obstructions.
- C. Existing parking areas may be used for construction parking as designated and approved by the YPS Office of Facilities Management.

### **1.13 WASTE REMOVAL**

- A. Each Contractor shall provide containers, at grade, sufficient for the depositing of non-hazardous/non-toxic waste materials generated by its construction activities, and shall remove such waste materials from project site as required or directed by the Owner's representative.
  - 1. Provide specific containers for separation and storage of materials for recycling, salvage, reuse, return, and trash disposal, for use by all contractors and installers.
  - 2. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
  - 3. Contractors shall not utilize the Owner's bins or dumpsters.
- B. Each Contractor shall broom clean the work area at the end of each work day.
  - 1. If the contractor fails to clean areas at the end of each work day the YPS Office of Facilities Management shall perform the cleaning and back charge the contractor accordingly.
- C. Provide waste removal facilities and services as required to maintain the site in clean and orderly condition.
- D. Provide containers with lids. Remove trash from site periodically.
- E. Each prime contractor shall be responsible for daily cleaning up of spillage and debris resulting from its operations and from those of its subcontractors; and shall be responsible for complete removal and disposition of hazardous and toxic waste materials.
  - 1. Remove liquid spills promptly.
  - 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.
- F. Burying or burning of waste materials on the site will not be permitted. Washing waste materials down sewers or into waterways will not be permitted.
- G. Provide rodent proof containers located on each floor level to encourage depositing of garbage and similar wastes by construction personnel.
- H. Site: Each Contractor shall maintain Project site free of waste materials and debris.
- I. Installed Work: Keep installed work clean. Each Contractor shall clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
- J. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
- K. Work Areas: Each Contractor shall clean areas daily where work is in progress to the level of cleanliness necessary for proper execution of the Work.
  - 1. Remove liquid spills promptly.
  - 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

- L. If daily cleaning and dust protection is not provided the Contractor will be back charged for cleanup performed by employees of the Owner or a separate contractor retained by the Owner.

#### **1.14 HOISTS AND OWNER'S ELEVATOR USE**

- A. The Contractor shall provide facilities for hoisting materials and employees. Do not permit employees to ride hoists which comply only with requirements for hoisting materials. Selection of type, size and number of facilities is the Contractor's option. Truck cranes and similar devices used for hoisting are considered tools and equipment and not temporary facilities
- B. Elevator Use: Owner's existing elevator may not be used by the Contractor.

#### **1.15 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS**

- A. Clean and repair damage caused by installation or use of temporary work.
- B. Restore existing facilities used during construction to original condition.

### **PART 2 PRODUCTS - NOT USED**

### **PART 3 EXECUTION -**

#### **3.1 STORAGE FACILITIES**

- A. Each Contractor and each subcontractor shall provide temporary storage facilities as required for his own use. Temporary structures shall be located at the fenced staging area, and shall be removed upon completion of the work or when directed.
  - 1. All temporary storage facilities and location shall be subject to the approval of YPS Office of Facilities Management
- B. Materials delivered to the site shall be safely stored and adequately protected against loss or damage. Particular care shall be taken to protect and cover materials that are liable to be damaged by the elements.
- C. Due to limited on site storage space, the Contractor shall coordinate delivery of his materials with the YPS Office of Facilities Management who will determine when large deliveries shall be made and shall be designate storage locations on site for delivered materials. All stored materials must be stored in locked, watertight trailers, paid for by applicable contractor.

#### **3.2 SCAFFOLDING AND STAGING**

- A. All scaffold, staging and appurtenances thereto shall comply in total to the requirements of Safety and Health Regulations for Construction Chapter XVII of OSHA, Part 1926 and all related amendments.

#### **3.3 FIRE PREVENTION AND CONTROL**

- A. Each Contractors shall comply with the safety provisions of the National Fire Protection Association's "National Fire Codes" pertaining to the work and, particularly, in connection with any cutting or welding performed as part of the work

#### **3.4 ENVIRONMENTAL PROTECTION:**

- A. Each Prime Contractor shall provide protection, operate temporary facilities, and conduct construction in ways and by methods that comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects. Avoid using tools and equipment that produce harmful noise. Restrict use of noise making tools and equipment to hours that will minimize complaints from persons or firms near Project site.

#### **3.5 OPERATION, TERMINATION, AND REMOVAL**

- A. Supervision: Enforce strict discipline in use of temporary facilities. Limit availability of temporary facilities to essential and intended uses to minimize waste and abuse.
- B. Maintenance: Maintain facilities in good operating condition until removal. Protect from damage by freezing temperatures and similar elements.

**END OF SECTION**

**SECTION 01 6000  
PRODUCT REQUIREMENTS**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General Conditions and other Division 1 Specification Sections, apply to this Section.

**1.2 SECTION INCLUDES**

- A. General product requirements.
- B. Re-use of existing products.
- C. Transportation, handling, storage and protection.
- D. Product option requirements.
- E. Substitution limitations.
- F. Procedures for Yonkers Public Schools-supplied products.
- G. Maintenance materials, extra materials.

**1.3 RELATED REQUIREMENTS**

- A. Section 00 4401 - Qualification of Bidders.
- B. Section 01 1000 - Summary of Contract.
- C. Section 01 2500 - Substitution Procedures: Substitutions made after the Bidding/Negotiation Phase.
- D. Section 01 4000 - Quality Requirements: Product quality monitoring.
- E. Section 01 6116 - Volatile Organic Compound (VOC) Content Restrictions: Requirements for VOC-restricted product categories.
- F. Section 01 7419 - Construction Waste Management and Disposal: Waste disposal requirements potentially affecting product selection, packaging and substitutions.

**1.4 REFERENCE STANDARDS**

- A. ISO 21930 - Sustainability in buildings and civil engineering works -- Core rules for environmental product declarations of construction products and services; 2017.
- B. NEMA MG 1 - Motors and Generators; 2017.
- C. NFPA 70 - National Electrical Code; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.

**1.5 DEFINITIONS**

- A. Refer to General Conditions and Section 01 4216 - Definitions for additional definitions.
- B. Products: Items purchased for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
- C. Named Products: Items identified by manufacturer's product name, including make or model number or other designation, shown or listed in manufacturer's published product literature, that is current as of date of the Contract Documents.
- D. New Products: Items that have not previously been incorporated into another project or facility, except that products consisting of recycled-content materials are allowed, unless explicitly stated otherwise. Products salvaged or recycled from other projects are not considered new products.
- E. Comparable Product: Product that is demonstrated and approved through submittal process, or where indicated as a product substitution, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

- F. Substitutions: Changes in products, materials, equipment, and methods of construction from those required or specified by the Contract Documents and proposed by Contractor.
- G. Basis-of-Design Or Equal Product Specification: Where a specific manufacturer's product is named and accompanied by the words "basis of design," or "or equal", including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of other named manufacturers **shall be submitted as substitutions**.
  - 1. Refer to Section 01 2500 - Substitution Procedures.
- H. Manufacturer's Warranty: Preprinted written warranty published by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.

## **1.6 SUBMITTALS**

- A. Refer to Section 01 3000 - Administrative Requirements for additional requirements
- B. Proposed Products List: Submit list of major products proposed for use, with name of manufacturer, trade name, and model number of each product.
  - 1. Submit within 10 days after date of Notice of Award.
  - 2. For products specified only by reference standards, list applicable reference standards.
- C. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.
- D. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- E. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
  - 1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.

## **1.7 ASBESTOS**

- A. Asbestos: All products, materials, etc., used in conjunction with this Project shall be Asbestos-Free.
  - 1. Contractor shall provide a certified letter to the Owner's Representative stating that no asbestos containing material has been used in this project. Refer to Section 01 7800 - Closeout Submittals.
- B. Contractor(s), HVAC , Plumbing, and sub contractors must provide test results upon completion from a New York State accredited testing lab certifying that all material including joint and pipe insulation on this project is non- asbestos.
  - 1. This certification shall be based on a sampling of 10% of all linear feet of pipe insulation, (unless manufacturer's certificate is submitted).

## **PART 2 PRODUCTS**

### **2.1 EXISTING PRODUCTS**

- A. Do not use materials and equipment removed from existing premises unless specifically required or permitted by Contract Documents.
- B. Existing materials and equipment indicated to be removed, but not to be re-used, relocated, reinstalled, delivered to the Yonkers Public Schools, or otherwise indicated as to remain the property of the Yonkers Public Schools, become the property of the Contractor(s); remove from site.

### **2.2 NEW PRODUCTS**

- A. Provide new products for all unless otherwise specifically required or permitted by the Contract Documents.
- B. Use of products having any of the following characteristics is not permitted:
  - 1. Made outside the United States, its territories, Canada, or Mexico.



2. Made using or containing CFC's or HCFC's.
  3. Made of wood from newly cut old growth timber.
  4. Containing lead, cadmium, or asbestos.
- C. Where other criteria are met, Contractor shall give preference to products that:
1. If used on interior, have lower emissions, as defined in Section 01 6116.
  2. If wet-applied, have lower VOC content, as defined in Section 01 6116.
  3. Are extracted, harvested, and/or manufactured closer to the location of the project.
  4. Have longer documented life span under normal use.
  5. Result in less construction waste. See Section 01 7419
  6. Are Cradle-to-Cradle Certified.
  7. Have a published Environmental Product Declaration (EPD).
  8. Have a published Health Product Declaration (HPD).

## **2.3 PRODUCT OPTIONS**

- A. Refer to Section 00 2113 - Bidding Requirements for Product/Assembly/System Substitutions.
- B. Refer to Section 01 2500 - Substitution Procedures.

## **2.4 MAINTENANCE MATERIALS**

- A. Furnish extra materials, spare parts, tools, and software of types and in quantities specified in individual specification sections.
  1. Deliver to Construction Manager; obtain receipt prior to final payment.

# **PART 3 EXECUTION**

## **3.1 SUBSTITUTION LIMITATIONS**

- A. See Section 01 2500 - Substitution Procedures.
- B. Substitutions will not be considered during the bidding phase.

## **3.2 SUBSTITUTION SUBMITTAL PROCEDURE AFTER BIDDING PHASE**

- A. Refer to Section 01 2500 - Substitution Procedures.

## **3.3 TRANSPORTATION AND HANDLING**

- A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.
- B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.
- C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
- D. Transport and handle products in accordance with manufacturer's instructions.
- E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
- F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
- G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.
- H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

## **3.4 STORAGE AND PROTECTION**

- A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication. See Section 01 7419.
- B. Store and protect products in accordance with manufacturers' instructions.

- C. Store with seals and labels intact and legible.
- D. Store sensitive products in weathertight, climate-controlled enclosures in an environment favorable to product.
- E. For exterior storage of fabricated products, place on sloped supports above ground.
- F. Provide off-site storage and protection when site does not permit on-site storage or protection.
  - 1. Execute a formal supplemental agreement between Yonkers Public Schools and Contractor allowing off-site storage, for each occurrence.
- G. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.
- H. Comply with manufacturer's warranty conditions, if any.
- I. Do not store products directly on the ground.
- J. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- K. Store loose granular materials on solid flat surfaces in a well-drained area. Prevent mixing with foreign matter.
- L. Prevent contact with material that may cause corrosion, discoloration, or staining.
- M. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- N. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

**END OF SECTION**

**SECTION 01 7000  
EXECUTION**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SECTION INCLUDES**

- A. Inspections prior to start of work.
- B. Examination, preparation, and general installation procedures.
- C. Requirements for alterations work, including selective removals .
- D. Pre-installation meetings.
- E. Surveying for laying out the work.
- F. Site scoping.
- G. Construction layout.
- H. General installation of products.
- I. Progress cleaning.
- J. Protection of installed construction.
- K. Correction of the Work.
- L. Dust control
- M. Cleaning and protection.
- N. Starting of systems and equipment.

**1.3 RELATED REQUIREMENTS**

- A. YPS General Engineering Agreement for additional requirements.
- B. Section 01 1000 - Summary of Contract: Limitations on working in existing building; continued occupancy; work sequence; identification of salvaged and relocated materials
- C. Section 01 3000 - Administrative Requirements: Submittals procedures, Electronic document submittal service.
- D. Section 01 4000 - Quality Requirements: Testing and inspection procedures.
- E. Section 01 5000 - Temporary Facilities and Controls.
- F. Section 01 3553 - Site Safety and Security Procedures .
- G. Section 01 5713 - Temporary Erosion and Sediment Control.
- H. Section 01 7310 - Cutting and Patching.
- I. Section 01 7419 - Construction Waste Management and Disposal: Additional procedures for trash/waste removal, recycling, salvage, and reuse.
- J. Section 01 7800 - Closeout Submittals: Project substantial completion, record documents, operation and maintenance data, warranties .
- K. Section 01 7900 - Demonstration and Training: Demonstration of products and systems to be commissioned and where indicated in specific specification sections
- L. Section 07 8400 - Firestopping.
- M. Section 07 9200 - Joint Sealants.

- N. Individual Product Specification Sections:
  - 1. Advance notification to other sections of openings required in work of those sections.

#### **1.4 REFERENCE STANDARDS**

- A. NFPA 241 - Standard for Safeguarding Construction, Alteration, and Demolition Operations; 2013.

#### **1.5 SUBMITTALS**

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Survey work: Submit name, address, and telephone number of Surveyor before starting survey work.
  - 1. Submit documentation verifying accuracy of existing survey.
  - 2. Submit surveys and survey logs for the project record.
- C. Certified Surveys: Submit two copies signed by land surveyor or professional engineer for each the following surveys:
  - 1. Final Survey: Before substantial completion, the Surveyor shall prepare a final property survey showing significant features (real property) that have resulted from construction of the project, including underground utilities, tanks and similar work install under all contracts.
    - a. Each prime contractor shall provide related information to the surveyor for the work installed under their contract. Include on the survey a certification, signed by the Surveyor, to the effect that the principal lines and levels of the project are accurately positioned as shown on the drawings.
    - b. Show, where applicable, boundary lines, monuments, streets, site improvements and utilities, existing improvements and significant vegetation, adjoining properties, acreage, grade contours, and the distance and bearing from a site corner to a legal point.
    - c. Final Survey: Submit one (1) CAD drawing showing the Work performed and record survey data.
- D. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.
- E. Cutting and Patching: Refer to Section 01 7310 - Cutting and Patching for requirements.

#### **1.6 QUALIFICATIONS**

- A. Refer to individual sections for additional requirements.
- B. Each Contractor shall do all cutting, patching, repairing as necessary for their work. In all cases, the cutting, patching, repairing and finishing shall be performed by mechanics skilled in the particular trade required at no additional cost to the Owner.
- C. For survey work, the Construction Contractor shall employ a land surveyor registered in New York and acceptable to YPS Office of Facilities Management. Submit evidence of Surveyor's Errors and Omissions insurance coverage in the form of an Insurance Certificate.
- D. For field engineering, employ a professional engineer of the discipline required for specific service on Project, licensed in State of New York.

#### **1.7 PROJECT CONDITIONS**

- A. Use of explosives is not permitted.
- B. Grade site to drain. Maintain excavations free of water. Provide, operate, and maintain pumping equipment.
- C. Protect site from puddling or running water. Provide water barriers as required to protect site from soil erosion.
- D. Perform dewatering activities, as required, for the duration of the project.
- E. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.

- F. Dust Control: Each Contractor shall execute work by methods to minimize raising dust from construction operations. Provide positive means to prevent air-borne dust from dispersing into atmosphere and over adjacent property.
  - 1. The General Construction Contractor shall provide dust-proof barriers between construction areas and non construction areas inside or outside the construction areas.
- G. Erosion and Sediment Control: Plan and execute work by methods to control surface drainage from cuts and fills, from borrow and waste disposal areas. Prevent erosion and sedimentation.
  - 1. Refer to Section 01 5713 - Temporary Erosion and Sediment Control for additional requirements.
- H. Noise Control: Provide methods, means, and facilities to minimize noise produced by construction operations when the building is occupied..
  - 1. At All Times: Excessively noisy tools and operations will not be tolerated inside the building at any time of day when building is occupied; excessively noisy includes jackhammers and pneumatic hammers.
  - 2. Outdoors: Limit conduct of especially noisy exterior work to the hours of 8 am to 5 pm.
  - 3. Indoors: Limit conduct of especially noisy interior work to the hours of 6 pm to 7 am.

## **1.8 COORDINATION**

- A. Coordinate scheduling, submittals, and work of the various sections of the Contract Manual and Specification to ensure efficient and orderly sequence of installation of interdependent construction elements.
- B. Verify that utility requirements and characteristics of new operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.
- C. Coordinate space requirements, supports, and installation of mechanical and electrical work that are indicated diagrammatically on drawings. Follow routing indicated for pipes, ducts, and conduit, as closely as practicable; place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- D. In finished areas except as otherwise indicated, conceal pipes, ducts, and wiring within the construction. Coordinate locations of fixtures and outlets with finish elements.
- E. Coordinate completion and clean-up of work of separate sections.
- F. After Yonkers Public Schools occupancy of premises, coordinate access to site for correction of defective work and work not in accordance with Contract Documents, to minimize disruption of Yonkers Public Schools's activities.
- G. General: The General Construction Contractor includes general coordination of the entire work of the project, including preparation of general coordination drawings, diagrams and schedules and control of site utilization from the beginning of construction activity through project closeout and warranty periods.
- H. Alterations: Where applicable, requirements of the contract documents apply to alteration work in the same manner as to new construction. Refer to drawings for specific requirements of alteration work. Primarily, alterations can be described as normal architectural, mechanical and electrical alterations. Contractors shall review phasing and scheduling of the work to understand that certain areas of work must be completed and occupied prior to start of other work. This is essential to the Owner in their ability to maintain the educational programs during construction.

## **1.9 CODES, PERMITS, FEES**

- A. Refer to Section 01 4100 - Regulatory Requirements.

## **1.10 MANDATORY OSHA CONSTRUCTION SAFETY AND HEALTH TRAINING**

- A. Pursuant to NYS Labor Law §220-h - On all public work projects all laborers, workers and mechanics working on the site are required to be certified as having successfully completed an OSHA construction safety and health course of at least 10 hours prior to performing any work on the project.

## **PART 2 PRODUCTS**

### **2.1 MATERIALS**

- A. New Materials: As specified in product sections; match existing products and work for patching and extending work.
- B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.
- C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 01 6000 - Product Requirements.
- D. Barriers shall be constructed of sturdy lumber having a minimum size of 2 x 4.
  - 1. Signs shall be made of sturdy plywood of 1/2" minimum thickness and shall be made to legible at a distance of 50 feet.

## **PART 3 EXECUTION**

### **3.1 EXAMINATION**

- A. Prior to start of construction take photographs, video's or similar documentation as evidence of existing project conditions as follows:
  - 1. Interior views: Each room and areas of outside work area which could be construed as damaged caused by the contractor.
  - 2. Exterior views: Each area of work and areas of outside work area which could be construed as damage caused by the contractor.
- B. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.
- C. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.
- D. Examine and verify specific conditions described in individual specification sections.
- E. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication.
- F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.

### **3.2 PREPARATION**

- A. Clean substrate surfaces prior to applying next material or substance.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

### **3.3 PREINSTALLATION MEETINGS**

- A. When required in individual specification sections, convene a preinstallation meeting at the site **prior to commencing work of the section.**
- B. Require attendance of parties directly affecting, or affected by, work of the specific section.
- C. Notify YPS Office of Facilities Management and Fuller and D'Angelo, P.C. four days in advance of meeting date.
- D. Prepare agenda and preside at meeting:
  - 1. Review conditions of examination, preparation and installation procedures.
  - 2. Review coordination with related work.

- E. Record minutes and distribute copies within two days after meeting to participants, with two copies to YPS Office of Facilities Management and Fuller and D'Angelo, P.C., participants, and those affected by decisions made.

### **3.4 LAYING OUT THE WORK**

- A. Verify locations of survey control points prior to starting work.
- B. Promptly notify YPS Office of Facilities Management of any discrepancies discovered.
- C. Protect survey control points prior to starting site work; preserve permanent reference points during construction.
- D. Promptly report to YPS Office of Facilities Management the loss or destruction of any reference point or relocation required because of changes in grades or other reasons.
- E. Replace dislocated survey control points based on original survey control. Make no changes without prior written notice to YPS Office of Facilities Management
- F. Utilize recognized engineering survey practices.
- G. Establish a minimum of two permanent bench marks on site, referenced to established control points. Record locations, with horizontal and vertical data, on project record documents.
- H. Establish elevations, lines and levels. Locate and lay out by instrumentation and similar appropriate means:
  - 1. Site improvements including pavements; stakes for grading, fill and topsoil placement; utility locations, slopes, and invert elevations.
- I. Periodically verify layouts by same means.
- J. Maintain a complete and accurate log of control and survey work as it progresses.

### **3.5 REMOVAL AND DUST CONTROL**

- A. The following procedures shall be followed when removals will create dust:
  - 1. Exterior
    - a. Work must be in compliance with OSHA Construction Standard (29 CFR 1926.62).
    - b. Windows directly below, above and adjacent to the work area shall be closed.
    - c. Provide tarps on the outside of the building to catch all dust, debris and paint chips when items are being removed and/or installed.
    - d. Roof top exhaust fans and HVAC equipment to shut down and intakes covered.
  - 2. Interior:
    - a. Floor surfaces shall be provided with a minimum of one layer of six mil plastic from work area to exits.
    - b. All air vents in the room shall be closed, shut off and sealed.
    - c. Access to all rooms undergoing removals shall be restricted to prevent unauthorized entry.
    - d. All moveable objects will be moved away from the vicinity of the removals by the Contractor. The Contractor shall cover with a drop cloth.
    - e. All corridors used by Contractors shall be mopped and left clean daily prior to occupancy.
  - 3. General Construction Contractor shall provide labor for daily cleanup on the interior and the exterior of the building as required or directed by the YPS Office of Facilities Management. Any visible debris shall be removed prior to occupancy the following day.
  - 4. All debris shall be disposed of properly in accordance with Federal, State and Local Regulations. Refer to Section 01 5000 - Temporary Facilities and Controls and asbestos and lead abatement sections for containers required.
  - 5. Do not leave any openings unprotected at end of work day or during periods of excessive cold weather or precipitation.
  - 6. At completion of each work area HEPA vacuumed and wet wipe.

### **3.6 CHEMICAL FUMES AND OTHER CONTAMINATES**

- A. Each Contractor shall be responsible for the control of chemical fumes, gases and other contaminants produced by welding, gasoline or diesel engines, roofing, paving, painting, etc., to ensure they do not enter occupied portions of the building or air intakes.
- B. Each Contractor shall be responsible to ensure that activities and materials which result in “off-gassing” of volatile organic compounds such as glues, paints, furniture, carpeting, wall covering, drapery, etc., are scheduled, cured or ventilated in accordance with manufacturer’s recommendations before a space can be occupied.

### **3.7 GENERAL INSTALLATION REQUIREMENTS**

- A. In addition to compliance with regulatory requirements, conduct construction operations in compliance with NFPA 241, including applicable recommendations in Appendix A.
- B. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.
- C. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.
- D. Saw cut all concrete slabs and asphalt paving.
- E. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.
- F. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.
- G. Make neat transitions between different surfaces, maintaining texture and appearance.

### **3.8 ALTERATIONS**

- A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
  - 1. Verify that construction and utility arrangements are as indicated.
  - 2. Report discrepancies to YPS Office of Facilities Management before disturbing existing installation.
  - 3. Beginning of alterations work constitutes acceptance of existing conditions.
- B. Keep areas in which alterations are being conducted separated from other areas that are occupied or unoccupied.
  - 1. Provide, erect, and maintain temporary dustproof partitions of construction as indicated in Section 01 7000 .
- C. Maintain weatherproof exterior building enclosure except for interruptions required for replacement or modifications; take care to prevent water and humidity damage.
  - 1. Where openings in exterior enclosure exist, provide construction to make exterior enclosure weatherproof.
  - 2. Insulate existing ducts or pipes that are exposed to outdoor ambient temperatures by alterations work.
- D. Remove existing work as indicated and as required to accomplish new work.
  - 1. Remove items indicated on drawings.
  - 2. Where new surface finishes are to be applied to existing work, perform removals, patch, and prepare existing surfaces as required to receive new finish; remove existing finish if necessary for successful application of new finish.
  - 3. Where new surface finishes are not specified or indicated, patch holes and damaged surfaces to match adjacent finished surfaces as closely as possible.
- E. Services (Including but not limited to HVAC, Plumbing, Electrical, and Telecommunications): Remove, relocate, and extend existing systems to accommodate new construction.
  - 1. Maintain existing active systems that are to remain in operation; maintain access to equipment and operational components; if necessary, modify installation to allow access or provide access panel.



2. Where existing systems or equipment are not active and Contract Documents require reactivation, put back into operational condition; repair supply, distribution, and equipment as required.
  3. Where existing active systems serve occupied facilities but are to be replaced with new services, maintain existing systems in service until new systems are complete and ready for service.
    - a. Identify new equipment installed, but not in service, with appropriate signage or other forms of identification. indicating "Not in Service".
    - b. Disable existing systems only to make switchovers and connections; minimize duration of outages.
    - c. Provide temporary connections as required to maintain existing systems in service.
    - d. Perform all switchovers, shutdowns, etc after hours, weekends, holidays or times when the building is not occupied. All switchover scheduling shall be approved by the Owner.
  4. Verify that abandoned services serve only abandoned facilities.
  5. Remove conduits; remove back to source of supply where possible, otherwise cap stub and tag with identification; patch holes left by removal using materials specified for new construction.
- F. Protect existing work to remain.
1. Prevent movement of structure; provide shoring and bracing if necessary.
  2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
  3. Repair adjacent construction and finishes damaged during removal work.
  4. Patch as specified for patching new work.
- G. Adapt existing work to fit new work: Make as neat and smooth transition as possible.
1. Where removal of partitions or walls results in adjacent spaces becoming one, rework floors, walls, and ceilings to a smooth plane without breaks, steps, or bulkheads.
  2. Where a change of plane of 1/4 inch or more occurs in existing work, submit recommendation for providing a smooth transition for Fuller and D'Angelo, P.C. review and request instructions.
- H. Patching: Where the existing surface is not indicated to be refinished, patch to match the surface finish that existed prior to cutting. Where the surface is indicated to be refinished, patch so that the substrate is ready for the new finish.
- I. Refinish existing surfaces as indicated:
- J. Remove debris and abandoned items from alterations areas and dispose of off-site; do not burn or bury.
- K. Do not begin new construction in alterations areas before removals are complete.
- L. Comply with all other applicable requirements of this section.

### **3.9 CUTTING AND PATCHING Refer to Section 01 7310 - Cutting and Patching**

#### **3.10 SPECIAL REQUIREMENTS**

- A. All existing systems are required and shall remain operational during the performance of the work.
- B. Notwithstanding anything contained in the Contract Documents to the contrary, the contractor shall not be permitted to disrupt operation of any building system or any of the services without YPS Office of Facilities Management's prior written consent, which shall not be unreasonably withheld. Any request to perform such work shall be in writing, received by YPS Office of Facilities Management and Fuller and D'Angelo, P.C. no less than 5 working days prior to the commencement of the request for disruption, and shall detail:
  1. The exact nature and duration of such interruption;
  2. The area of the Building affected, and;
  3. Any impact upon the Construction Schedule caused by such proposed temporary disruption. All Work shall be performed during the hours and on the days set forth in the Specifications.

**3.11 FIRE PREVENTION AND CONTROL Refer to Section 01 3553**

**3.12 UNDERGROUND UTILITIES**

- A. Call 1-800-962-7962 (Call Before You Dig) and register before beginning any excavation at least two (2) working days prior to the start of construction.
- B. Locate and identify existing underground and overhead services and utilities within the Contract Limits. Provide adequate means of protection of utilities and services designated to remain. Repair utilities damaged during site work operations.
  - 1. Arrange for disconnection, disconnect and seal or cap all utilities and services designated to be removed before start of site work operations. Perform all work in accordance with the requirements of the applicable utility company or agency involved.
  - 2. When uncharted or incorrectly charted underground piping or other utilities and services are encountered during site work operations, notify the YPS Office of Facilities Management immediately to obtain procedural directions. Cooperate with the applicable utility companies in maintaining active services in operation.
- C. Broken utilities from work are the responsibility of the Contractor. Use extreme caution when uncovering utilities. If a utility is broken while uncovering because the utility was not in the exact location identified, the cost of repair is the responsibility of the Contractor.

**3.13 WATCHMAN**

- A. The YPS Office of Facilities Management will not provide watchman. The Contractor will be held responsible for loss or injury to persons or property or work where his work is involved and shall provide such watchman and take such precautionary measures as he may deem necessary to protect his own interests.

**3.14 SECURITY SYSTEM Refer to 01 3553 - Security Procedures**

- A. The existing building contains a security alarm system maintained and operated by the Owner. Access into the existing building shall not be permitted unless the owner is notified and arrangements made to deactivate the system.

**3.15 VERIFICATION OF CONDITIONS**

- A. All openings, measurements, door frames, existing conditions and other similar items or conditions shall be field measured prior to submission of any shop drawings or manufacturers literature for approval.
  - 1. Each Contractor shall investigate each space into and through which equipment must be moved. Equipment shall be shipped from manufacturer in sections, of size suitable for moving through restricted spaces. Where sectional fabrication and or delivery cannot be achieved, openings, enlargements etc shall be provided by each contractor whose equipment requires access, at no additional cost to the Owner.

**3.16 PROGRESS CLEANING**

- A. Each Prime Contractor is responsible for their own daily debris removal into containers provided by the General Construction Contractor. Working areas are to be broom swept on a daily basis by the General Construction Contractor.
- B. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.
- C. Remove debris and rubbish from pipe chases, plenums, attics, crawl spaces, and other closed or remote spaces, prior to enclosing the space pipe chases, plenums, attics, crawl spaces, and and other closed or remote spaces,.
- D. Broom and vacuum clean interior areas prior to start of surface finishing, and continue cleaning to eliminate dust.
- E. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

### **3.17 PROTECTION OF INSTALLED WORK**

- A. Each Contractor shall be responsible for the protection of all his work and shall make good all damage to the Owners property, adjoining property, and/or to any work or material in place in the premises, or included in his contract, which is caused by his work or workmen. which may occur to his work prior to the date of the final acceptance.
  - 1. From the commencement to the completion of the Project, each Contractor shall keep the parts of the work and the buildings free from accumulation of water no matter what the source or cause.
- B. Each Contractor shall be held responsible for and be required to make good at his own expense any and all damage done to the Owners property, adjoining property, and/or to any work or material in place in the premises, or included in his contract, which is caused by his work or workmen.
  - 1. From the commencement to the completion of the Project, Each Contractor shall keep the parts of the work and the buildings free from accumulation of water no matter what the source or cause of
- C. Mechanical and electrical equipment delivered and stored at the site, properly packed and crated. Each piece of equipment shall remain packed and crated at location until final installation. Uninstalled and installed equipment and materials shall be protected against damage by weather, water, paint, plaster, moisture, fumes, dust or physical damage.
- D. Protect installed work from damage by construction operations.
- E. Provide special protection where specified in individual specification sections.
- F. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
- G. Protect finished floors, stairs, and other surfaces from traffic, dirt, wear, damage, or movement of heavy objects, by protecting with durable sheet materials.
- H. Protect work from spilled liquids. If work is exposed to spilled liquids, immediately remove protective coverings, dry out work, and replace protective coverings.
- I. Prohibit traffic or storage upon waterproofed or roofed surfaces. If traffic or activity is necessary, obtain recommendations for protection from waterproofing or roofing material manufacturer.
- J. Remove protective coverings when no longer needed; reuse or recycle coverings if possible.

### **3.18 SYSTEM STARTUP**

- A. Coordinate with requirements of Section 01 9113 - General Commissioning Requirements.
- B. Coordinate schedule for start-up of various equipment and systems.
- C. Verify that each piece of equipment or system has been checked for proper lubrication, drive rotation, belt tension, control sequence, and for conditions that may cause damage.
- D. Verify tests, meter readings, and specified electrical characteristics agree with those required by the equipment or system manufacturer.
- E. Verify that wiring and support components for equipment are complete and tested.
- F. Execute start-up under supervision of Contractor's personnel and manufacturer's representative in accordance with manufacturers' instructions.
- G. When specified in individual specification Sections, require manufacturer to provide authorized representative to be present at site to inspect, check, and approve equipment or system installation prior to start-up, and to supervise placing equipment or system in operation.
- H. Submit a written report that equipment or system has been properly installed and is functioning correctly.

### **3.19 DEMONSTRATION AND INSTRUCTION**

- A. See Section 01 7900 - Demonstration and Training.

### **3.20 ADJUSTING**

- A. Adjust operating products and equipment to ensure smooth and unhindered operation.

- B. Refer to Individual Sections for Testing, adjusting, and balancing of systems: .

**3.21 FINAL CLEANING**

- A. Final cleaning shall be the responsibility of the General Construction Contractor and all costs for final cleaning shall be included in the Base Bid. Final cleaning responsibility shall be limited to all areas where renovations occur.
- B. Execute final cleaning prior to final project assessment.
- C. Use cleaning materials that are nonhazardous.
- D. Remove all labels that are not permanent. Do not paint or otherwise cover fire test labels or nameplates on mechanical and electrical equipment.
- E. Clean debris from area drains.
- F. Clean site; sweep paved areas, rake clean landscaped surfaces.
- G. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.
- H. General: Provide final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- I. Remove snow and ice to provide safe access to building.
- J. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
- K. Touch up and otherwise repair and restore marred, exposed finishes and surfaces evidence of repair or restoration. Replace finishes and surfaces that cannot be satisfactorily repaired or restored or that already show
- L. Do not paint over "UL" and similar labels, including mechanical and electrical nameplates.
- M. Wipe surfaces of mechanical and electrical equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
- N. Leave Project clean and ready for occupancy.
- O. Comply with safety standards for cleaning. Do not burn waste materials. Do not bury debris or excess materials on Owner's property. Do not discharge volatile, harmful, or dangerous materials into drainage systems. Remove waste materials from Project site and dispose of lawfully.

**3.22 CLOSEOUT PROCEDURES Refer to Section 01 7800**

**3.23 MAINTENANCE**

- A. Provide service and maintenance of components indicated in specification sections.

**END OF SECTION**

**SECTION 01 7310  
CUTTING AND PATCHING**

**PART 1 - GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SUMMARY**

- A. Whenever possible, execute the work by methods that avoid cutting or patching.
- B. This Section includes procedural requirements for cutting and patching.
  - 1. Refer to other Sections for specific requirements and limitations applicable to cutting and patching.
  - 2. Requirements of this Section apply to all contracts. Refer to various sections and divisions of these specifications for other requirements and limitations applicable to cutting and patching.
  - 3. Contractor acknowledges that the work involves renovation and alteration of existing improvements and, therefore, cutting and patching of the work is essential for the Project to be successfully completed. Contractor shall perform any cutting, altering, patching and fitting of the work necessary for the work and the existing improvements to be fully integrated and to present the visual appearance of an entire, completed, and unified project. In performing any work which requires cutting, fixing, or patching, Contractor shall use its best efforts to protect and preserve the visual appearance and aesthetics of the project to the reasonable satisfaction of both the Owner and the Architect.
  - 4. Each Contractor shall do all cutting, patching, repairing as necessary for their work. In all cases, the cutting, patching, repairing and finishing shall be performed by mechanics skilled in the particular trade required at no additional cost to the Owner.

**1.3 RELATED SECTIONS**

- A. Division 1 Section 01 7132 - Selective Removals Single Prime for removals of selected portions of the building for alterations.
- B. Section 01 7330 - Selective Removals Multiple Contracts.
- C. Section 07 8400 - Firestopping for patching fire-rated construction.
- D. Requirements in this Section apply to all contractor(s) installations. Refer to Divisions 22, 23, and 26 Sections for other requirements and limitations applicable to cutting and patching mechanical and electrical installations.

**1.4 DEFINITIONS**

- A. Cutting: Removal of existing construction necessary to permit installation or performance of other Work.
- B. Patching: Fitting and repair work required to restore surfaces to original conditions after installation of other Work.

**1.5 SUBMITTALS**

- A. Cutting and Patching Proposal: Submit a proposal describing procedures at least 10 days before the time cutting and patching will be performed, requesting approval to proceed. Include the following information:
  - 1. Structural integrity of any element of Project.
  - 2. Visual qualities of sight exposed elements.
  - 3. Work of Yonkers Public Schools or separate Contractor.
  - 4. Effect on work of Yonkers Public Schools or separate Contractor.
  - 5. Written permission of affected separate Contractor.

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6. Changes to Existing Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building's appearance and other significant visual elements.
7. Utilities: List utilities that cutting and patching procedures will disturb or affect. List utilities that will be relocated and those that will be temporarily out of service. Indicate how long service will be disrupted.
8. Structural Elements: Where cutting and patching involve adding reinforcement to structural elements, submit details and engineering calculations showing integration of reinforcement with original structure.
9. Obtain approval of cutting and patching proposal before cutting and patching from YPS Office of Facilities Management. Approval does not waive right to later require removal and replacement of unsatisfactory work.

#### **1.6 QUALITY ASSURANCE**

- A. Structural Elements: Do not cut and patch structural elements in a manner that could change their load-carrying capacity or load-deflection ratio.
- B. Operational Elements: Do not cut and patch the following operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
  1. Primary operational systems and equipment.
    - a. Fire-protection systems.
    - b. Control systems.
    - c. Communication systems.
    - d. Conveying systems.
    - e. Electrical wiring systems.
- C. Miscellaneous Elements: Do not cut and patch the following elements or related components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
  1. Water, moisture, or vapor barriers.
    - a. Membranes and flashings.
    - b. Exterior curtain-wall construction.
    - c. Equipment supports.
    - d. Piping, ductwork, vessels, and equipment.
    - e. Noise- and vibration-control elements and systems.
- D. Visual Requirements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch construction exposed on the exterior or in occupied spaces in a manner that would, in YPS Office of Facilities Management's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.
- E. Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

#### **1.7 WARRANTY**

- A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during cutting and patching operations, by methods and with materials so as not to void existing warranties.
- B. Prior to cutting and patching verify with YPS Office of Facilities Management all existing warranties in effect.

## **PART 2 - PRODUCTS**

### **2.1 MATERIALS**

- A. General: Comply with requirements specified in other Sections of these Specifications.
- B. Existing Materials: Use materials identical to existing materials. For exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.
  - 1. If identical materials are unavailable or cannot be used, use materials that, when installed, will match the visual and functional performance of existing materials.

## **PART 3 - EXECUTION**

### **3.1 EXAMINATION**

- A. Examine surfaces to be cut and patched and conditions under which cutting and patching are to be performed.
- B. Compatibility: Before patching, verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
- C. Proceed with installation only after unsafe or unsatisfactory conditions have been corrected.

### **3.2 PREPARATION**

- A. Temporary Support: Provide temporary support of Work to be cut.
- B. Protection: Protect existing construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.
- C. Adjoining Areas: Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.
- D. Existing Services: Where existing services are required to be removed, relocated, or abandoned, bypass such services before cutting to avoid interruption of services to occupied areas.

### **3.3 PERFORMANCE**

- A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
- B. Cut existing construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition. A sufficient time in advance of the construction of new walls, floors, or roofing etc. Each Contractor shall be responsible for properly locating and providing in place all sleeves, inserts and forms required for work.
- C. Cutting: Cut existing construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.
  - 1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots as small as possible, neatly to size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
  - 2. Existing Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
  - 3. Concrete/Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
  - 4. Excavating and Backfilling: Comply with requirements in applicable Section 31 2316 - Excavation where required by cutting and patching operations.
  - 5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
- D. All cutting of holes in existing walls, existing floors, existing roofs, existing ceilings, etc. for the removal of any existing work (including, but not limited to ducts, fans, fixtures, motors, equipment, drains, wiring,

conduit, etc.) or for the installation of any new work shall be done in a neat manner by each Contractor. Debris caused by such cutting or removals will be removed by each Contractor.

- E. Where sleeves, inserts or openings are required in existing walls, floors, roofs, vaults and pavements of existing buildings or structures, all necessary cutting, furnishing and installing of sleeves, inserts, lintels, etc., shall be done by each Contractor.
- F. Adequate blocking, fastening, etc., required to support equipment, casework, etc., from existing walls shall be included as required to complete work.
- G. All surfaces where existing items are removed from existing walls, floors, ceilings, roofs, vaults, etc. shall be patched to match existing surfaces.
  - 1. All patching shall be provided with prime and finish paint or other material to match existing. In areas indicated to be completely painted/finished by the Contractor for Construction, other prime contractors shall be required only to patch existing surfaces to match as required to accept new finishes.
  - 2. Proceed with patching after construction operations requiring cutting are complete.
- H. Removals of selected portions of the building for alterations is included in Section "Selective Removals".
- I. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as possible. Provide materials and comply with installation requirements specified in other Sections of these Specifications.
  - 1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate integrity of installation.
  - 2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.
  - 3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove existing floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
    - a. Where patching occurs in a painted surface, apply primer and intermediate paint coats over the patch and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.
  - 4. Ceilings: Patch, repair, or rehang existing ceilings as necessary to provide an even-plane surface of uniform appearance.
  - 5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition.

### **3.4 CLEANING**

- A. Clean areas and spaces where cutting and patching are performed. Completely remove paint, mortar, oils, putty, and similar items. Thoroughly clean piping, conduit, and similar features before applying paint or other finishing materials. Restore damaged pipe covering to its original condition.

**END OF SECTION**



**SECTION 01 7600**  
**PROCEDURES AND SPECIAL CONDITIONS FOR SEPARATE PRIME CONTRACTS**

**PART 1 - GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 DESCRIPTION OF WORK**

- A. The types of minimum requirements for procedures and performance or control work of a general nature, to be fulfilled collectively by prime contractors, and must be participated in by each prime contractor (where applicable) even though certain lots of work may be assigned to a specific prime contractor.

**1.3 USE OF PREMISES**

- A. Refer to Section 01 1000 Summary of Contract(s).

**1.4 MISCELLANEOUS PROVISIONS:**

- A. Except as otherwise indicated comply with applicable requirements of Division-22, 23, and 26 sections for mechanical provisions within units of general (Divisions 2-14) work. Except as otherwise indicated, comply with applicable requirements of Division-26 section for electrical provisions within units of general (Divisions 2-14) work.
- B. Service Connections: Refer to Division-22, Division-23 and Division-26 sections for the characteristics of the mechanical and electrical services to be connected to units of general work. Provide units manufactured or fabricated for proper connection to and utilization of available services, as indicated. Except as otherwise indicated, final connection of mechanical services to general work is defined as being mechanical work, and final connection of electrical services to general work is defined as electrical work.

**1.5 DISSIMILAR METAL**

- A. Wherever dissimilar metals would otherwise come in contact with each other, they must be isolated by use of an approved, permanent non-staining material. Where one of the metals is aluminum, a coat of zinc-chromate primer followed by a coat of alkali-resistant bituminous paint shall be applied.

**1.6 MODIFICATION OF WORK**

- A. Where necessary, because of job or space conditions, the Contractor shall modify his work to suit these conditions, within accepted standards and limitations. No allowance will be made for this modification. Comply with Section 01 2100.
  - 1. If work is executed without regard for other trades as cited above, the Architect may direct its removal and modification. No allowance will be made for this work.

**1.7 ACCESSIBILITY, SIZE AND LOCATION OF EQUIPMENT AND WORK**

- A. Each Contractor shall investigate each space into and through which equipment must be moved. Equipment shall be shipped from manufacturer in sections, of size(s) suitable for moving through restricted spaces.
- B. Each Contractor shall be responsible for the sufficiency of the size of shafts and chases, the adequate thickness of partitions, and sizes of duct enclosures, for the proper installation of his work. They shall cooperate with the all other contractors whose work is in the same spaces and shall advise the Construction Contractor of their requirements. Such spaces and clearances shall, however, be kept to the minimum size required.
- C. Each Contractor shall locate all equipment, which must be serviced, operated or maintained in fully accessible positions. Equipment shall include, but not be limited to: valves, traps, cleanouts, motors, controllers, switch-gear, and drain point etc. Minor deviations from drawings may be made to allow for

better accessibility, but changes of magnitude or which involves extra cost shall not be made without approval.

#### **1.8 ACCESS DOORS**

- A. Provide all access doors for all dampers, valves, cleanest, junction boxes, pull boxes or similar items located above finished ceilings or ceiling breaks or extensions, behind finished walls or below finished floors. The access doors shall be steel, hinged types as required for type of construction.
  - 1. Where feasible locate all dampers, valves, cleanest, junction boxes, pull boxes or similar items above acoustical tile ceiling.

#### **1.9 MACHINERY GUARDS**

- A. Moving parts of machinery exposed to contact by personnel shall be guarded by a barrier of a type approved by the Architect.
  - 1. Exposed moving parts such as belts and couplings shall have 3/4" No 16 gauge galvanized expanded metal mesh guards, with all edges rounded. Guards shall be 1-1/2" x 1-1/2" x 1/8" angle iron framed properly supported.
  - 2. All machinery guards covering the ends of motor or equipment shafts shall have openings for the insertion of a tachometer.

#### **1.10 DRIP PANS**

- A. The respective mechanical contractor shall provide 20 oz. copper all soldered reinforced pans with 2" high lips under all heating, domestic water piping, soil and waste piping which runs over electric switchboards, mounting boards, motors or electric motor starters. Each drip pan shall have a copper drain piped to discharge where shown on the drawings, or if not shown, to discharge to the nearest available open drain or floor where directed by the YPS Office of Facilities Management. All piping shall be copper 1-1/2" minimum in diameter.

#### **1.11 CONCEALMENT OF UNSIGHTLY INSTALLATIONS**

- A. Piping and conduit work is to be run concealed in all occupied areas, in partitions, construction and pipe spaces. Obtain exact dimensions locations of partitions, use special care to see that no joints, fittings, piping or conduit will be exposed except as shown or specified. In the event of any unsightly exposed piping or conduit work or unsightly partitions resulting, the Contractor shall rebuild, and re-run lines at his own expense. When approved by the YPS Office of Facilities Management all exposed conduit shall be installed in wiremold.

#### **1.12 SUPPORTS FROM OVERHEAD CONSTRUCTION**

- A. Where overhead equipment does not permit fastening of supports for equipment, furnish at no additional cost to the Owner, additional framing, supplementary steel, etc., as required, subject to approval by the YPS Office of Facilities Management. Specific types of hangers and supports which are required in certain areas are to be installed as indicated on the drawings.

#### **1.13 ESCUTCHEONS**

- A. Where exposed un-insulated mechanical piping or conduits pass through floors, ceilings or walls of finished rooms, apply, approved hinged escutcheon of sufficient outside diameter to cover the pipe sleeve.
  - 1. Where exposed insulated pipes pass through walls, floors, or ceilings of finished rooms, provide escutcheons fastened to the sleeves.
  - 2. Finish shall be stainless steel in toilets, janitor's closet and similar "wet areas". Submit samples.

#### **1.14 FLASHINGS**

- A. Cap Flashing:
  - 1. Unless noted otherwise on drawings all cap flashings for HVAC, Plumbing and Electrical work shall be provided by the respective HVAC, Plumbing and Electrical contractor, except where specifically indicated or specified to be provided by the General Construction Contractor.

- a. Unless noted otherwise on drawings cap flashings for all contracts shall conform to Section 07600 Flashing and Sheetmetal and shall be a minimum 16 oz.. lead coated copper. Provide a minimum 4" lap extending over the base flashing.
- B. Base Flashing:
  - 1. All base flashings and pitch pockets for all contracts to be installed in new roofing system shall be provided by the Construction Contractor.
    - a. All base flashing and pitch pockets for equipment installed on existing roof systems shall be furnished and installed by the Construction Contractor. Work shall be compatible to existing roofing system and performed by installers acceptable to the roofing manufacturer so as not to void any existing roofing warranties. Prior to starting work on existing roof systems notify YPS Office of Facilities Management and roofing manufacturer.
    - b. Unless noted otherwise on drawings all base flashing shall be a minimum 12" above roof membrane.

#### **1.15 WATERPROOFING**

- A. Where any work pierced waterproofing, including waterproof concrete, the method of installation shall be approved by YPS Office of Facilities Management before work is done. Each Contractor shall furnish all necessary sleeves, caulking and flashing required making openings absolutely watertight. (See Cutting and Patching, Section 00 1731.)

#### **1.16 SALVAGEABLE MATERIALS:**

- A. The Owner will prepare a list of salvageable items it wishes to retain. All salvageable items shall be delivered by the Contractor to a storage area designated by the Owner on site. All demolished equipment etc., except those items specifically requested by the Owner shall become the Contractor's property and shall be removed from the premises.

#### **1.17 CONSERVATION:**

- A. General: It is a requirement for each prime contractor's supervision and administration of the work, that construction operations be carried out with the maximum possible consideration given to conservation of energy, water and materials.

#### **1.18 MATERIALS AND WORKMANSHIP**

- A. All material, apparatus and accessories shall be new and of the best quality of their respective kind.
  - 1. All labor shall be performed in a first-class workmanlike manner, and adequate supervision must be provided to insure against neglect or faulty installations of any part of the systems during the progress of the work.
  - 2. Any inferior material and/or workmanship shall be removed at once, when directed by the YPS Office of Facilities Management and replaced with material and workmanship in accordance with the true intent and meaning of the drawings and specifications, at no additional cost to the Owner.
  - 3. If material or equipment is installed before it is approved, as to manufacture and shop drawings, the Contractor shall be liable for the removal and replacement at no extra charge, if in the opinion of the YPS Office of Facilities Management the material or equipment does not meet the intent of the drawings and specifications.
  - 4. If after installation (with or without prior approval) operation of any equipment proves to be unsatisfactory by reasons of defects, workmanship, error or omissions, the YPS Office of Facilities Management reserves the right to operate equipment until it can be removed from service for correction or replacement by the Contractor. The Contractor shall pay for the repair of all damage to work of other prime contractors caused by this defective equipment and its correction or replacement.
  - 5. No advertising matter exclusive of nameplates containing required data shall appear on any equipment without the written consent of the YPS Office of Facilities Management. The equipment furnished under this specification shall be essentially the standard product of a manufacturer regularly engaged in the manufacture of such equipment. Where two or more units of the same

class of equipment are required, the units shall be products of a single manufacturer; however, the component parts of the equipment need not be products of the same manufacturer.

#### **1.19 SELECTIVE REMOVAL OF EXISTING PLUMBING, HEATING, ELECTRICAL AND RELATED WORK**

- A. All selective removal work shall be in accordance with the time schedule as specified herein.
  - 1. All mechanical and electrical removals shall be performed as required to complete the work as intended.
  - 2. Remove all plumbing, heating and electrical apparatus, equipment, specialties, drains, controls, hangers, bases supports, piping, pneumatic tubing, conduit, panels, switches, wiring, plumbing accessories and electrical fixtures, etc., that are not incorporated in the new layout or required.
  - 3. Where removal is indicated, or implied, or not incorporated in the new layout, the item itself is to be removed completely together with all connecting conduits, specialties, supports, controls, etc. Connecting conduits are to be removed back to the mains and panels where they are to be capped or disconnected. All abandoned open ends shall be sealed and capped or disconnected. This includes all heating, electric, water, gas, etc. Patching and finishing of all surfaces to match existing shall be performed by the Contractor doing the removal. (See Cutting and Patching, Section 00 1731.)
  - 4. Where existing conduit, etc., enter inaccessible trenches, tunnels, shafts, walls, and ceilings, inside of the existing building, they shall be cut back at least 2" into such inaccessible spaces and shall be suitably capped and sealed by the Contractor.
  - 5. Each Contractor shall exercise all normal caution to prevent unnecessary cutting and damage to the existing building. Any excessive damage, as determined by the YPS Office of Facilities Management shall be repaired and paid for by the Contractor causing the damage.

#### **1.20 ELIMINATION OF NOISE AND VIBRATION**

- A. All equipment and accessories shall operate without objectionable noise or vibration.
  - 1. Should operation of any one or more of the systems produce noise or vibration which is, in the opinion of the YPS Office of Facilities Management and Fuller and D'Angelo, P.C., objectionable, the Contractor shall, at his own expense, make changes in equipment and do all work necessary to eliminate the objectionable noise or vibration.
  - 2. All work shall operate under all conditions of load without any sound or vibration which, in the opinion of the YPS Office of Facilities Management, is objectionable. In the case of moving machinery, sound or vibration noticeable outside the room in which it is installed, or annoyingly noticeable inside its own room, will be considered objectionable. Sound or vibration conditions considered objectionable by the YPS Office of Facilities Management shall be corrected in an approved manner by the Contractor at his expense.
    - a. Provide vibration isolators on all moving machinery.

#### **1.21 GENERAL LABELING**

- A. All mechanical and electrical equipment such as unit ventilators, heating and ventilating units, exhaust fans, etc., shall have appropriate descriptive labels, identification tags and nameplates, furnished and installed under the respective control under which the corresponding item is provided, and shall be properly placed and permanently secured to (or adjacent to) the item being installed.
  - 1. Submit complete schedules, listings, and descriptive data, together with samples for checking and approval before purchasing.
  - 2. Refer to respective M/E specifications for additional requirements.

#### **1.22 IDENTIFICATION OF PIPING**

- A. The respective Mechanical Contractor shall provide on all new exposed, insulated and uninsulated piping, semi-rigid, wrap-around plastic identification markers.
  - 1. Each marker background is to be appropriately color-coded with a clearly printed legend to identify the contents of the pipe conformance with the Scheme for the Identification of Piping Systems (ASA A13.1-1956). Direction of flow arrows is to be included on each marker.

2. Exposed locations for the pipe markers to be as follows:
  - a. Adjacent to each valve.
    - a) At each branch and riser take-off.
    - b) At each pipe passage through wall, floor and ceiling construction.
    - c) On all horizontal pipe runs - marked every 15 feet.
    - d) At each inlet and outlet of coils, pumps, etc.
3. Refer to respective M/E specifications for additional requirements.

### **1.23 PAINTING**

- A. All apparatus, cabinets, etc., furnished under the Mechanical and Electrical Sections of the specifications, shall be provided with a priming coat, and enamel finish. All patched surfaces and surfaces where removals have occurred (by each Contractor) shall receive a prime coat and a finish coat to match adjacent surfaces acceptable to the YPS Office of Facilities Management unless noted otherwise.
  1. All finish painting of new insulated and uninsulated piping, new duct work, apparatus, and appurtenances, will be performed by each contractor, unless noted otherwise.
  2. All concealed supports and ironwork not otherwise protected against corrosion shall be given two (2) coats of bituminous base paint.

### **1.24 TEMPLATES:**

- A. Each contractor shall prepare templates showing all dimensions and shall furnish all anchor bolts and sleeves required for all equipment, boilers, and transformers, etc., and submit to Contractor who requires this information.

### **1.25 EQUIPMENT BASES**

- A. Each contractor shall submit for approval of the Fuller and D'Angelo, P.C., detail drawings of all equipment foundations and shall furnish all templates for his foundation.
  1. Unless otherwise indicated Construction Contractor will furnish and install their equipment bases. It is the responsibility of each Contractor to place any templates and anchor bolts and to supervise the construction of the equipment bases regardless of who installs the bases.
    - a. Concrete equipment bases for shall be minimum 3,000 psi test strength at 28 days . Provide minimum 6/6 x 10/10 welded wire mesh.

### **1.26 MOTORS**

- A. Each contractor shall furnish and install the electric motors required for the motor-driven equipment supplied under his contract. The motors shall be of sufficient size for the duty to be performed, and shall not exceed their full rated load when the driven equipment is operating at required capacity under the most severe conditions likely to be encountered. The speed and horsepower for each motor are given in the schedule on the drawings, or are specified.
  1. All motors shall be suitable for operating on alternating current, sixty (60) cycle frequency. Motors 1/2 horsepower and smaller shall be wound for single-phase, 60 cycle, 120 volt current. Motors exceeding 1/2 horsepower shall be designed for operation on three phase, 60 cycle, 208 volt current.
    - a. Fractional horsepower motors shall be of the sealed prelubricated ball bearing type.
      - a) All motors shall be approved by the Underwriters Laboratories, Inc., for the service and location intended.
      - b) All motors shall be equipped with ball bearings unless specified otherwise in other sections of these specifications.
      - c) Motors for single-phase operation shall be of the capacitor type.

### **1.27 WIRING**

- A. The wiring of prewired equipment or apparatus is specified under the corresponding sections of the Specifications. The Electrical volt systems design as indicated on the Electrical Drawings and Specifications.

- B. The Electrical Contractor will perform all Power wiring; however, each Contractor shall furnish all magnetic starters and automatic controls, suitable for the equipment furnished by the Contractor. Motor starters shall be installed by the Electrical Contractor.
- C. Each Contractor shall prepare wiring diagrams and submit same for approval Submit in electronic PDF format. Approved copies with any additional instructions are to be given to the Electrical Contractor.
  - 1. All prewired and job wired control panels for motors shall be provided with approved high interrupting capacity circuit breakers.
  - 2. All electrical wiring for equipment where exposed to the weather (factory or field installed) shall be installed in weathertight conduits and shall be U.L. approved.

#### **1.28 CONTROL WIRING**

- A. Control wiring is required wiring, conduit, relays, contractors, electro-mechanical, hydraulic activators and solid state regulating devices either low or line voltage, to the controlled device that is regulated by the controller and necessary for the operation, controlling, sequencing etc. of the equipment or system. Control wiring shall be furnished and installed by each contractor furnishing and installing such equipment or systems.
  - 1. Power wiring to equipment, including wiring and installation of magnetic starters and disconnect switches, where required, shall be the responsibility of the Electrical Contractor. The Electrical Contractor shall furnish and install all disconnect switches, where required, and install all magnetic starters. All magnetic starters shall be furnished by each contractor furnishing the equipment or systems.
  - 2. Each Contractor shall supervise the wiring of all equipment included under his Contract.

#### **1.29 MOTOR STARTERS**

- A. Except where specified to be motor or pedestal mounted as part of a prewired control panel furnished with the equipment they serve, all magnetic starters shall be provided by each Contractor. Magnetic starters, with thermal and under voltage protection, suitable for the voltages indicated, shall have a heater in each phase and reset button on the cover.
  - 1. Motors 1/2 HP and larger shall have Allen Bradley, Emerson Phase Guard or approved substitute phase failure relays suitable for the voltages indicated, included in the starter enclosure. Refer to specific section of specifications for special starters.
- B. Motors over 1 HP shall be provided with variable frequency drive. (VFD), unless shown otherwise
- C. Where the installation of phase failure non-reversing relays are required, these shall, wherever possible, be wired and installed at the equipment manufacturer's factory panel mounted equipment in connection with refrigeration equipment and temperature controls. Starters shall be Allen Bradley, Square D or approved equal.

#### **1.30 UNDERWRITERS' LABORATORIES CERTIFICATION**

- A. All mechanical and electrical equipment shall bear the UL label of approval where such inspection service is furnished for the particular type of equipment.

#### **1.31 LOCATIONS AND MEASUREMENTS**

- A. The locations of fixtures, appliances, conduits, etc., are specified and shown on the plans as accurately as possible, but in all cases, they are to be adjusted to the surrounding conditions. Contractor must take all measurements at the building, and should the space allotted for any appliance be inadequate, it shall be the Contractor's responsibility to immediately notify in writing, and shall he fail to do so, he must bear the expense necessary to correct the conditions. All work shall be coordinated with the work of other trades.

#### **1.32 GROUNDING**

- A. Standards set forth by the latest edition of the National Electric Code, relative to the grounding of system and equipment, shall be followed together with the rules and regulations of the Utility Company. All non-current carrying metal parts shall be solidly grounded. All motor frames that are not clamped to supply conduits shall be grounded by suitable wire and ground clamp.

1. The identified neutral wire or white wire of the interior wiring system shall be permanently grounded to the water services. The grounded wire shall be connected to the supply side of the main service switch and mechanically connected to an approved ground clamp and securely bonded to the water service at the point of entry. The ground connection shall be made on the supply side of the first main control valve. The conductors shall be protected from mechanical injury by rigid steel conduit to which the conductors shall be securely bonded in each length of connection. Conduit system shall be securely grounded to the above described ground of wiring system.
2. Ground connections to water mains shall be made to non-current carrying metal parts of distribution panels, instrument cases, and instrument transformer cases.

**1.33 FIRESTOPPING:**

- A. All openings thru walls, floors, shafts, etc. shall be fire stopped with approved material to maintain rating.  
See Section 07 8400 - Firestopping.

**PART 2 - PRODUCTS (NOT APPLICABLE)**

**PART 3 - EXECUTION (NOT APPLICABLE)**

**END OF SECTION**





**SECTION 01 7800  
CLOSEOUT SUBMITTALS**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SECTION INCLUDES**

- A. Substantial Completion.
- B. Final Completion.
- C. Project Record Documents.
- D. Warranties and bonds.

**1.3 RELATED REQUIREMENTS**

- A. Refer to Article 81 YPS General Engineering Agreement for additional requirements.
- B. YPS General Engineering Agreement Article 81 for additional requirements.
- C. Section 01 3000 - Administrative Requirements: Submittals procedures, shop drawings, product data, and samples.
- D. Individual Product Sections: Warranties required for specific products or Work.

**1.4 SUBSTANTIAL COMPLETION**

- A. Preliminary Procedures: Before requesting inspection for determining date of Substantial Completion:
  - 1. Prepare a list of items to be completed and corrected, the value of items on the list, and reasons why the Work is not complete.
  - 2. Advise YPS Office of Facilities Management and Fuller and D'Angelo, P.C. of pending insurance changeover requirements.
  - 3. Obtain and submit releases permitting YPS Office of Facilities Management and Fuller and D'Angelo, P.C. unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
- B. Prior to issuance of the Certificate of Substantial Completion, submit, in writing, a request to the YPS Office of Facilities Management and Fuller and D'Angelo, P.C. to perform site inspection for the purpose of preparing a "punch list".
- C. On receipt of request the YPS Office of Facilities Management and Fuller and D'Angelo, P.C. will schedule and prepare a punch list.
- D. Certificate of Substantial Completion will be issued **only after completion of all punch list items** or YPS Office of Facilities Management and Fuller and D'Angelo, P.C. will notify Contractor of items, either punch list or additional items identified by Architect, **that must be completed or corrected before a certificate will be issued.** After completion of **all punch list items** submit the following:
  - 1. Application for Payment showing 100 percent completion for portion of the Work claimed as substantially completed.
  - 2. Manufacturer's Warranties/guarantees.
  - 3. Contractor's Warrantee Two (2) years minimum and extended warranties.
  - 4. Maintenance agreements, if any.
  - 5. Manifest for disposal of Hazardous Material.
  - 6. Manifest for disposal of material.
  - 7. Test/adjust/balance reports and records.

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8. Maintenance Manuals and Instructions Manuals
  9. Signed Receipt by YPS Office of Facilities Management of spare parts and attic stock.
  10. Start-up performance reports.
  11. Changeover information related to Owner's occupancy, use, and maintenance.
  12. Advice on shifting insurance coverage.
  13. List of incomplete Work, recognized as exceptions to Architect's "punch list".
  14. Removal of temporary facilities and services.
  15. Removal of surplus materials, rubbish and similar elements.
  16. This application shall reflect Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work.
  17. As Built Drawings.
  18. Project Record Documents.
  19. DOL Final Completion Form. (PW 200).
- E. Request re-inspection when the Work identified in previous inspections as incomplete is completed or corrected.
1. If necessary re-inspection will be repeated and the contractor shall pay for all additional inspections.
  2. Results of completed inspection will form the basis of requirements for Final Completion.

#### **1.5 FINAL PAYMENT**

- A. Refer to School Facilities Management Contract Manual and Specifications for additional requirements.
- B. Following issuance of the Substantial Completion of work submit the following:
1. Architect's punch list certifying all punch list items have been completed with each item signed off by the YPS Office of Facilities Management and Contractor.
  2. Update final statement, accounting for final changes to the Contract Sum.
  3. Release of liens from contractor and all entitles of the contractor.
  4. Consent of Surety to Final Payment, AIA Document G707.
  5. Final Liquidated Damages settlement statement.
  6. Contractor's Affidavit of Release of Liens (AIA G706A).
  7. Contractors Affidavit of Payment of Debts and Claims (AIA G706).
  8. Contractor's Certification of Payment of Prevailing Wage Rates.
  9. Contractor's Certification of Compliance that products comply with VOC requirements stated in Section 01 6116 - Volatile Organic Compound (VOC) Content Restrictions.
  10. Contractor's Certified Statement that no asbestos containing material was incorporated into the project.
  11. Asbestos manifest.
  12. Underwriters Certificate or authorized third party Certificate.

#### **1.6 SUBMITTALS**

- A. Contractor shall submit all documentation identified in this section within thirty (30) working days from the time the Contractor submits the list of items to be corrected, in addition to other rights of the Owner set forth elsewhere in the Contract Documents, to include but not limited to withholding of final payment. If the documentation has not been submitted within Thirty (30) day period, the Owner will obtain such through whatever means necessary. The Contractor shall solely be responsible for all expenses incurred by the Owner, provided the Owner has advised the Contractor of this action seven7 days prior to the culmination date by written notice
- B. Project Record Documents: Submit documents to Fuller and D'Angelo, P.C. with claim for final Application for Payment.
- C. Warranties and Bonds:

1. Make other submittals within 10 days after Date of Substantial Completion, prior to final Application for Payment.

## **PART 2 PRODUCTS - NOT USED**

## **PART 3 EXECUTION**

### **3.1 PROJECT RECORD DOCUMENTS**

- A. Maintain on site one set of the following record documents; record actual revisions to the Work:
  1. Drawings.
  2. Specifications.
  3. Addenda.
  4. Change Orders and other modifications to the Contract.
  5. Reviewed shop drawings, product data, and samples.
  6. Manufacturer's instruction for assembly, installation, and adjusting.
- B. Ensure entries are complete and accurate, enabling future reference by YPS Office of Facilities Management.
- C. Store record documents separate from documents used for construction.
- D. Record information concurrent with construction progress.
- E. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
  1. Changes made by Addenda and modifications.
- F. Record Drawings and Shop Drawings: Legibly mark each item to record actual construction including:
  1. Field changes of dimension and detail.
  2. Details not on original Contract drawings.

### **3.2 RECORD DRAWINGS**

- A. Record Prints: Maintain one set of blue- or black-line white prints of the Contract Drawings and approved Shop Drawings at the project site.
- B. The Contractor is responsible for marking up Sections that contain its own Work and for submitting the complete set of record Specifications as specified.
- C. Preparation: Mark Record Prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to prepare the marked-up Record Prints.
- D. Content: Types of items requiring marking include, but are not limited to, the following:
  1. Revisions to details shown on Drawings.
  2. Revisions to electrical circuitry.
  3. Changes made by Change Order or Construction Change Directive.
  4. Changes made following YPS Office of Facilities Management's written orders.
  5. Details not on the original Contract Drawings.
- E. Mark the Contract Drawings or Shop Drawings, whichever is most capable of showing actual physical conditions, completely and accurately. If Shop Drawings are marked, show cross-reference on the Contract Drawings.
- F. Mark important additional information that was either shown schematically or omitted from original Drawings.
- G. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.
- H. **Provide three copies of final record contract drawings, specifications and approved shop drawings on CD in PDF format.**

### **3.3 FORMAT**

- A. Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location. Contractor shall certify and sign.
- B. Record Prints: Organize Record Prints and newly prepared Record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
- C. Identify Record Drawing as follows:
  - 1. Project name.
    - a. Date.
    - b. Designation "PROJECT RECORD DRAWINGS."
    - c. Name of Owner, YPS Office of Facilities Management, Fuller and D'Angelo, P.C., and Contractor(s)
    - d. Contractor(s) shall certify and sign each drawing

### **3.4 OPERATION AND MAINTENANCE DATA FOR MATERIALS AND FINISHES**

- A. For Each Product, Applied Material, and Finish:
- B. Instructions for Care and Maintenance: Manufacturer's recommendations for cleaning agents and methods, precautions against detrimental cleaning agents and methods, and recommended schedule for cleaning and maintenance.
- C. Where additional instructions are required, beyond the manufacturer's standard printed instructions, have instructions prepared by personnel experienced in the operation and maintenance of the specific products.

### **3.5 ASSEMBLY OF OPERATION AND MAINTENANCE MANUALS**

- A. Assemble operation and maintenance data into durable manuals for Yonkers Public Schools's personnel use, with data arranged in the same sequence as, and identified by, the specification sections.
- B. Where systems involve more than one specification section, provide separate tabbed divider for each system.
- C. Binders: Commercial quality, 8-1/2 by 11 inch three D side ring binders with durable plastic covers; 2 inch maximum ring size. When multiple binders are used, correlate data into related consistent groupings.
- D. Cover: Identify each binder with typed or printed title OPERATION AND MAINTENANCE INSTRUCTIONS; identify title of Project; identify subject matter of contents.
- E. Project Directory: Title and address of Project; names, addresses, and telephone numbers of Owner, YPS Office of Facilities Management, Fuller and D'Angelo, P.C., Construction Manager, Owner's Representative, Consultant, Contractor(s), and Sub-contractor(s) , with names of responsible parties.
- F. Tables of Contents: List every item separated by a divider, using the same identification as on the divider tab; where multiple volumes are required, include all volumes Tables of Contents in each volume, with the current volume clearly identified.
- G. Dividers: Provide tabbed dividers for each separate product and system; identify the contents on the divider tab; immediately following the divider tab include a description of product and major component parts of equipment.
- H. Text: Manufacturer's printed data, or typewritten data on 24 pound paper.
- I. Drawings: Provide with reinforced punched binder tab. Bind in with text; fold larger drawings to size of text pages.
- J. Arrange content by systems under section numbers and sequence of Table of Contents of this Project Manual.
  - 1. Maintenance instructions for special finishes, including recommended cleaning methods and materials, and special precautions identifying detrimental agents.

**3.6 WARRANTIES AND BONDS**

- A. Obtain warranties and bonds, executed in duplicate by responsible Subcontractors, suppliers, and manufacturers, within 10 days after completion of the applicable item of work. Except for items put into use with YPS Office of Facilities Management's permission, leave date of beginning of time of warranty until Date of Substantial completion is determined.
- B. Verify that documents are in proper form, contain full information, and are notarized.
- C. Co-execute submittals when required.
- D. Retain warranties and bonds until time specified for submittal.

**CHECKLIST FOR PROJECT CLOSEOUT  
AND PROCESSING OF FINAL PAYMENT**

A. **PROJECT:** Interior Upgrades.

**BOARD OF EDUCATION BID NUMBER:** YPS Bid #

**CLOSE-OUT SUBMITTALS: (As Applicable)**

- ☐ **PREVAILING WAGE CERTIFICATION.**
- ☐ **UL CERTIFICATION**
- ☐ **THREE (3) 3-RING BINDER BROCHURES OF OPERATION AND MAINTENANCE MANUALS FOR ALL EQUIPMENT INSTALLED ON THE PROJECT INCLUDING THE FOLLOWING:**
  - ☐ **TYPED OR PRINTED INSTRUCTIONS COVERING THE CARE AND OPERATIONS OF EQUIPMENT AND SYSTEMS FURNISHED AND INSTALLED.**
  - ☐ **MANUFACTURERS INSTRUCTION BOOKS, DIAGRAMS, SPARE PARTS LISTS COVERING ALL EQUIPMENT.**
  - ☐ **INSTRUCTION OF OWNER'S REPRESENTATIVE IN CARE AND MAINTENANCE OF NEW EQUIPMENT.**
  - ☐ **ALL APPROVED SHOP DRAWINGS.**
  - ☐ **CERTIFICATES OF COMPLIANCE AND INSPECTION. (WHERE APPLICABLE MANUFACTURER'S REPORTS, ELECTRIC, ELEVATOR, ETC.)**
  - ☐ **SPARE PARTS AND MAINTENANCE MATERIALS. (RECEIPT SIGNED BY FIELD SUPERINTENDENT)**
  - ☐ **EVIDENCE OF COMPLIANCE WITH REQUIREMENTS OF GOVERNING AUTHORITIES (CERTIFICATES OF INSPECTION ELECTRICAL).**
  - ☐ **CERTIFICATES OF INSURANCE FOR PRODUCTS AND COMPLETED OPERATIONS.**
  - ☐ **NOTARIZED STATEMENT THAT ONLY NON-ASBESTOS MATERIALS WERE INSTALLED ON THIS PROJECT.**
  - ☐ **FULLY EXECUTED CERTIFICATE OF SUBSTANTIAL COMPLETION: AIA G704.**
  - ☐ **CONTRACTOR'S WRITTEN FIVE-YEAR WARRANTY, MANUFACTURER'S WARRANTY, AND EXTENDED WARRANTIES (IF ANY REQUIRED).**
  - ☐ **PROJECT RECORD DOCUMENTS: SECTION 7800.**
  - ☐ **AS-BUILT DRAWINGS.**

**EVIDENCE OF PAYMENT AND RELEASE OF LIEN**

- ☐ **CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS: AIA G706.**
- ☐ **CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS - AIA G706A PRIME CONTRACTORS AND SUBCONTRACTORS.**
- ☐ **CONSENT OF SURETY TO FINAL PAYMENT AIA G707.**

**REFER TO SCHOOL FACILITIES MANAGEMENT CONTRACT MANUAL AND SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS. FINAL PAYMENT WILL NOT BE PROCESSED UNTIL ALL ITEMS INDICATED ARE RECEIVED.**

**END OF SECTION**





**SECTION 07 8400  
FIRESTOPPING**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SECTION INCLUDES**

- A. Firestopping systems.
- B. Firestopping of joints and penetrations in fire resistance rated and smoke resistant assemblies, whether indicated on drawings or not.

**1.3 RELATED REQUIREMENTS**

- A. Section 01 6116 - Volatile Organic Compound (VOC) Content Restrictions.

**1.4 REFERENCE STANDARDS**

- A. ASTM E119 - Standard Test Methods for Fire Tests of Building Construction and Materials; 2018c.
- B. ASTM E814 - Standard Test Method for Fire Tests of Penetration Firestop Systems; 2013a (Reapproved 2017).
- C. ASTM E1966 - Standard Test Method for Fire-Resistive Joint Systems; 2015.
- D. ITS (DIR) - Directory of Listed Products; current edition.
- E. FM 4991 - Approval Standard for Firestop Contractors; 2013.
- F. FM (AG) - FM Approval Guide; current edition.
- G. SCAQMD 1168 - Adhesive and Sealant Applications; 1989 (Amended 2017).
- H. UL 2079 - Standard for Tests for Fire Resistance of Building Joint Systems; Current Edition, Including All Revisions.
- I. UL (FRD) - Fire Resistance Directory; Current Edition.
- J. UL 2079 - Standard Test Method of Fire Resistant Joints

**1.5 SUBMITTALS**

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Schedule of Firestopping: List each type of penetration, fire rating of the penetrated assembly, and firestopping test or design number.
- C. Product Data: Provide data on product characteristics, performance ratings, and limitations.

**1.6 QUALITY ASSURANCE**

- A. Fire Testing: Provide firestopping assemblies of designs that provide the scheduled fire ratings when tested in accordance with methods indicated.
  - 1. Listing in UL (FRD), FM (AG), or ITS (DIR) will be considered as constituting an acceptable test report.
- B. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- C. Installer Qualifications: Company specializing in performing the work of this section and:
  - 1. Verification of minimum three years documented experience installing work of this type.

## **PART 2 PRODUCTS**

### **2.1 MATERIALS**

- A. Primers, Sleeves, Forms, Insulation, Packing, Stuffing, and Accessories: Provide type of materials as required for tested firestopping assembly.

### **2.2 FIRESTOPPING ASSEMBLY REQUIREMENTS**

- A. Through Penetration Firestopping: Use system that has been tested according to ASTM E814 to have fire resistance F Rating equal to required fire rating of penetrated assembly.
  - 1. Install at all penetrations through all walls separating corridors, storage rooms, cafeterias, gymnasiums and auditoriums from other spaces.

### **2.3 FIRESTOPPING PENETRATIONS THROUGH CONCRETE AND CONCRETE MASONRY CONSTRUCTION**

- A. Penetrations Through Floors or Walls By:
  - 1. Uninsulated Metallic Pipe, Conduit, and Tubing:
    - a. 1 & 2 Hour Construction: UL System C-AJ-1226; Hilti FS-ONE MAX Intumescent Firestop Sealant.
  - 2. Electrical Cables Not In Conduit:
    - a. 1 to 3 Hour Construction: UL System C-AJ-3095; Hilti FS-ONE MAX Intumescent Firestop Sealant.
  - 3. Insulated Pipes:
    - a. 1 & 2 Hour Construction: UL System C-AJ-5091; Hilti FS-ONE IMAX intumescent Firestop Sealant.
- B. Penetrations Through Walls By:
  - 1. Uninsulated Metallic Pipe, Conduit, and Tubing:
    - a. 1 and 2 Hour Construction: UL System W-J-1067; Hilti FS-ONE MAX Intumescent Firestop Sealant.
  - 2. Electrical Cables Not In Conduit:
    - a. 1 and 2 Hour Construction: UL System C-AJ-3095; Hilti FS-ONE MAX Intumescent Firestop Sealant.
  - 3. Insulated Pipes:
    - a. 1 and 2 Hour Construction: UL System C-AJ-5091; Hilti FS-ONE MAX Intumescent Firestop Sealant.

### **2.4 MATERIALS**

- A. Firestopping Sealants: Provide only products having lower volatile organic compound (VOC) content than required by South Coast Air Quality Management District Rule No.1168.
- B. Fiber Firestopping: Mineral fiber insulation used in conjunction with elastomeric surface sealer forming airtight bond to opening; conforming to the following:
  - 1. Density: 4 lb/cu ft.
  - 2. Manufacturers:
    - a. Thermafiber, Inc; Product \_\_\_\_: [www.thermafiber.com](http://www.thermafiber.com).
    - b. Substitutions: See Section 01 6000 - Product Requirements.
- C. Primers, Sleeves, Forms, Insulation, Packing, Stuffing, and Accessories: Type required for tested assembly design.

## **PART 3 EXECUTION**

### **3.1 EXAMINATION**

- A. Verify openings are ready to receive the work of this section.

### **3.2 PREPARATION**

- A. Clean substrate surfaces of dirt, dust, grease, oil, loose material, or other materials that could adversely affect bond of firestopping material.
- B. Remove incompatible materials that could adversely affect bond.
- C. Install backing materials to prevent liquid material from leakage.

### **3.3 INSTALLATION**

- A. Install materials in manner described in fire test report and in accordance with manufacturer's instructions, completely closing openings.
- B. Do not cover installed firestopping until inspected by authorities having jurisdiction.
- C. Install labeling required by code.

### **3.4 PROTECTION**

- A. Protect adjacent surfaces from damage by material installation.

**END OF SECTION**



**SECTION 07 9200  
JOINT SEALANTS**

**PART 1 GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including School Facilities Management Contract Manual and Specifications and Division 1 Specification Sections, apply to this Section.
- B. In the event of discrepancies between the specifications and School Facilities Management Contract Manual and Specifications the School Facilities Management Contract Manual and Specifications shall prevail.

**1.2 SECTION INCLUDES**

- A. Nonsag gunnable joint sealants.
- B. Joint backings and accessories.

**1.3 RELATED REQUIREMENTS**

- A. Section 01 6116 - Volatile Organic Compound (VOC) Content Restrictions: Additional requirements for sealants and primers.
- B. Section 07 8400 - Firestopping: Firestopping sealants.
- C. Section 07 9513 - Expansion Joint Cover Assemblies: Sealants forming part of expansion joint cover assemblies.
- D. Section 08 1613 - Fiberglass Doors and Aluminum Frames.
- E. Section 08 7100 - DOOR HARDWARE: Setting exterior door thresholds in sealant.

**1.4 REFERENCE STANDARDS**

- A. ASTM C661 - Standard Test Method for Indentation Hardness of Elastomeric-Type Sealants by Means of a Durometer; 2015.
- B. ASTM C920 - Standard Specification for Elastomeric Joint Sealants; 2018.
- C. ASTM C1087 - Standard Test Method for Determining Compatibility of Liquid-Applied Sealants with Accessories Used in Structural Glazing Systems; 2016.
- D. ASTM C1193 - Standard Guide for Use of Joint Sealants; 2016.
- E. ASTM C1330 - Standard Specification for Cylindrical Sealant Backing for Use with Cold Liquid-Applied Sealants; 2018.
- F. ASTM C1521 - Standard Practice for Evaluating Adhesion of Installed Weatherproofing Sealant Joints; 2013.

**1.5 SUBMITTALS**

- A. See Section 01 3000 - Administrative Requirements, for submittal procedures.
- B. Product Data for Sealants: Submit manufacturer's technical data sheets for each product to be used, that includes the following.
  - 1. Physical characteristics, including movement capability, VOC content, hardness, cure time, and color availability.
  - 2. List of backing materials approved for use with the specific product.
  - 3. Substrates that product is known to satisfactorily adhere to and with which it is compatible.
  - 4. Substrates the product should not be used on.
  - 5. Substrates for which use of primer is required.
  - 6. Sample product warranty.
  - 7. Certification by manufacturer indicating that product complies with specification requirements.
- C. Product Data for Accessory Products: Submit manufacturer's technical data sheet for each product to be used, including physical characteristics, installation instructions, and recommended tools.

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- D. Color Cards for Selection: Where sealant color is not specified, submit manufacturer's color cards showing standard colors available for selection.
- E. Samples for Verification: Where custom sealant color is specified, obtain directions from Fuller and D'Angelo, P.C. and submit at least two physical samples for verification of color of each required sealant.
- F. Preinstallation Field Adhesion Test Plan: Submit at least two weeks prior to start of installation.
- G. Field Quality Control Plan: Submit at least two weeks prior to start of installation.
- H. Preinstallation Field Adhesion Test Reports: Submit filled out Preinstallation Field Adhesion Test Reports log within 10 days after completion of tests; include bagged test samples and photographic records.
- I. Field Quality Control Log: Submit filled out log for each length or instance of sealant installed, within 10 days after completion of inspections/tests; include bagged test samples and photographic records, if any.

#### **1.6 QUALITY ASSURANCE**

- A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- B. Installer Qualifications: Company specializing in performing the work of this section and with at least three years of documented experience.
- C. Testing Agency Qualifications: Independent firm specializing in performing testing and inspections of the type specified in this section.
- D. Preinstallation Field Adhesion Test Plan: Include destructive field adhesion testing of one sample of each combination of sealant type and substrate, except interior acrylic latex sealants, and include the following for each tested sample.
  - 1. Identification of testing agency.
  - 2. Preinstallation Field Adhesion Test Log Form: Include the following data fields, with known information filled out.
    - a. Test date.
    - b. Copy of test method documents.
    - c. Age of sealant upon date of testing.
    - d. Test results, modeled after the sample form in the test method document.
    - e. Indicate use of photographic record of test.
- E. Field Quality Control Plan:
  - 1. Visual inspection of entire length of sealant joints.
  - 2. Field testing agency's qualifications.
  - 3. Field Quality Control Log Form: Show same data fields as on Preinstallation Field Adhesion Test Log, with known information filled out and lines for multiple tests per sealant/substrate combinations; include visual inspection and specified field testing; allow for possibility that more tests than minimum specified may be necessary.
- F. Field Adhesion Test Procedures:
  - 1. Allow sealants to fully cure as recommended by manufacturer before testing.
  - 2. Have a copy of the test method document available during tests.
  - 3. Record the type of failure that occurred, other information required by test method, and the information required on the Field Quality Control Log.
  - 4. When performing destructive tests, also inspect the opened joint for proper installation characteristics recommended by manufacturer, and report any deficiencies.
  - 5. Deliver the samples removed during destructive tests in separate sealed plastic bags, identified with project, location, test date, and test results, to Yonkers Public Schools.
  - 6. If any combination of sealant type and substrate does not show evidence of minimum adhesion or shows cohesion failure before minimum adhesion, report results to Fuller and D'Angelo, P.C. .

- G. Destructive Field Adhesion Test: Test for adhesion in accordance with ASTM C1521, using Destructive Tail Procedure.
1. Sample: At least 18 inches long.
  2. Minimum Elongation Without Adhesive Failure: Consider the tail at rest, not under any elongation stress; multiply the stated movement capability of the sealant in percent by two; then multiply 1 inch by that percentage; if adhesion failure occurs before the "1 inch mark" is that distance from the substrate, the test has failed.
  3. If either adhesive or cohesive failure occurs prior to minimum elongation, take necessary measures to correct conditions and re-test; record each modification to products or installation procedures.

## **1.7 MOCK-UP**

- A. Mockups: Before installing joint sealants, apply elastomeric sealants as follows to verify selections made under sample submittals and to demonstrate aesthetic effects and qualities of materials and execution:
1. Joints in mockups of assemblies specified in other Sections that are indicated to receive elastomeric joint sealants, which are specified by reference to this Section.
- B. Construct mock-up with specified sealant types and with other components noted.
- C. Locate where directed.
- D. Mock-up may remain as part of the Work.

## **1.8 WARRANTY**

- A. See Section 01 7800 - Closeout Submittals, for additional warranty requirements.
- B. Correct defective work within a five year period after Date of Substantial Completion.
- C. Warranty: Include coverage for installed sealants and accessories that fail to achieve watertight seal, exhibit loss of adhesion or cohesion, or do not cure.

## **PART 2 PRODUCTS**

### **2.1 MANUFACTURERS**

- A. Non-Sag Sealants: Permits application in joints on vertical surfaces without sagging or slumping.
1. Bostik Inc: [www.bostik-us.com](http://www.bostik-us.com).
  2. Dow Corning Corporation: [www.dowcorning.com/construction/#sle](http://www.dowcorning.com/construction/#sle).
  3. Sika Corporation: [www.usa-sika.com](http://www.usa-sika.com).
  4. W.R. Meadows, Inc: [www.wrmeadows.com/sle](http://www.wrmeadows.com/sle).
- B. Self-Leveling Sealants: Pourable or self-leveling sealant that has sufficient flow to form a smooth, level surface when applied in a horizontal joint.
1. Sika Corporation: [www.usa-sika.com/#sle](http://www.usa-sika.com/#sle).
  2. W.R. Meadows, Inc: [www.wrmeadows.com/#sle](http://www.wrmeadows.com/#sle).

### **2.2 JOINT SEALANT APPLICATIONS**

- A. Scope:
1. Exterior Joints: Seal open joints, whether or not the joint is indicated on drawings, unless specifically indicated not to be sealed. Exterior joints to be sealed include, but are not limited to, the following items.
    - a. Wall expansion and control joints.
    - b. Joints between door, window, and other frames and adjacent construction.
    - c. Joints between different exposed materials.
    - d. Openings below ledge angles in masonry.
    - e. Other joints indicated below.
  2. Interior Joints: Do not seal interior joints unless specifically indicated to be sealed. Interior joints to be sealed include, but are not limited to, the following items.
    - a. Joints between door, window, and other frames and adjacent construction.

- b. Other joints indicated below.
- 3. Do not seal the following types of joints.
  - a. Intentional weepholes in masonry.
  - b. Joints indicated to be treated with manufactured expansion joint cover or some other type of sealing device.
  - c. Joints where sealant is specified to be provided by manufacturer of product to be sealed.
  - d. Joints where installation of sealant is specified in another section.
  - e. Joints between suspended panel ceilings/grid and walls.
- B. Vertical Exterior Joints: Use non-sag non-staining silicone sealant, unless otherwise indicated.
- C. Interior Vertical Joints: Use non-sag non-staining silicone sealant, unless otherwise indicated.
  - 1. Joints between Fixtures in Wet Areas and Floors, Walls, and Ceilings: Mildew-resistant silicone sealant; white.
- D. Exterior and Interior Horizontal Joints: Single component, self-leveling, premium-grade polyurethane sealant

### **2.3 JOINT SEALANTS - GENERAL**

- A. Sealants and Primers: Provide products with levels of volatile organic compound (VOC) content as indicated in Section 01 6116.

### **2.4 NONSAG JOINT SEALANTS**

- A. Silicone Sealant: ASTM C920, Grade NS, Uses M and A; not expected to withstand continuous water immersion or traffic.
  - 1. Movement Capability: Plus and minus 25 percent, minimum.
  - 2. Hardness Range: 15 to 35, Shore A, when tested in accordance with ASTM C661.
  - 3. Color: To be selected by Fuller and D'Angelo, P.C. from manufacturer's standard range.
  - 4. Cure Type: Single-component, neutral moisture curing
  - 5. Service Temperature Range: Minus 65 to 180 degrees F.
  - 6. Manufacturers:
    - a. Sika Corporation; Sikasil 728NS: [www.usa-sika.com/#sle](http://www.usa-sika.com/#sle).
    - b. Substitutions: 01 2500 - Substitution Procedures
- B. Mildew-Resistant Silicone Sealant: ASTM C920, Grade NS, Uses M and A; single component, mildew resistant; not expected to withstand continuous water immersion or traffic.
  - 1. Color: White.
  - 2. Applications: Use for:
    - a. Use for all perimeter joints of toilet fixtures, cabinets, casework, countertops and similar locations..
  - 3. Manufacturers:
    - a. 786 Mildew Resistant; Dow Corning.
    - b. Pecora Corporation; 898 Silicone Sanitary Sealant: [www.pecora.com](http://www.pecora.com).
    - c. Sika Corporation; Sikasil GP: [www.usa-sika.com/#sle](http://www.usa-sika.com/#sle).
    - d. Sanitary 1700; GE Silicones..
  - 4. Substitutions: 01 2500 - Substitution Procedures
- C. Type Acoustical Sealant: - Acrylic Emulsion Latex: Water-based; ASTM C834, single component, non-staining, non-bleeding, non-hardening, non-sagging; not intended for exterior use.
  - 1. Color: To be selected by Fuller and D'Angelo, P.C. from manufacturer's standard range.
  - 2. Grade: ASTM C834; Grade Minus 18 Degrees C (0 Degrees F).
  - 3. Manufacturers:
    - a. Pecora Corporation; AC-20 FTR Acoustical and Insulation Sealant: [www.pecora.com](http://www.pecora.com).
  - 4. Applications: Use for:



- a. Use for all interior joints of where acoustical sealant indicated.
5. Substitutions: 01 2500 - Substitution Procedures

## **2.5 SELF-LEVELING SEALANTS**

- A. Self-Leveling Silicone Sealant: ASTM C920, Grade P, Uses M and A; single or multicomponent, explicitly approved by manufacturer for traffic exposure when recessed below traffic surface; not expected to withstand continuous water immersion.
  1. Movement Capability: Plus 100 percent, minus 50 percent, minimum.
  2. Hardness Range: 0 to 15, Shore A, when tested in accordance with ASTM C661.
  3. Color: To be selected by Fuller and D'Angelo, P.C. from manufacturer's standard range.
  4. Service Temperature Range: Minus 40 to 180 degrees F.
  5. Manufacturers:
    - a. Sika Corporation; Sikaflex 1c SL: [www.usa-sika.com/#sle](http://www.usa-sika.com/#sle).
    - b. Use for all horizontal exterior joints and Interior joints in wet areas..
    - c. Substitutions: 01 2500 - Substitution Procedures

## **2.6 ACCESSORIES**

- A. Backer Rod: Cylindrical cellular foam rod with surface that sealant will not adhere to, compatible with specific sealant used, and recommended by backing and sealant manufacturers for specific application.
  1. Type for Joints Not Subject to Pedestrian or Vehicular Traffic: ASTM C1330; Type O - Open Cell Polyurethane.
  2. Type for Joints Subject to Pedestrian or Vehicular Traffic: ASTM C1330; Type C - Closed Cell Polyethylene.
  3. Open Cell: 40 to 50 percent larger in diameter than joint width. (Not to be used in flat or horizontal joints)
  4. Closed Cell and Bi-Cellular: 25 to 33 percent larger in diameter than joint width. (Use for flat and horizontal joints)
- B. Backing Tape: Self-adhesive polyethylene tape with surface that sealant will not adhere to and recommended by tape and sealant manufacturers for specific application.
- C. Masking Tape: Self-adhesive, nonabsorbent, non-staining, removable without adhesive residue, and compatible with surfaces adjacent to joints and sealants.
- D. Primers: Type recommended by sealant manufacturer to suit application; non-staining.

## **PART 3 EXECUTION**

### **3.1 EXAMINATION**

- A. Verify that joints are ready to receive work.
- B. Verify that backing materials are compatible with sealants.
- C. Verify that backer rods are of the correct size.
- D. Preinstallation Adhesion Testing: Install a sample for each test location indicated in the test plan.
  1. Test each sample as specified in PART 1 under QUALITY ASSURANCE article.
  2. Notify Fuller and D'Angelo, P.C. of date and time that tests will be performed, at least seven days in advance.
  3. Record each test on Preinstallation Adhesion Test Log as indicated.
  4. If any sample fails, review products and installation procedures, consult manufacturer, or take whatever other measures are necessary to ensure adhesion; re-test in a different location; if unable to obtain satisfactory adhesion, report to Fuller and D'Angelo, P.C. .
  5. After completion of tests, remove remaining sample material and prepare joint for new sealant installation.

### **3.2 PREPARATION**

- A. Remove loose materials and foreign matter that could impair adhesion of sealant.

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- B. Clean joints, and prime as necessary, in accordance with manufacturer's instructions.
- C. Perform preparation in accordance with manufacturer's instructions and ASTM C1193.
- D. Mask elements and surfaces adjacent to joints from damage and disfigurement due to sealant work; be aware that sealant drips and smears may not be completely removable.

### **3.3 INSTALLATION**

- A. Perform work in accordance with sealant manufacturer's requirements for preparation of surfaces and material installation instructions.
- B. Perform installation in accordance with ASTM C1193.
- C. Measure joint dimensions and size joint backers to achieve width-to-depth ratio, neck dimension, and surface bond area as recommended by manufacturer, except where specific dimensions are indicated.
- D. Install bond breaker backing tape where backer rod cannot be used.
- E. Install sealant free of air pockets, foreign embedded matter, ridges, and sags, and without getting sealant on adjacent surfaces.
- F. Do not install sealant when ambient temperature is outside manufacturer's recommended temperature range, or will be outside that range during the entire curing period, unless manufacturer's approval is obtained and instructions are followed.
- G. Nonsag Sealants: Tool surface concave, unless otherwise indicated; remove masking tape immediately after tooling sealant surface.
- H. Self-leveling joints: Recess joint depth as recommended by the sealant manufacturer.

### **3.4 FIELD QUALITY CONTROL**

- A. See Section 01 4000 - Quality Requirements for additional requirements.
- B. Perform field quality control inspection/testing as specified in PART 1 under QUALITY ASSURANCE article.
- C. Remove and replace failed portions of sealants using same materials and procedures as indicated for original installation.

**END OF SECTION**

**SECTION 22 0529**  
**HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT**

**PART 1 GENERAL**

**1.1 SECTION INCLUDES**

- A. Strut systems for pipe or equipment support.
- B. Pipe hangers.
- C. Pipe supports, guides, shields, and saddles.
- D. Anchors and fasteners.

**1.2 REFERENCE STANDARDS**

- A. ASTM A123/A123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products; 2017.
- B. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware; 2016a.
- C. ASTM A181/A181M - Standard Specification for Carbon Steel Forgings, for General - Purpose Piping; 2014.
- D. ASTM A36/A36M - Standard Specification for Carbon Structural Steel; 2014.
- E. ASTM A47/A47M - Standard Specification for Ferritic Malleable Iron Castings; 1999, with Editorial Revision (2018).
- F. ASTM A283/A283M - Standard Specification for Low and Intermediate Tensile Strength Carbon Steel Plates; 2013.
- G. ASTM A395/A395M - Standard Specification for Ferritic Ductile Iron Pressure-Retaining Castings for Use at Elevated Temperatures; 1999 (Reapproved 2018).
- H. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process; 2018.
- I. ASTM B633 - Standard Specification for Electrodeposited Coatings of Zinc on Iron and Steel; 2015.
- J. FM (AG) - FM Approval Guide; current edition.
- K. MSS SP-58 - Pipe Hangers and Supports - Materials, Design, Manufacture, Selection, Application, and Installation; 2009.
- L. UL (DIR) - Online Certifications Directory; Current Edition.

**1.3 ADMINISTRATIVE REQUIREMENTS**

- A. Coordination:
  - 1. Coordinate sizes and arrangement of supports and bases with the actual equipment and components to be installed.
  - 2. Coordinate the work with other trades to provide additional framing and materials required for installation.
  - 3. Coordinate compatibility of support and attachment components with mounting surfaces at the installed locations.
  - 4. Coordinate the arrangement of supports with ductwork, piping, equipment and other potential conflicts installed under other sections or by others.
  - 5. Notify Fuller and D'Angelo, P.C. of any conflicts with or deviations from Contract Documents. Obtain direction before proceeding with work.

**1.4 SUBMITTALS**

- A. See Section 01 3000 - Administrative Requirements for submittal procedures.
- B. Product Data: Provide manufacturer's standard catalog pages and data sheets for metal channel (strut) framing systems and post-installed concrete and masonry anchors.

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## **1.5 DELIVERY, STORAGE, AND HANDLING**

- A. Receive, inspect, handle, and store products in accordance with manufacturer's instructions.

## **PART 2 PRODUCTS**

### **2.1 GENERAL REQUIREMENTS**

- A. Provide required hardware to hang or support piping, equipment, or fixtures with related accessories as necessary to complete installation of plumbing work.
- B. Provide hardware products listed, classified, and labeled as suitable for intended purpose.
- C. Materials for Metal Fabricated Supports: Comply with Section 05 5000.
  - 1. Zinc-Plated Steel: Electroplated in accordance with ASTM B633 unless stated otherwise.
  - 2. Galvanized Steel: Hot-dip galvanized in accordance with ASTM A123/A123M or ASTM A153/A153M unless stated otherwise.
- D. Corrosion Resistance: Use corrosion-resistant metal-based materials fully compatible with exposed piping materials and suitable for the environment where installed.

### **2.2 STRUT SYSTEMS FOR PIPE OR EQUIPMENT SUPPORT**

- A. Strut Channels:
  - 1. ASTM A653/A653M galvanized steel bracket with clamps for surface mounting of piping or plumbing equipment support.
  - 2. Channel or Bracket Kits: Include rods, brackets, end-fixed fittings, covers, clips, and other related hardware required to complete sectional trapeze section for piping or other support.
- B. Hanger Rods:
  - 1. Threaded zinc-plated steel unless otherwise indicated.
- C. Channel Nuts:
  - 1. Provide carbon steel channel nut with epoxy copper or zinc finish and long, regular, or short spring as indicated on drawings.

### **2.3 PIPE HANGERS**

- A. Swivel Ring Hangers, Adjustable:
  - 1. MSS SP-58 type 10, epoxy-painted, zinc-colored.
  - 2. Material: ASTM A395/A395M ductile iron, ASTM A36/A36M carbon steel, ASTM A47/A47M malleable iron, ASTM A181/A181M forged steel, or ASTM A283/A283M steel.
  - 3. FM (AG) and UL (DIR) listed for specific pipe size runs and loads.

### **2.4 ANCHORS AND FASTENERS**

- A. Unless otherwise indicated and where not otherwise restricted, use the anchor and fastener types indicated for the specified applications.
- B. Concrete: Use expansion anchors or screw anchors.
- C. Solid or Grout-Filled Masonry: Use expansion anchors or screw anchors.
- D. Steel: Use beam ceiling clamps, beam clamps, machine bolts, or welded threaded studs.

## **PART 3 EXECUTION**

### **3.1 EXAMINATION**

- A. Verify that field measurements are as indicated.
- B. Verify that mounting surfaces are ready to receive support and attachment components.
- C. Verify that conditions are satisfactory for installation prior to starting work.

### **3.2 INSTALLATION**

- A. Install products in accordance with manufacturer's instructions.

- B. Install anchors and fasteners in accordance with ICC Evaluation Services, LLC (ICC-ES) evaluation report conditions of use where applicable.
- C. Provide independent support from building structure. Do not provide support from piping, ductwork, conduit, or other systems.
- D. Unless specifically indicated or approved by Fuller and D'Angelo, P.C. , do not provide support from suspended ceiling support system or ceiling grid.
- E. Equipment Support and Attachment:
  - 1. Use metal fabricated supports or supports assembled from metal channel (strut) to support equipment as required.
  - 2. Use metal channel (strut) to support surface-mounted equipment in wet or damp locations to provide space between equipment and mounting surface.
  - 3. Securely fasten floor-mounted equipment. Do not install equipment such that it relies on its own weight for support.
- F. Secure fasteners according to manufacturer's recommended torque settings.
- G. Remove temporary supports.

### **3.3 FIELD QUALITY CONTROL**

- A. See Section 01 4000 - Quality Requirements for additional requirements.
- B. Inspect support and attachment components for damage and defects.
- C. Repair cuts and abrasions in galvanized finishes using zinc-rich paint recommended by manufacturer. Replace components that exhibit signs of corrosion.
- D. Correct deficiencies and replace damaged or defective support and attachment components.

**END OF SECTION**



**SECTION 22 1005  
PLUMBING PIPING**

**PART 1 GENERAL**

**1.1 SECTION INCLUDES**

- A. Sanitary waste piping, above grade.
- B. Pipe, pipe fittings, specialties, and connections for piping systems.
  - 1. Sump Pump connection to Sanitary sewer.
  - 2. Piping connections to new water heaters.

**1.2 RELATED REQUIREMENTS**

- A. Section 22 0529 - Hangers and Supports for Plumbing Piping and Equipment.

**1.3 REFERENCE STANDARDS**

- A. ASME B16.18 - Cast Copper Alloy Solder Joint Pressure Fittings; 2012.
- B. ASME B16.22 - Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings; 2018.
- C. ASTM B42 - Standard Specification for Seamless Copper Pipe, Standard Sizes; 2015a.
- D. ASTM B75/B75M - Standard Specification for Seamless Copper Tube; 2011.
- E. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2018b.
- F. NSF 61 - Drinking Water System Components - Health Effects; 2017.
- G. NSF 372 - Drinking Water System Components - Lead Content; 2016.
- H. UL 723 - Standard for Test for Surface Burning Characteristics of Building Materials; Current Edition, Including All Revisions.

**PART 2 PRODUCTS**

**2.1 GENERAL REQUIREMENTS**

- A. Potable Water Supply Systems: Provide piping, pipe fittings, and solder and flux (if used), that comply with NSF 61 and NSF 372 for maximum lead content; label pipe and fittings.
- B. Plenum-Installed Acid Waste Piping: Flame-spread index equal or below 25 and smoke-spread index equal or below 50 according to ASTM E84 or UL 723 tests.

**END OF SECTION**





**SECTION 22 3000  
PLUMBING EQUIPMENT**

**PART 1 GENERAL**

**1.1 SECTION INCLUDES**

- A. Commercial indirect-fired water heaters.
- B. Sump pumps.

**1.2 RELATED REQUIREMENTS**

- A. Section 26 0583 - Wiring Connections: Electrical characteristics and wiring connections.

**1.3 REFERENCE STANDARDS**

- A. AHRI Directory of Certified Product Performance - Air-Conditioning, Heating, and Refrigeration Institute (AHRI); current edition at [www.ahrinet.org](http://www.ahrinet.org).
- B. ASHRAE Std 90.1 I-P - Energy Standard for Buildings Except Low-Rise Residential Buildings; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.
- C. ASME BPVC-VIII-1 - Boiler and Pressure Vessel Code, Section VIII, Division 1 - Rules for Construction of Pressure Vessels; 2017.
- D. ICC (IPC) - International Plumbing Code; Most Recent Edition Adopted by Authority Having Jurisdiction, Including All Applicable Amendments and Supplements.

**1.4 SUBMITTALS**

- A. See Section 01 3000 - Administrative Requirements for submittals procedures.
- B. Product Data:
  - 1. Provide dimension drawings of water heaters indicating components and connections to other equipment and piping.
  - 2. Indicate pump type, capacity, power requirements.
  - 3. Provide certified pump curves showing pump performance characteristics with pump and system operating point plotted. Include NPSH curve when applicable.
  - 4. Provide electrical characteristics and connection requirements.
- C. Operation and Maintenance Data: Include operation, maintenance, and inspection data, replacement part numbers and availability, and service depot location and telephone number.
- D. Warranty Documentation: Submit manufacturer warranty and ensure that forms have been completed in Yonkers Public Schools's name and registered with manufacturer.

**1.5 QUALITY ASSURANCE**

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of documented experience.
- B. Certifications:
  - 1. Gas Water Heaters: AHRI Directory of Certified Product Performance.
  - 2. Pressure Vessels for Heat Exchangers: ASME labeled to ASME BPVC-VIII-1.
  - 3. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc., as suitable for the purpose specified and indicated.
- C. Identification: Provide pumps with manufacturer's name, model number, and rating/capacity identified by permanently attached label.

**1.6 DELIVERY, STORAGE, AND HANDLING**

- A. Provide temporary inlet and outlet caps. Maintain caps in place until installation.

**1.7 WARRANTY**

- A. See Section 01 7800 - Closeout Submittals for additional warranty requirements.

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- B. Provide five year manufacturer warranty for domestic water heaters.

## **PART 2 PRODUCTS**

### **2.1 WATER HEATERS**

- A. Commercial Indirect-Fired Water Heaters:
1. Manufacturers:
    - a. Lochinvar, LLC; CW Series.
  2. Type: Automatic, indirect-fired, heat exchanger.
  3. Minimum Efficiency Required: ASHRAE Std 90.1 I-P.
  4. Heat exchanger: Glass lined welded steel ASME labeled; multiple flue passages, 4 inch diameter inspection port, thermally insulated with minimum 2 inches glass fiber, encased in corrosion-resistant steel jacket; baked-on enamel finish; floor shield and legs.
  5. Provide boiler in compliance with ASHRAE Std 90.1 I-P guidelines for respective climate zone.
  6. Accessories:
    - a. Water Connections: Brass.
    - b. Drain valve.
    - c. Temperature and Pressure Relief Valve: ASME labeled.
  7. Applications:
    - a. Automatic circulating tank water heater.
  8. Input MBH: 399,000
  9. GPH Rating (@100 deg. rise): 389

### **2.2 SUBMERSIBLE SUMP PUMPS**

- A. Manufacturers:
1. Federal Pump Corp.: Type POS Oil Shield; [www.federalpump.com](http://www.federalpump.com)
- B. Type: Completely submersible, vertical, centrifugal.
- C. Casing: Stainless Steel pump body and oil filled motor chamber.
- D. Impeller: Stainless Steel; open non-clog, stainless steel shaft.
- E. Bearings: Ball bearings.
- F. Accessories: Oil resistant 6 foot cord and plug with three-prong connector for connection to electric wiring system including grounding connector. (Oil Tank Room)
- G. Servicing: Slide-away coupling consisting of discharge elbow secure to sump floor, movable bracket, guide pipe system, lifting chain and chain hooks.
- H. Controls: SimplexMotor control panel, Series OS, containing electric motor starters with ambient compensated quick trip overloads in each phase with manual trip button and reset button, circuit breaker, control transformer, electro mechanical alternator, hand-off-automatic selector switches, pilot lights, high water alarm pilot light, oil detection alarm light, reset button and alarm horn. Provide mercury switch liquid level controls, steel shell switch encased in polyurethane foam with cast iron weight for pump on each pump, pump off, and alarm.
- I. Performance:
1. Flow: 10 gpm, at 27 feet lift.
  2. Motor: 3/4 hp, 115 VAC, single phase, 60 Hz.

### **2.3 ELECTRICAL WORK**

- A. Provide electrical motor driven equipment specified complete with motors, motor starters, controls, and wiring.
- B. Supply manual or automatic control and protective or signal devices required for the operation specified, and any control wiring required for controls and devices not shown.

### **PART 3 EXECUTION**

#### **3.1 INSTALLATION**

- A. Install plumbing equipment in accordance with manufacturer's instructions, as required by code, and complying with conditions of certification, if any.
- B. Electrical Work: Provide automatic control and protective devices with associated wiring to interconnect related interfaced devices required for specified operation.
- C. Pumps:
  - 1. Provide line sized isolating valve and strainer on suction and line sized soft seated check valve and balancing valve on discharge.
  - 2. Ensure pumps operate at specified system fluid temperatures without vapor binding and cavitation, are non-overloading in parallel or individual operation, and operate within 25 percent of midpoint of published maximum efficiency curve.

#### **3.2 FIELD QUALITY CONTROL**

- A. See Section 01 4000 - Quality Requirements for additional requirements.

**END OF SECTION**